

Canceled - Economic Development Authority Meeting - Council Chambers
6:15 p.m. City Council Meeting - Council Chambers

- 1. Call to order**
 - a. Roll call.
 - b. Pledge of Allegiance.
- 2. Approve agenda.**
- 3. Presentations**
 - a. Proclamation observing “World Vitiligo Day” on June 25, 2024
- 4. Minutes**
 - a. Minutes of May 28, 2024 study session
 - b. Minutes of June 3, 2024 city council meeting
- 5. Consent items**
 - a. Approve appointment to fill vacancy on Planning Commission
 - b. Resolution approving 2023 calendar year financial transfers to/out other funds
 - c. Resolution confirming to not waive statutory tort limits in insurance coverage
 - d. Approve licensed premises amendment for Ullsperger Brewing LLC – Ward 4
 - e. Reject bids for the Wolfe Park streetlight replacement project (5024-4101) – Ward 2
 - f. Resolution appointing election workers for the August 13, 2024 state primary election
 - g. Resolution authorizing special assessment for sewer service line repair at 6919 Eliot View Road – Ward 4
- 6. Public hearings – none.**
- 7. Regular business – none.**
- 8. Communications and announcements – none.**
- 9. Adjournment.**

Members of the public can attend St. Louis Park Economic Development Authority and city council meetings in person. At regular city council meetings, members of the public may comment on any item on the agenda by attending the meeting in-person or by submitting written comments to info@stlouisparkmn.gov by noon the day of the meeting. Official minutes of meetings are available on the city website once approved.

Watch St. Louis Park Economic Development Authority or regular city council meetings live at bit.ly/watchslpcouncil or at www.parktv.org, or on local cable (Comcast SD channel 14/HD channel 798).

Recordings of the meetings are available to watch on the city's YouTube channel at www.youtube.com/@slpcable, usually within 24 hours of the meeting's end.

City council study sessions are not broadcast.

Generally, it is not council practice to receive public comment during study sessions.

The council chambers are equipped with Hearing Loop equipment and headsets are available to borrow. If you need special accommodations or have questions about the meeting, please call 952.924.2505.

Executive summary

Title: Proclamation observing “World Vitiligo Day” on June 25, 2024

Recommended action: Mayor to read proclamation observing “World Vitiligo Day” on June 25, 2024.

Policy consideration: None.

Summary: World Vitiligo Day was first celebrated on June 25, 2011 and has since become a global event with the purpose of raising awareness and recognition of the vitiligo community. The purpose of World Vitiligo Day is to shine a light on the critical need for education. Millions of people affected by vitiligo continue to experience bullying, social neglect and psychological trauma.

This proclamation was requested by the group Minnesota VITFriends, who are hosting a film premiere at the ShowPlace Icon Theater called “More Than Our Skin.” The documentary delves into the profound impact of living with vitiligo by sharing the journeys of five remarkable women. The event is open to the public and starts at 4:30 p.m. on June 25, 2024. ShowPlace Icon Theater is located at 1625 W. End Boulevard in St. Louis Park.

Financial or budget considerations: Not applicable

Strategic priority consideration: St. Louis Park is committed to creating opportunities to build social capital through community engagement.

Supporting documents: Proclamation

Prepared by: Amanda Scott-Lerdal, deputy city clerk

Reviewed by: Melissa Kennedy, city clerk

Approved by: Cindy Walsh, deputy city manager



Proclamation Observing "World Vitiligo Day" on June 25, 2024

Whereas, vitiligo is an autoimmune disease causing loss of pigment from areas of the skin and resulting in irregular white spots or patches; and

Whereas, approximately 1% of the global population is affected by vitiligo, highlighting its universal prevalence and the need for enhanced awareness; and

Whereas, while vitiligo is not contagious and usually not physically painful, the psychological and social effects are well-documented and especially devastating to children; and

Whereas, many individuals with vitiligo experience stigmatization, discrimination and bullying due to a lack of public understand about the condition; and

Whereas, the precise causes of vitiligo remain largely unknown, requiring further research to better understand and treat this condition; and

Whereas, June 25th is recognized as "World Vitiligo Day", a day dedicated to raising awareness and understanding about this condition; and

Whereas, Minnesota VITFriends was founded in 2014 to bring together those with vitiligo to help educate, support, advocate and spread awareness,

Now therefore, let it be known that the mayor and city council of the City of St. Louis Park, Minnesota, hereby honor June 25, 2024 as "World Vitiligo Day" in our community.



Wherefore, I set my hand and cause the Great Seal of the City of St. Louis Park to be affixed this 17th day of June 2024.

A handwritten signature in black ink, appearing to read "Nadia Mohamed".

Nadia Mohamed, mayor

Unofficial minutes
City council study session
St. Louis Park, Minnesota
May 28, 2024

The meeting convened at 6:30 p.m.

Council members present: Mayor Nadia Mohamed, Paul Baudhuin, Tim Brausen, Sue Budd, Yolanda Farris, Lynette Dumalag, Margaret Rog

Council members absent: none

Staff present: City manager (Ms. Keller), engineering director (Ms. Heiser), engineering services manager (Mr. Elkin), water resources manager (Mr. Francis), sustainability manager (Ms. Ziring)

Discussion items

1. Stormwater 101

Mr. Elkin presented the staff report.

The council discussed how the Minnehaha Watershed District is involved in the city's stormwater and noted procedures used by city staff, such as sandbagging, if flooding occurs in the city. Mr. Elkin stated Minnehaha Creek has their own stormwater modeling program, which results in more accurate delineation of flood areas than the ones produced by FEMA .

Council Member Rog asked where residents can obtain flood insurance. Mr. Elkin described how a policy can be acquired through the person's home mortgage insurance company. He said FEMA's maps are not very accurate, and city stormwater modeling technology has also helped identify floodplain areas within the city.

Council Member Rog asked if these tools have helped the city predict where flooding may occur. Mr. Elkin confirmed that they have, and added buildings such as Risor are built within the requirements of the watershed district.

Council Member Budd asked where contaminated soil goes. Ms. Heiser stated, if the contamination is high, it goes into the landfill.

Council Member Dumalag asked about the staff's work with Knollwood Mall. Mr. Elkin stated a large sub-surface detention system and a stormwater structure were built underground.

Mr. Elkin demonstrated what has changed from 1937 to today within the city's stormwater system and surfaces.

Council Member Budd asked where the city stormwater plan can be found. Mr. Elkin shared that this information can be located on the city website's stormwater web page.

Council Member Rog asked if the city is considering using pervious pavement in dry basins. Ms. Heiser stated pervious pavers are being used around the city in parking lots. Keystone Park is a dry basin where water can collect, and the parking adjacent is pervious pavers.

Council Member Rog asked about the Lake Forest area and noted it was filled in to build homes and asked if there was any background information on this area. Mr. Elkin stated he is not aware of any specific projects where fill was brought in, but noted there is a lot of disruption that would have happened in areas that have railroads.

Council Member Rog referred to a map in the presentation and how in 1873, land was taken from native Americans. She noted white people came and stole that land, parsed it up, and put their names on it and she asked the council to reflect on this context.

