

2024 Property maintenance inspection application

Commercial, Industrial, Public and Multi-family Structures

This application is a request for inspection of a Commercial, industrial, public, or multi-family property to be sold or transferred in ownership. Properties observed to be free of code deficiencies will be issued a property maintenance certificate. The certificate will remain valid for one year from the date of issuance for transfer or sale of property.

General information

Property address: _____

Square footage: _____ Year constructed: _____

Multi-family structures - Number of buildings: _____ Total number of units _____

Current property owner information

Business name: _____ Contact: _____

Address: _____ City: _____ State: _____ Zip: _____

phone: _____ Email: _____

Describe current use of space: _____

Proposed property ownership information

Business name: _____ Contact: _____

Street address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Describe proposed use of space: _____

Applicant/ contact information

Business name: _____ Contact: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email _____

Inspections made by the city are a part of the city's duty to the general public to further compliance with city codes. Inspections do not constitute any representation, guarantee or warranty, whether implied or expressed, to the owner, buyer or any other individual as to the condition of the building or conformance to applicable construction codes. The undersigned acknowledges that they have read this application, that the information is correct, and that the owner agrees to comply with applicable provisions of the St. Louis Park city code. Some or all of the information that you are asked to provide on the application is classified by state law as either private or confidential. Private data is information which generally cannot be given to the public but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data. Our purpose and intended use of this information is annually to update our records and records of other governmental agencies required by law. If you refuse to supply the information, the permit may not be issued.

The property maintenance certificate is not a disclosure of the condition of the property and does not relieve the seller or their representatives of any legal responsibilities for disclosure.

Applicant name & signature: _____ **Date:** _____

Office use only:

Permit number: _____ Fee: _____ Issued date/ initials _____

Zoning district: _____ Zoning approval: _____ Building Occupancy: _____ Building approval: _____

2024 Fees**Commercial, industrial, or public**

Up to 5,000 square feet	\$555
5,001 -25,000 square feet	\$875
25,001-75,000 square feet	\$1,320
75,001-100,000 square feet	\$1,750
100,001-200,000 square feet	\$2,165
200,001 square feet or greater	\$2,730

Multi-family structures

Per building	\$350 per building
Per unit	\$20 per unit

Staff notes: _____

