

Mobile use vehicle permit application

Application to operate a mobile use vehicle

Fee - \$50

Address: _____

Applicant

Name: _____

Street address: _____

City: _____ State: _____ ZIP code: _____

Phone: _____ Cell: _____ Email: _____

Property owner

Name: _____

Street address: _____

City: _____ State: _____ ZIP code: _____

Phone: _____ Cell: _____ Email: _____

Dates vehicle will be on the property

Starting date: _____ Ending date: _____

Type of mobile use

Food Medical

Additional information required

- Site plan showing where on the property the vehicle will be located. A site plan of the property is preferred; however, a sketch plan of the property is acceptable. Please use a ruler and show dimensions.
- Copy of a letter from the property owner authorizing the vehicle to locate on the property.
- If you are a food vendor, confirm with solid waste that your food service packaging is compliant with the city's zero waste packaging ordinance by contacting kstelzner@stlouisparkmn.gov or 952.924.2187 at least two weeks before the event date.

** Email the completed application to inspections@stlouisparkmn.gov, or mail it to the address below.

NOTE: The vehicle operator must have written permission from the property owner to operate on their property, along with all necessary permits and licenses kept with the vehicle and made immediately available to the city upon request. A building permit is required for a trailer if the customer enters the trailer during the conduct of business. The permit applicant acknowledges that it is their responsibility to ensure that all other site standards have been observed, as outline din the city's mobile use ordinance, Section 36-82(b)(10). Permits issued and inspections made by the city are a public service and do not constitute any representation, guarantee, or warranty, either implied or expressed, to any person as to the conformance to applicable city codes. The undersigned acknowledges that this application has been read and that the above is correct and agrees to comply with all the ordinances and laws of the City of St. Louis Park regulating mobile uses.

Applicant signature: _____ Date: _____

Office use only

Permit #: _____ Fee: _____ App/Date: _____ Issued: _____

The vehicle operator shall comply with the following site standards:

- 1) The vehicle shall be parked on a paved surface, unless it is located on a public park as approved by the City.
- 2) The vehicle shall be located at least 30 feet away from an entrance to a public road.
- 3) The vehicle shall not disrupt traffic and parking.
- 4) There shall be at least six feet of safe pedestrian passage around the vehicle.

Hours of operation shall be limited to the hours between 7:00 a.m. and 10 p.m.

Lighting shall be limited to:

- 1) Vehicular lighting that is required by law.
- 2) Lights necessary to illuminate the inside of an enclosed vehicle, service deck of a cart, and the point of sale area of the vehicle. The lighting shall not extend above the vehicle, shall be downcast, and shielded in such a way to illuminate the vehicle, and a point of sale area only. The lighting shall not directly illuminate an area more than 10 feet away from the vehicle.

Noise generated by the vehicle and the use shall not become a nuisance. The operation of the vehicle shall adhere to the following:

- 1) No vehicle shall use or maintain any outside sound amplifying equipment, televisions or similar visual entertainment devices, or noisemakers, such as bells, horns, or whistles.
- 2) Power generators shall not exceed 70 decibels measured 10 feet away from the source.

Signage shall be limited to the following:

- 1) Text and images permanently applied to the vehicle as a decal or painted image and text.
- 2) Signs that are attached to the vehicle. The signs shall not extend above the roof of the vehicle, or extend more than five inches beyond any side of the vehicle. These signs can be unlit or internally lit.
- 3) Text and images permanently applied to awnings that are attached to the vehicle, do not extend above the height of the roof of the vehicle, and are at least six feet from the ground to the bottom of the awning.
- 4) Text and images permanently applied to umbrellas that are attached to a food cart. The umbrella shall be less than nine feet in height, and maintain a clearance of at least six feet from the ground to the bottom of the umbrella.
- 5) One Pedestrian sign as defined in Section 36-362. The Pedestrian sign must be located within five feet of the vehicle.

Trash, litter, recycling and refuse shall be handled in the following manner:

- 1) All waste liquids, garbage, litter and refuse shall be kept in leak proof, nonabsorbent containers which shall be kept covered with tight-fitting lids and properly disposed of at the establishment the vehicle operates from. Public trash cans shall not be used to dispose of waste generated by the operation. Excepted from this is the occasional use by customers.
- 2) No waste liquids, garbage, litter or refuse shall be dumped or drained into sidewalks, streets, gutters, drains, or any other place except the licensed food establishment.
- 3) The operator shall provide a garbage receptacle with a tight fitting lid. The receptacle shall be easily accessible for customer use, and located within five feet of the vehicle.
- 4) The operator shall be responsible for all litter and garbage left by customers.

Overnight parking of the vehicle is not permitted, except that a vehicle under a long term contract to operate on a premises may be kept overnight on the same premises with the following conditions:

- 1) The vehicle is open for business at least six hours and five days per week for every week it is kept on site. The business hours must be posted on the outside of the vehicle at all times.
- 2) There is a minimum of six feet of pedestrian walkway between the vehicle and the edge of the sidewalk or marked pedestrian walkway.
- 3) Vehicles located on public property are exempt from these requirements pertaining to overnight parking.

Mobile Use-Food shall also comply with the following conditions:

- 1) Only food and non-alcoholic beverages shall be sold.
- 2) The vehicle shall not have a drive-thru.
- 3) Vehicles stored overnight on private property shall be kept within 10 feet of the principal building wall, near the customer entrance of the building.
- 4) All transactions, services and preparation must occur inside the vehicle.

Mobile Use-Medical shall also comply with the following conditions:

- 1) The caregivers shall have all permits and licenses required by the State and County to operate. A current copy of the permits and licenses shall be kept at the vehicle and immediately made available upon request. The operator shall comply in all respects with all requirements of state and county law.
- 2) The vehicle shall be used to provide a non-surgical medical service only.
- 3) Hazardous waste shall be contained and disposed of in a manner required by law.
- 4) Overnight boarding of pets is not permitted.
- 5) The sale of animals is not permitted.
- 6) Animals shall be kept inside the vehicle when receiving treatment and when under the supervision of the caregiver.