Council Member Rog noted the legislation around the Clean Water Act. Mr. Elkin stated the Environmental Protection Agency still has control, and there is still a state law that guides this.

Council Member Dumalag asked what purpose water testing is performed to accomplish. Mr. Elkin described how an excavation or clean-out for a new development requires the city to take ground water samples and this is a state requirement as well. He noted a private lab tests the ground water samples.

2. Environmental Stewardship system kick-off

Ms. Ziring presented the staff report.

Council Member Brausen asked if the Climate Investment Fund is adequately funded at \$800,000. Ms. Ziring confirmed that it is, and noted the overall budget is \$180,000 per year with \$100,000 invested in incentives annually.

Council Member Baudhuin asked if the sustainability division has a relationship with the school district. Ms. Ziring stated they do try to discuss issues with the facilities manager, and the district is aware of the programs. She added that the school district does not necessarily have the staff to administer many programs.

Council Member Rog asked how the determination is made for placement of Idle-Free SLP parking signs and whether residents can request them. Ms. Ziring stated that guidelines are in place for distribution. She added staff's goal is to distribute these signs specifically to multi-family and commercial property owners.

Council Member Budd asked whether federal funding affects the Electrify Everything program. Ms. Ziring stated no, they were two separate programs. The program funded by federal dollars is closed.

Council Member Rog asked if incentive program information is given to residents when they apply for building permits. Ms. Ziring stated yes, and noted it is available to anyone applying for a permit. She added they also use the city's permit database to reach out to builders about electric, solar, and other programs.

Council Member Baudhuin asked why police cars are allowed to idle while parked. Ms. Ziring clarified that this is required for the function of onboard computer equipment in police vehicles.

Council Member Budd asked if we are making progress toward the goal of having 900 single-family households participate in the Climate Champions programs each year. Ms. Ziring stated the goal is 900 families each year over ten years. She noted when the climate goals were set they were not tied to specific data sources so staff had to be creative about how to count the 900 and she advised the focus be on overall trends. Since 2017, the city has already cut down over 12% on greenhouse gas emissions, and noted consultants have looked at our results and their evaluation shows that city policies are having a positive effect.

Council Member Budd asked about Regional Indicators and if they would be on the dashboard. Ms. Ziring stated yes, those indicators would be present.

Council Member Budd asked about income qualifications and incentives. Ms. Ziring stated that qualifying criteria include factors of income, BIPOC identity, veteran status and disability status. Any of these criteria qualify an applicant for participation in the program.

Council Member Budd asked about volunteer involvement in environmental programs within this system and whether that report will be brought forward. Ms. Ziring stated that the report on volunteer involvement will come before the council in July; staff from the departments that manage those volunteers is gathering data.

Council Member Rog noted interest in pursuing the topic of gas-powered leaf blower use in St. Louis Park. Council Member Brausen also noted embodied carbon as another topic for further discussion.

Council Member Rog thanked Ms. Ziring for the comprehensiveness of the report.

3. Efficient Building Benchmarking program administration.

Ms. Ziring presented the staff report. She noted that the city has the option to allow the state to take over this program as early as January 1, 2025. The city council has the authority to rescind the ordinance and let the state handle the program.

Council Member Baudhuin asked if the state is planning to send reports to municipalities to keep cities updated on this program. Ms. Ziring agreed that updates are desirable, but not guaranteed.

Council Member Rog stated the Effective Building Benchmarking program seems to not have been as successful as other efforts. Ms. Ziring stated proponents of the program think it is good policy; however, they may not be aware of some of the issues involved in administering it.

Council Member Budd stated that 80% compliance for this program shows that it is very successful; the city was on the leading edge on this work. She stated she is a proponent of retaining this program for another year, especially considering the first two years of its

operation were during the COVID-19 pandemic. The first year of the state program only addresses buildings that are 100,000 square feet or more.

Ms. Ziring noted that if the state did take over building benchmarking, she would put the city program operating funds into the Electrify Everything program.

Council Member Baudhuin asked if houses of worship are exempt from the building benchmarking program. Ms. Ziring stated that they are not exempt.

Council Member Brausen asked if there is sufficient staff capacity for the Electrify Everything program. Ms. Ziring stated yes and noted the operating costs of running workshops are about \$5,000 per event.

Council Member Brausen stated he too would like to see the city's program continue for one more year versus moving to the state-administered program in 2025.

Council Member Baudhuin agreed with Council Member Brausen's comments.

Council Member Dumalag also agreed and stated staff should be mindful of both the state legislation and the city program.

Council Member Rog stated she supports moving on and working with the state to take over this program now, while redirecting city funds to the electrification program. She stated when she looks at the results, they just do not warrant all of the work being done by city staff.

Mayor Mohamed agreed with Council Member Rog's recommendations to sunset the program, adding it does not warrant the 100 hours of staff time and there is a need for more electrification as well.

Council Member Farris added that with 80% in compliance, the program is in a good position to pass to the state for oversight.

Council Member Brausen added the data from the state will be helpful for the city, and noted he is interested in continuing this for only one more year.

It was the consensus of the city council to sunset the Efficient Building Benchmarking program in one year. Ms. Ziring will return to the council with an ordinance amendment to sunset the program in December 2025.

Written Reports

Council Member Brausen stated he was pleased to read the tree canopy report.

Council Member Budd added she was glad to read the stormwater report.

- 4. Hennepin Energy Recovery Center closure plan update**
- 5. Setting a tree canopy goal**
- 6. Annual Stormwater Pollution Prevention Program report**

Communications/meeting check-in (verbal)

The meeting adjourned at 8:55 p.m.

Melissa Kennedy, city clerk

Nadia Mohamed, mayor

Unofficial minutes
City council meeting
St. Louis Park, Minnesota
June 3, 2024

1. Call to order.

Mayor Mohamed called the meeting to order at 6:31 p.m.

- a. Pledge of allegiance**
- b. Roll call**

Council members present: Mayor Nadia Mohamed, Paul Baudhuin, Tim Brausen (arrived at 6:38 p.m.), Sue Budd, Lynette Dumalag, Yolanda Farris, and Margaret Rog

Council members absent: none

Staff present: City manager (Ms. Keller), city attorney (Ms. Schmidt), engineering director (Ms. Heiser), engineering project manager (Mr. Sullivan), public works director (Mr. Hall), park superintendent (Mr. Umphrey), police chief (Mr. Kruelle), deputy city clerk (Ms. Scott-Lerdal)

Guests: LGBTQ+ ERG and BIPOC ERG members; Stephen Shurson, Kelly Grissman, Danny McCullough of Three Rivers Park District

2. Approve agenda.

It was moved by Council Member Rog, seconded by Council Member Budd, to approve the agenda as amended with the removal of item 5e from the consent agenda by the applicant.

The motion passed 6-0 (Council Member Brausen absent).

3. Presentations.

a. Proclamation observing June 2024 as Pride Month

Council Member Baudhuin read the proclamation into the record.

Council Member Dumalag thanked staff for the proclamation resources included in the city council meeting packet. She viewed the Human Rights Commission glossary and noted the terminology resources that are available.

Council Member Baudhuin stated another resource is a PBS Frontline presentation, “Stonewall Uprising” which gets into the root and core of Pride, the plight of LGBTQ in the United States, and why Pride is held in June. He added that in St. Louis Park schools, legislation allows parents to opt out of various kinds of education, and he feels that is doing real and active harm to the community’s LGBTQ students and families. He is doing what he can to push for a change in that law.

Proclamation observing Juneteenth in 2024

Mayor Mohamed read the proclamation into the record. She stated there is a Juneteenth celebration and education event scheduled for St. Louis Park.

Council Member Baudhuin noted the event on June 16 and highly recommended people attend, as it is a wonderful opportunity. Juneteenth in 2024 is scheduled from 1-4 p.m. at the ROC.

4. Minutes.

- a. Minutes of May 6, 2024 special study session**
- b. Minutes of May 20, 2024 city council meeting**
- c. Minutes of May 20, 2024 special study session**

It was moved by Council Member Brausen, seconded by Council Member Rog, to approve the May 6, 2024 special study session, the May 20, 2024 city council meeting, and the May 20, 2024 special study session minutes as presented.

The motion passed 7-0.

5. Consent items.

- a.** Approve city disbursements
- b.** **Resolution No. 24-070** awarding the sale of General Obligation Bonds, Series 2024A
- c.** **Resolution No. 4-071** approving Park Plaza 2nd Addition final plat at 5775 Wayzata Boulevard - Ward 4
- d.** **Resolution No. 24-072** amending the city council rules of procedure
- e.** ~~Approve temporary liquor license for Southern Anoka Community Assistance (SACA Food Shelf & Thrift Store) - Ward 2 (This item was withdrawn by the applicant)~~
- f.** **Resolution No. 24-073** authorizing special assessment to abate unsafe conditions of hazardous building - Ward 4

Council Member Rog noted she hopes item 5d can be revisited so that public hearings are moved closer to the beginning of regular meetings. She clarified that ideally, folks attending specifically to speak in a public hearing should not have to wait through other lengthy items to speak.

Council Member Brausen referenced item 5b, which is a decision the city made towards financing necessary roadwork in the city. This \$3 million was borrowed to spread out the costs over the next 15 years and because the city is AAA bond rated, the interest rate is 3.7671447%. He thanked the staff and underwriters for putting this together.

Ms. Keller added because of the city's excellent AAA rating, the city can borrow at the lowest rates available. The lowest bidder gave the city a \$250,000 credit toward the principle and a lower interest rate than was expected, so bonds can be paid off quicker and taxpayers will save dollars as well.

It was moved by Council Member Baudhuin, seconded by Council Member Rog, to approve the consent items as revised to remove item 5e that was withdrawn by the applicant; and to waive reading of all resolutions.

The motion passed 7-0.

6. Public hearings – none.

7. Regular business.

a. Support of Three Rivers Park District CP Rail Regional Trail route recommendation

Mr. Sullivan introduced the Three Rivers Park District staff members Stephen Shurson, Kelly Grissman, and Danny McCullough, who presented the report.

Members of the public spoke:

Zach Kindt, 2732 Dakota Avenue, stated he spoke before the city council last fall on this issue. His concerns about the master plan are related to snow removal and safety. There is a lot of street and school traffic, and the sidewalks are plowed first thing in the morning. In the southern end of the recommended route section and Wooddale bridge, there are high traffic areas with a narrow corridor. This makes the area a safety concern, as does bringing the trail route across the railroad with no new bridges or underpasses proposed. He referenced the Met Council's regional bike transportation network which notes Louisiana Avenue. This network is not addressed in the recommended route either, noting this seems to be a tax burden with two proposed corridors.

Ross Preheim, 3247 Dakota Avenue, has concerns about the loss of parking in front of his house, as well as safety concerns for those with driveways on Dakota Avenue. He pointed out that when bike traffic is approaching, he would like the city to utilize motion lights to alert approaching bikers and drivers backing out of driveways to one another's presence. He added he is also concerned about snow removal and where will the snow be placed. Currently, the bike lane is not plowed, and he has seen many cyclists ride their bikes on the sidewalks. He noted the bump-outs may help pedestrians but are a problem with snow removal. He added the bike paths are not used because they are not being maintained and he is uncertain about this new plan.

Tom Weber, 2800 block of Dakota Avenue, asked that the council approval of this project include the council's desire to preserve trees along Dakota Avenue from 27th Street to Minnetonka, which is from Peter Hobart School to Parkway Pizza. This is not a move that ties future council's hands but is a move to help future councils understand the current mindset and intention to preserve trees from 27th Street to Minnetonka Boulevard. The city's tree canopy is declining due to the destruction caused by the emerald ash borer. New tools will be discussed by the council about declining tree canopy and noted the topic was also on the agenda for the city's special study session meeting tonight as well.

Mr. Weber added the staff reports indicate the number of trees in the area and not the size. By his observation, the trees between 27th Street and Minnetonka Boulevard include five to seven mature or heritage trees on the east side of Dakota Avenue. He is asking the council to tactically realize that certain areas of the city like Bronx Park have tree canopies that warrant consideration. He added tree removal to construct infrastructure makes more sense than reconfiguring a right-of-way to construct a bike path that already has a bike path. He is asking for an amendment or tool to show this council's desire to protect the tree canopy on unique stretches so that in the future, there can be no question as to what the intended desire was.

Madalyn Braaten, 2656 Dakota Avenue, noted she is directly across from the park and there is a lot of traffic, garbage and golf balls. She has called the city about park users driving golf balls and has also contacted the police, on one occasion, about an archer shooting arrows. She stated if the proposed route is adopted, there may be more golfers and traffic and she is not in favor of this.

Pete Marshall, 2668 Dakota Avenue, stated he has lived in his home for six years and in that time, they have seen quite a few infrastructure projects, including the curb bump-outs and the bridge. Though both projects are great entertainment for his young sons, he noted the city needs to set up traffic cameras on 27 Street and Dakota Avenue to observe that the bump-outs are not preventing anyone from stopping there. He bikes to commute and for enjoyment but observed that no one uses the Dakota Park bridge. He is worried about this proposed corridor down Dakota Avenue that could impact a beautiful street with a beautiful canopy cover and asked what the benefit of that impact is. He is not sure the public use will be there, there is already good biking nearby, so this route has him and his neighbors concerned.

Isabel Anderson, 2700 block of Rhode Island, noted if the plan is approved and goes through Dakota Avenue, this will be more practical. She noted the Dakota Park bridge and stated it should be improved – it is currently difficult for less experienced cyclists to maneuver through the tight curve. Younger riders are not careful there either and the city should set aside money to build the trail on another street and then another bridge could be built.

Jennifer Zupan Maiser, 2905 Colorado Avenue, hopes for confirmation and promises that no trees will be impacted on this project. She pointed out one route option including a path up to ten feet wide. If that plan were adopted, it would require a street width of only 37 feet. This street width would cut into the boulevard and tree roots, damaging their viability. She would like a route that does not impact trees and if the route is chosen to follow Dakota Avenue, she would like confirmation that the route will not impact trees.

Tara Thrasher, 2721 Dakota Avenue, has lived in her home almost 20 years. She thanked the city council for requesting that Three Rivers Park District do a more intensive study of this area before the proposal. She stated it is unrealistic to limit parking to one side of the street and she does not want to see any trees removed. She asked that the council consider the residents on Dakota Avenue all the way down, and to say no to Route 4 and work with a different route.

Josh Sparber, 2701 Dakota Avenue, asked how much was spent on the bump-outs built a few years ago and noted that whatever the cost, the money was spent. He felt that stating the costs of the route will all be handled by Three Rivers Park District is slightly disingenuous, since the

established bump-outs would be removed. He added if the trail needed to route onto property on the east side and presuming a ten-foot path, it would leave only six feet. He stated these proposals are not well thought-out.

Jon Simonson, 2856 Edgewood Avenue, stated he has lived in St. Louis Park for 62 years and he rides his bike in the area. He stated the city has streets that have bike boulevards and noted there is more traffic from Minnetonka Boulevard to Highway 7 than there is from Minnetonka Boulevard to 27th Street, with the main traffic being school bus traffic. He stated Dakota Avenue is a nice area and is not traffic-heavy, noting the southern area that was redone with markings and stripes was not done well because the paint is difficult to see when driving at night. He noted parking in this area has issues and he would like to just keep the area as is.

Council Member Rog thanked residents for attending and sharing their input. She asked Three Rivers to address the plan for snow removal in winter as well as the plan for storm storage.

Mr. Shurson stated snow removal on regional trails is done at the determination and responsibility of the city. Three Rivers Park District offers reimbursement to cities that choose to maintain trails during the winter.

Mr. Sullivan clarified that St. Louis Park anticipates the parks department would maintain this trail similar to what is done for the Cedar Lake Regional Trail. Receiving reimbursement from the Three Rivers Park District would allow the city to set their own plan for removal and storage of snow.

Mr. Shurson stated the rate is \$500 per mile for reimbursement. Mr. Sullivan pointed out that the city is already removing snow along the proposed route so the service might not be an addition, but a replacement to current snow removal efforts.

Council Member Rog asked for the exact width of the path. Mr. Shurson stated the standard is ten feet and they do vary down to eight feet. He noted the area to 27th Street would have an eight-foot trail.

Council Member Rog asked if the plan includes crossing the railroad tracks at grade. Mr. McCullough stated this current plan starts at Luce Line and goes to Wooddale and would stop at Wooddale. If approved in this corridor, it would start at Wooddale and then go to Edina and into Bloomington. He noted it would then cross the tracks at grade in the next stage of the plans.

Council Member Baudhuin asked about the width of the trail and if the eight-foot section is exclusively a bike trail or is for pedestrian use as well. Mr. Shurson stated the trail would still be multi-use for bikes and pedestrians but added in this segment, the sidewalk would be retained and then the trail becomes eight feet, so pedestrians do not have to use the bike trail in this segment and can use the sidewalk.

Council Member Budd noted a concern about front yard driveways and asked how that is handled when a regional trail crosses driveways. Mr. Shurson stated this is very common for regional trail routes. He stated there would be a bigger boulevard so cars would be farther from

the trail with better visibility. He noted in terms of special paint-striping, it would be handled the same as in other parts of the trail.

Council Member Budd asked if this is something that is dealt with on other trails today. Mr. Shurson stated yes, driveways crossing through trails is a very common situation.

Council Member Budd asked about the community's concerns with tree preservation and the fear that roots might be disrupted. Mr. Sullivan stated in all construction projects within the city, staff works closely with the city forester to use best practices on tree preservation. The city has a history of this practice with city sidewalk projects all over the city and includes efforts such as injections into root structures to mitigate any challenges. Root structures usually do not grow and pass under roads. When the actual design comes before the council, this preservation intention can be reinforced and, in the meantime, staff continues to note the city's concerns about tree preservation as part of the route recommendation.

Council Member Budd referenced the concerns expressed about bump-outs on Dakota Avenue being a wasted expenditure and asked if this will be an investment that will be realized over time. Mr. Sullivan clarified that bump-outs have a 15-year lifespan, which will likely pass before the trail construction process is complete.

Council Member Dumalag asked about the connections between other cities and if Three Rivers Park District is currently in discussions with Golden Valley and Edina. Mr. Shurson stated they are already working with Golden Valley. He added they have not started the segments south into Edina yet, noting that will happen in the future. He stated the route approved in Golden Valley to the west aligns with the two pedestrian bridges near Highway 394.

Council Member Dumalag asked about funding and how that process works. Mr. Shurson stated Three Rivers will fund the project and apply for grants from the state and federal government. He added there will be no taxes at the local level - at all - for this project. Council Member Dumalag asked if funding requests will be made for the full project or for particular segments. Mr. Shurson confirmed that requests would be made to fund particular segments only.

Council Member Rog noted the Met Council's identification of Louisiana Avenue as a tier one priority for improvements and asked staff to speak to this. Ms. Heiser stated there is a tier one corridor for a regional trail bike area and staff is fully aware of this, noting the city's Connect the Park project was fully consistent with this designation.

Council Member Rog asked for the timeframe of Louisiana Avenue's improvements. Ms. Heiser stated the council recently approved the improvement projects on Louisiana Avenue. At that time, the council chose not to put a regional trail on Louisiana Avenue north of Cedar Lake Road to preserve trees and to use alternative routes, along Franklin and Pennsylvania Avenues. If a multipurpose trail were to be included on Louisiana Avenue, it would have included the removal of over 70 trees.

Council Member Farris asked if there is a plan around the safety of the crossing at the railroad area. Mr. McCullough stated they would have to design and construct according to engineering standards, and for signage and walkways.

Council Member Rog asked what opportunities there are to include a guarantee in the plan for the protection of trees along Dakota Avenue and 27th Street.

City Attorney Schmidt stated the council can have an expression of intent, though council cannot bind the actions of any future city council.

Council Member Brausen added he strongly has a desire to protect trees at any cost. He asked that the record reflect the intent of this council to preserve the tree canopy as much as possible. He added he views the right-of-way as the most important way to move people and parking is a secondary consideration. It is important to preserve the tree canopy as best as possible and he hopes the trail is built, as it is important to move people safely north and south on bicycles. The Dakota Avenue bike trail was a difficult decision, and traffic-calming measures were included, but asked folks to consider that it is our own neighbors who drive fast through neighborhoods. He stated he will support this regional trail route and hopes the council will look at the Louisiana Avenue corridor in the future.

Council Member Baudhuin thanked Three Rivers Park District for their work, noting he is an avid cyclist. He is normally in favor of a bike trail, but in this case, he has serious concerns. The tree canopy is his utmost concern, and he sees the area between 17th Street and Minnetonka Boulevard as one of the more beautiful canopies in the city. He is struggling with more pavement for a bike path and noted he was more supportive of a bike path on Louisiana Avenue as a solid north-south route.

Council Member Rog thanked Three Rivers Park District also for their commitment to parks and trails, which are true assets to the community. She will support the recommended route for safer walking, biking and rolling in the community. She is pleased when grade-separated bike lanes and multi-use trails are added to the city' infrastructure. However, this project feels less community-driven than other projects and in truth, is not driven by the community in a direct way. Like the Dakota bike project, this route recommendation is driven by regional needs.

Council Member Rog noted she has been in support of the SLP 1 option because that is where she sees community need. Stretches of this route have no bike infrastructure at all and it supports a greater use by low-income and BIPOC residents who need to travel safely. There is lost opportunity in not focusing on Louisiana Avenue in this partnership. Improving the worst portions of Louisiana Avenue are now 15 or more years off, noting the city will pay for all that improvement versus cost-sharing with Three Rivers Park District.

Council Member Rog stated she is not against SLP 4 outright but does have grave concerns about tree removal and wants to deeply ensconce tree preservation for this trail and others as well. She agreed that the importance of tree preservation should be recognized in the record for the awareness of future councils. She also shared concerns about the loss of parking in neighborhoods. She will support this project - with the caveats mentioned - and noted her hope that Louisiana Avenue can be improved sooner. She looks forward to working with her colleagues on this improvement project as well.

Council Member Budd stated she will support the proposed route, SLP 4, as proposed. She noted her concerns have been addressed adequately regarding snow removal. She is also

motivated by the seriousness of the council's environmental concerns and focus on the reduction of car traffic to create a more beneficial situation for all residents. She added that she wants to do all she can to create that impact.

Council Member Dumalag stated that earlier in the process, she had been interested in creating a bike trail on Louisiana Avenue to add to the trails network. However, she cannot now justify the long-term anticipated opening of that bike trail nor the cost. Relating cost factors, she cited that the southern portion of Louisiana Avenue is fully concrete, in good condition, and routing the trail along Louisiana Avenue would amount to essentially half the city's budget. She will support the SLP 4 route recommendation and keeping the tree canopy intact as much as possible.

Council Member Farris added she will also support the recommended route, SLP 4, and noted hopefully this will work for the whole community. The regional trail will be safe, and people can get around. She stated change is good and it will ultimately be nice for users.

Mayor Mohamed stated she will support the route recommendation for SLP 4 as well. She thanked the Three Rivers Park District as well as residents who spoke this evening and appreciated the emails she received. She stated the tree canopy goals must be prioritized, especially where there are pedestrians and bikers. She concluded that she is in favor of this route versus Louisiana Avenue, which does not align with projects the city is taking on as well as the costs to the city.

It was moved by Council Member Brausen, seconded by Council Member Dumalag, to support the Three Rivers Park District CP Rail Regional Trail route recommendation as presented.

The motion passed 6-1 (Council Member Baudhuin opposed).

8. Communications and announcements.

Ms. Keller stated Cedar Lake Road construction starts Monday, June 10.

Council Member Brausen added information will be on the city website regarding Cedar Lake Road construction. Ms. Heiser stated an email blast and newsletter have gone out to residents in the area and if anyone has questions, please contact staff. She added there will be information on social media as well.

Council Member Rog asked how the council's stated desire on tree canopy concerns will be included in the motion for this evening. Ms. Keller stated this commitment and desire by council will be reflected within the meeting minutes. The tree canopy intention was noted by residents, city staff and Three Rivers Park District staff during the discussion that occurred regarding the item.

Ms. Heiser added this intention could also be enhanced when the plan comes forward and emphasized in the text of the plans as well.

Council Member Baudhuin clarified his position on the vote taken for item 7a, adding he is a big advocate of the democratic process and will support the vote of the council on the Three Rivers Park District proposal. He noted that Tuesday, June 4, is the St. Louis Park High School graduation and he congratulated all the St. Louis Park graduates.

9. Adjournment.

The meeting was adjourned at 8:14 p.m.

Melissa Kennedy, city clerk

Nadia Mohamed, mayor

Executive summary

Title: Approve appointment to fill vacancy on Planning Commission

Recommended action: Motion to appoint Sylvie Hyman to the planning commission for the term ending May 31, 2026.

Policy consideration: Does the council wish to appoint Sylvie Hyman to the planning commission for the term ending May 31, 2026.

Summary: The proposed appointment is to fill a mid-term vacancy on the planning commission. Interviews with the council were held on June 5 and June 10, 2024. If appointed, Sylvie Hyman will fill a vacant position on the planning commission with a term ending on May 31, 2026. Following approval of the appointment, the term will begin immediately. Newly appointed members will go through orientation with their designated staff liaison.

Financial or budget considerations: Not applicable

Strategic priority consideration: St. Louis Park is committed to creating opportunities to build social capital through community engagement.

Supporting documents: None

Prepared by: Pat Coleman, community engagement coordinator

Reviewed by: Cheyenne Brodeen, administrative services director

Approved by: Cindy Walsh, deputy city manager

Executive summary

Title: Resolution approving 2023 calendar year financial transfers to/out other funds

Recommended action: Motion to adopt resolution approving of 2023 calendar year financial transfers to/out other fund transfers.

Policy consideration: Does city council approve the 2023 calendar year-end interfund permanent transfers?

Summary: Annually, a governing body must give authority to make permanent interfund transfers between city funds. The city's annual audit for December 31, 2023 annual comprehensive financial report (ACFR) is concluding with a required submission date to the government finance officer's association (GFOA) and office of the state auditor (OSA) on June 30, 2024. This resolution is in a new template for the city and transfers will be presented in this new template during budget/levy discussions and annually with the conclusion of the city's annual audit as part of the annual comprehensive financial report (ACFR). Below are the interfund permanent transfers included in this resolution.

Financial or budget considerations: This resolution affects the 2023 financial statements and all future budgeted years.

Strategic priority consideration: Not applicable.

Supporting documents: Resolution

Prepared by: Joe Olson, deputy finance director

Reviewed by: Amelia Cruver, finance director

Approved by: Cindy Walsh, deputy city manager

Discussion

Background: Annually, a governing body must give authority to make permanent interfund transfers between city funds. In the past, these transfers were simply included in the fund level spending and revenue information in the city's budget resolution adopted in December. The city's annual audit for December 31, 2023 annual comprehensive financial report (ACFR) is concluding with a required submission date to the government finance officer's association (GFOA) and office of the state auditor (OSA) on June 30, 2024. This resolution is in a new template for the city and transfers will be presented in this new template during budget/levy discussions and annually with the conclusion of the city's annual audit as part of the annual comprehensive financial report (ACFR).

Below is a detailed listed of all transfers included in the resolution. A table is included as well in Exhibit A of the attached resolution.

- General fund transfers in \$700,000 out from the city's COVID fund related to 2023 ARPA expenditures
- Wayzata Boulevard TIF district transfers in \$2,744.08, Edgewood TIF district transfers in \$2,004.93 and Hart Coat TIF district transfers in \$3,167.51 out from the city's development EDA in the amount of \$7,916.52 related to the decertification of TIF districts
- Affordable housing trust fund transfers in \$1,921,036.00 from following redevelopment districts related to allowable transfers out of TIF to AHTF in 2023, \$2,620.00 Eliot Park TIF district, \$279,809.00 Duke West End TIF district, \$177,667.00 Park Center Housing TIF district, \$495,000.00 CSM TIF district, \$630,000 Mill City TIF district, \$125,000.00 Wolfe Lake TIF district and \$210,940.00 Aquila Commons TIF district
- City employee benefits internal service fund transfers in \$800,000 out from the city's general fund related to personal expenditures
- Development EDA transfers in \$911,180.20 out from Wooddale Station TIF district related to uncollectable loans receivable (PLACE) and cost of acquisition of land for development
- West 36th St / Wooddale rehab street capital fund transfers in \$4,480,000.000 from Elmwood Village TIF district related to capital expenditures
- General fund transfers in \$2,145,992.00 out from the city's enterprise funds, \$659,894.00 water fund, \$233,354.00 solid waste fund, \$335,895 storm water fund, and \$916,849.00 sewer for general overhead services
- General fund transfers in \$10,000 out from the permanent improvement revolving fund
- Bridgewalk HIA debt service fund transfers in \$326,278.36 out from housing rehabilitation fund to cover debt service expenditures
- 2019C taxable GO HIA refunding debt service fund transfers in \$289,130.00 out from housing rehabilitation fund to cover debt service expenditures
- 2012A taxable GO HIA debt service fund transfers in \$87,230.00 out from housing rehabilitation fund to cover debt service expenditures

- 2010C general obligation refunding debt service fund transfers in \$6,185.94 out from general obligation bond reserve debt service fund to cover debt service expenditures
- Hoigaard's 2010 A&B TIF notes debt service fund transfers in \$328,232.50 out from Elmwood Village fund to cover debt service expenditures
- 2008B general obligation tax increment debt service fund transfers in \$578,875.02 out from Duke West End TIF Fund to cover debt service expenditures
- Housing rehabilitation fund transfers in \$718,564.00 out from the affordable housing trust fund related to covering expenditures in the rehab fund
- Technology Internal Service Fund transfers in \$151,840.00 out from the city's enterprise Funds, \$37,960.00 from water fund, \$37,960.00 from solid waste fund, \$37,960.00 from storm water fund, \$37,960.00 from sewer utility fund
- General fund transfers in \$9,774.00 out from the housing rehabilitation fund
- Municipal buildings internal service fund transfers in \$500,000 out from the technology internal service to cover city building expenses

Next steps: approval of resolution approving 2023 calendar year financial transfers to/out other funds. In the fall a similar resolution will be brought for the 2024 budget, reflecting the transfers included in the budget but in this new, more transparent format. In December the 2025 budget resolution will include a transfer table as a part of budget adoption.

Resolution No. 24 - __**Approving 2023 calendar year financial transfers to/out other funds**

Whereas, the city's general fund transfers in \$700,000 out from the city's COVID fund related to 2023 ARPA expenditures as shown in Exhibit A; and

Whereas, the city's Wayzata Blvd TIF district transfers in \$2,744.08, Edgewood TIF district transfers in \$2,004.93, and Hart Coat TIF district transfers in \$3,167.51 out from the city's development EDA in the amount of \$7,916.52 related to the decertification of TIF districts; and

Whereas, the city's affordable housing trust fund transfers in \$1,921,036.00 from following redevelopment districts related to allowable transfers out of TIF to AHTF in 2023, \$2,620.00 Eliot Park TIF district, \$279,809.00 Duke West End TIF district, \$177,667.00 Park Center Housing TIF district, \$495,000.00 CSM TIF district, \$630,000 Mill City TIF district, \$125,000.00 Wolfe Lake TIF district, and \$210,940.00 Aquila Commons TIF district; and

Whereas, the city's employee benefits internal service fund transfers in \$800,000 out from the city's general fund related to personal expenditures; and

Whereas, the city's development EDA transfers in \$911,180.20 out from Wooddale Station TIF district related to uncollectable loans receivable (PLACE) and cost of acquisition of land for development; and

Whereas, the city's West 36th St / Wooddale rehab street capital fund transfers in \$4,480,000.000 from Elmwood Village TIF district related to capital expenditures; and

Whereas, the city's general fund transfers in \$2,145,992.00 out from the city's enterprise funds, \$659,894.00 water fund, \$233,354.00 solid waste fund, \$335,895 storm water fund, and \$916,849.00 sewer; and

Whereas, the city's general fund transfers in \$10,000 out from the permanent improvement revolving fund; and

Whereas, the city's Bridgework HIA debt service fund transfers in \$326,278.36 out from housing rehabilitation fund to cover debt service expenditures; and

Whereas, the city's 2019C taxable GO HIA refunding debt service fund transfers in \$289,130.00 out from housing rehabilitation fund to cover debt service expenditures; and

Whereas, the city's 2012A taxable GO HIA debt service fund transfers in \$87,230.00 out from housing rehabilitation fund to cover debt service expenditures; and

Whereas, the city's 2010C general obligation refunding debt service fund transfers in \$6,185.94 out from general obligation bond reserve debt service fund to cover debt service expenditures; and

Whereas, the city's Hoigaard's 2010 A&B TIF notes debt service fund transfers in \$328,232.50 out from Elmwood Village Fund to cover debt service expenditures; and

Whereas, the city's 2008B general obligation tax increment debt service fund transfers in \$578,875.02 out from Duke West End TIF Fund to cover debt service expenditures; and

Whereas, the city's housing rehabilitation fund transfers in \$718,564.00 out from the affordable housing trust fund related to covering expenditures in the rehab fund; and

Whereas, the city's technology Internal Service Fund transfers in \$151,840.00 out from the city's enterprise Funds, \$37,960.00 from water fund, \$37,960.00 from solid waste fund, \$37,960.00 from storm water fund, \$37,960.00 from sewer utility fund; and

Whereas, the city's general fund transfers in \$9,774.00 out from the housing rehabilitation fund; and

Whereas, the city's municipal buildings internal service fund transfers in \$500,000 out from the technology internal service to cover city building expenses,

Now therefore be it resolved by the City of St. Louis Park City Council that the 2023 calendar year financial transfers in/out be approved for the completion of the city's annual audit and annual comprehensive financial report for December 31, 2023.

Reviewed for administration:

Adopted by the city council June 17, 2024:

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Melissa Kennedy, city clerk

EXHIBIT A

**CITY OF ST. LOUIS PARK, MINNESOTA
 NOTES TO FINANCIAL STATEMENTS
 December 31st, 2023**

Fund	Transfers in								Totals
	General	Housing Rehabilitation	Redevelopment District	EDA - Development	Debt Service	Street Capital	Internal Service Funds	Non-major	
Transfers out:									
General	-	-	-	-	-	-	800,000	-	800,000
Housing Rehabilitation	9,774	-	-	-	702,638	-	-	-	712,412
Redevelopment District	-	-	-	911,180	907,108	4,480,000	-	1,921,036	8,219,324
EDA - Development	-	-	7,917	-	-	-	-	-	7,917
COVID Fund	700,000	-	-	-	-	-	-	-	700,000
Nonmajor Governmental	10,000	718,564	-	-	-	-	-	-	728,564
Water	659,894	-	-	-	-	-	37,960	-	697,854
Sewer	916,849	-	-	-	-	-	37,960	-	954,809
Storm Water	335,895	-	-	-	-	-	37,960	-	373,855
Solid Waste	233,354	-	-	-	-	-	37,960	-	271,314
Total transfers in	2,865,766	718,564	7,917	911,180	1,609,746	4,480,000	951,840	1,921,036	13,466,049
Transfer out (within type e.i. internal to internal)									
Internal Service Funds -Technology	-	-	-	-	-	-	500,000	-	500,000
Debt Service - 2000 General Obligation Bond	-	-	-	-	6,186	-	-	-	6,186
	2,865,766	718,564	7,917	911,180	1,615,932	4,480,000	1,451,840	1,921,036	13,972,235

Generally, transfers are used to (1) move revenues from the fund that collects them to the fund that the budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to a debt service fund in accordance with bond documents, (3) move funds in accordance with the City's adopted capital improvement plan to support project costs, and (4) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in

Executive summary

Title: Resolution electing not to waive the statutory tort limits for liability insurance

Recommended action: Motion to adopt Resolution electing not to waive the statutory tort limits for liability insurance.

Policy consideration: Not Applicable

Summary: Each year the council is required to pass a resolution indicating if they wish to waive or not waive the monetary limits on municipal tort liability insurance established by Minnesota Statute 466.04.

The statutory liability limits for claims that occur after July 1, 2009 are \$500,000 per claimant and 1,500,000 per occurrence.

The city council must review and make an election of one of the following three options:

- Not to waive the statutory tort limits (staff recommendation)
- Waive the limits and not purchase excess liability coverage.
- Waive the limits and purchase excess liability coverage

The three options are explained in more detail in the background section of this report.

Financial or budget considerations: The city will continue to maintain liability insurance coverage through the League of Minnesota Cities Insurance Trust in the amount required by State Statute, and the required annual motion will be in place in preparation for the new policy year.

Strategic priority consideration: Not applicable.

Supporting documents: Discussion
Resolution

Prepared by: John Cooper, senior accountant

Reviewed by: Amelia Cruver, finance director

Approved by: Kim Keller, city manager

Discussion

Background: The three options the city council has are detailed below. The city's practice has been Option 1, to not waive the statutory tort limits. Staff recommends the council continue with this practice.

Option 1 (recommended):

If the city elects not to waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence would be limited to 1,500,000.

Option 2:

If the city waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2,000,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.

Option 3:

If the city waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Next Steps: The City of St. Louis Park has elected in the past to not waive the statutory tort limits and has not purchased excess liability coverage. Staff recommend continuing this practice to not waive the statutory limits. The following resolution allows the statutory tort limits to remain in place until the council changes this election. Staff will ask council to consider this question annually as required by the League of Minnesota Cities Insurance Trust.

Resolution No. 24 - ____

Electing not to waive the statutory tort limits for liability insurance

Whereas, pursuant to previous action taken, the League of Minnesota Cities Insurance Trust has requested the city to make an election with regard to waiving or not waiving its tort liability established by Minnesota Statute 466.04; and

Whereas, the choices available are to not waive the statutory limit, to waive the limit but to keep insurance coverage at the statutory limit, or to waive the limit and to add additional insurance coverage,

Now therefore be it resolved that the St. Louis Park City Council does hereby elect not to waive the statutory tort liability limit established by Minnesota Statute 466.04 and that such election is effective until amended by further resolution of the St. Louis Park City Council.

Reviewed for administration:

Adopted by the city council June 17, 2024:

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Melissa Kennedy, city clerk

Executive summary

Title: Approve licensed premises amendment for Ullsperger Brewing LLC, 2314 Louisiana Avenue South – Ward 4

Recommended action: Motion to approve a premises amendment to the brewer's taproom on-sale liquor license for Ullsperger Brewing LLC, dba Ullsperger Brewing, located at 2314 Louisiana Avenue South.

Policy consideration: Does the council support the proposed expansion of the licensed premises for Ullsperger Brewing?

Summary: Ullsperger Brewing has requested a premises amendment to their existing brewer's taproom on-sale liquor license located at 2314 Louisiana Avenue South. The owner/manager, Dan Ullsperger, will be expanding his premises with an outdoor patio area adjacent to the indoor taproom. Currently, the licensed premises is 480 square feet of indoor-only taproom with a maximum of 23 seats. The amendment will allow an additional 42 square feet of licensed premises with outdoor seating for a maximum of six (6). Ullsperger Brewing LLC also holds a brewer's off-sale liquor license. No other changes will be made in ownership or management. City code requires that amendments to the premises be approved by the council, however, no public hearing is required.

All zoning and inspections requirements have been met, Met Council SAC determination has also been obtained and satisfied by the applicant.

Financial or budget considerations: Not applicable.

Strategic priority consideration: Not applicable.

Supporting documents: None.

Prepared by: Amanda Scott-Lerdal, deputy city clerk

Reviewed by: Melissa Kennedy, city clerk

Approved by: Kim Keller, city manager

Executive summary

Title: Reject bids for the 2024 Wolfe Park streetlight replacement project (5024-4101) – Ward 2

Recommended action: Motion to reject the bids received on June 6, 2024 for the 2024 Wolfe Park streetlight replacement project.

Policy consideration: Does the city council wish to reject the bids as recommended by staff and rebid the project later?

Summary: On May 6, 2024, the city council established the Wolfe Park streetlight replacement project and authorized bidding. A total of three (3) bids were received for this project. A summary of the bid results is shown below:

Contractor	Bid amount
Killmer Electric Co., Inc.	\$640,120.00
Egan Company	\$654,351.00
Granite Ledge Electrical Contractors Inc.	\$680,171.20
CIP estimate	\$512,358.00

The low bid is 25% over the budget. Due to the lack of funds available to cover the additional cost, staff recommends rejecting the bids and evaluating alternatives for delivering a project that is within the public works operating budget.

Public works staff will continue to monitor the condition of the streetlights and make the necessary repairs as needed until the poles are replaced.

Financial or budget considerations: This project was included in the public works operations budget for 2024. However, the bids came in significantly higher than the budget. The city does not have the funds dedicated to complete the project as bid.

Strategic priority consideration: St. Louis Park is committed to providing a variety of options for people to make their way around the city comfortably, safely and reliably.

Supporting documents: Discussion

Prepared by: Jack Sullivan, engineering project manager

Reviewed by: Mike Okey, public works operations superintendent
Debra Heiser, engineering director

Approved by: Cindy Walsh, deputy city manager

Discussion

Background: The Public Works Department manages over 1,300 streetlights throughout the city. Since 2013, the city has had an annual maintenance project that proactively replaces a percentage of the high-pressure sodium (HPS) light fixtures with more energy-efficient light-emitting diodes (LED). In addition, light poles are replaced as they age beyond their life expectancy.

This year, 89 light poles were identified as needing replacement. This is significantly higher than in previous years. The commercial area along Park Center Boulevard and in Wolfe Park has a high concentration of decorative concrete light poles that were all installed within a few years of each other.

These concrete poles are deteriorating due to water intrusion near the top of the pole. Freeze-thaw cycles have weakened the pole near the connection with the light fixture. The deterioration of the concrete is considered a structural issue and has required public works staff to complete temporary repairs to keep the lights attached to the poles.

Typically, light pole and fixture replacement is completed within the public works operations budget and is not brought to council for approval. However, due to the large number of poles experiencing structural deterioration, the cost to complete the project is approximately three times greater than in a typical year. Since this project is over \$175,000, the city must follow competitive bidding requirements.

An advertisement for bids was published in the St. Louis Park *Sun Sailor* on May 16 and May 23, 2024, and in *Finance and Commerce* May 16 through May 22, 2024. In addition, plans and specifications were available electronically via the internet on the city's OneOffice website. Information regarding this bidding opportunity was shared with three (3) minority associations and 34 Disadvantaged Business Enterprises (DBE) contractors.

Twelve (12) contractors/vendors downloaded plan set, of which one (1) was a DBE company.

Staff received three bids from qualified contractors at the bid opening on June 6. The low bid is 25% over the budget. The following is a summary of the bid results:

Contractor	Bid amount
Killmer Electric Co., Inc.	\$640,120.00
Egan Company	\$654,351.00
Granite Ledge Electrical Contractors Inc.	\$680,171.20
CIP estimate	\$512,358.00

Recommendation: There are three options open to the city when a bid is higher than what is budgeted. These are: reject the bid and rebid for this year, reject the bid and delay the project

until a future year, and award the bid after a review of the overall financial management plan to understand if funding is available.

To prepare the recommendation for award, staff explored these three options and is recommending that the bid be rejected and that staff work on developing a project with a scope that is within the budget. This recommendation was developed after reaching out to contractors to better understand the bidding climate. Staff confirmed the pricing received on this project is representative of the costs to manufacture and install streetlights and light fixtures.

Staff will be able to use the bids received to inform the streetlight replacement in the future.

Next steps: In the coming months, staff will evaluate alternatives for delivering a project that is within the public works operating budget. Public works staff will continue to monitor the condition of the streetlights and make the necessary repairs as needed until the poles are replaced.

Executive summary

Title: Resolution appointing election workers for the August 13, 2024 state primary election

Recommended action: Motion to adopt resolution appointing election workers for the August 13, 2024 state primary election cycle.

Policy consideration: None – the city council is required to formally appoint election workers under Minnesota election law and the St. Louis Park Home Rule Charter.

Summary: MN Statute 204B.21, Subd. 2 and St. Louis Park Home Rule Charter section 4.03 provide that election workers shall be appointed by the governing body of the municipality at least 25 days before the election at which the workers will serve. The resolution identifies individuals assigned to work at a precinct on Election Day, as well as individuals who will conduct healthcare facility outreach voting prior to Election Day and serve on the city's absentee ballot board. All workers are required to complete a minimum of two hours of training under state law. In St. Louis Park, many election workers attend multiple training sessions (a total of four to six hours of training) because they serve in a leadership or other specialized role on Election Day, or they assist with other elections services such as absentee voting and health care facility outreach voting.

We are fortunate to have a very dedicated group of people who are ready to work and committed to providing this vital service to St. Louis Park voters.

Financial or budget considerations: The 2024 budget includes the funds required to hire and train election workers.

Strategic priority consideration: St. Louis Park is committed to creating opportunities to build social capital through community engagement.

Supporting documents: Resolution

Prepared by: Melissa Kennedy, city clerk

Approved by: Cindy Walsh, deputy city manager

Resolution No. 24-_____

Appointing election workers for the 2024 state primary election

Whereas the state primary election will be held on August 13, 2024, at the following precinct locations:

- Ward 1 Precinct 1 - Beth El Synagogue, 5225 Barry St. W.
- Ward 1 Precinct 2 - Wat Thai of Minnesota, 2544 Hwy. 100 S.
- Ward 1 Precinct 3 - St. Louis Park City Hall, 5005 Minnetonka Blvd.
- Ward 2 Precinct 4 - St. Louis Park Recreation Center, 3700 Monterey Dr.
- Ward 2 Precinct 5 - Vista Lutheran Church, 4003 Wooddale Ave. S.
- Ward 2 Precinct 6 - St. Louis Park Municipal Service Center, 7305 Oxford St.
- Ward 3 Precinct 7 - St. Louis Park Senior High School, 6425 33rd St. W.
- Ward 3 Precinct 8 - Aquila Elementary School, 8500 31st St. W.
- Ward 3 Precinct 9 - Lenox Community Center, 6715 Minnetonka Blvd.
- Ward 4 Precinct 10 - St. Louis Park Middle School, 2025 Texas Ave. S.
- Ward 4 Precinct 11 - Park Harbor Church, 1615 Texas Ave. S.
- Ward 4 Precinct 12 - Westwood Lutheran Church, 9001 Cedar Lake Road

Whereas as authorized by Minnesota Statute 204B.21, Subd. 2 and St. Louis Park Home Rule Charter section 4.03, election workers for precincts shall be appointed by the governing body of the municipality no later than 25 days before each election; and

Now therefore be it resolved by the St. Louis Park City Council that the individuals named in Exhibit A and on file in the office of the city clerk are hereby appointed to serve as election workers, absentee ballot board members, or alternate workers for the 2024 state primary election; and

It is further resolved that as authorized under Minnesota Statute 204B.21, Subd. 2, the St. Louis Park City Council also appoints all members appointed to the Hennepin County absentee ballot board, under the direction of the Hennepin County Elections Director, to serve as members of the St. Louis Park absentee ballot board; and

Be it further resolved that the city clerk is authorized to make any substitutions or additions as deemed necessary.

Reviewed for administration:

Adopted by the city council June 17, 2024

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Melissa Kennedy, city clerk

Last Name	First Middle	Precinct	Polling Place
Abramson	Betsy	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Ahrens	Jane	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Anderson	Patricia	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Arnold	Anthony	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Austin	Rachel	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Bakke	Keith	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Bartels	Kim	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Bartels	Kim	Healthcare Facility Outreach	HCF - The Villas at St Louis Park
Bartels	Kim	Healthcare Facility Outreach	HCF - Estates at St Louis Park
Bartsch	Nancy	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Belling	Daniel	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Benda	Beatrice	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Benda	Beatrice	Healthcare Facility Outreach	HCF - The Villas at St Louis Park
Benda	Beatrice	Healthcare Facility Outreach	HCF - Towerlight
Benson	Janet	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Berglund	Brenda	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Bergman	Juli	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Bergman	Juli	Absentee ballot board	Absentee ballot board
Bergquist	Rogene	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Berkovitz	Gary	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Bleecker	Arlene	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Botner	Loren	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Braunstein	Farrel	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Brimeyer	Jim	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Brunia-Engels	Melissa	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Brunia-Engels	Melissa	Healthcare Facility Outreach	HCF - Villas at the Cedars
Brunia-Engels	Melissa	Healthcare Facility Outreach	HCF - Sholom Home Assisted Living
Cahill	John	To Be Determined	To Be Determined
Carpenter	Gary	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Carpenter	Janet	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Chmura	Delaney	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Church	Wade	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Clarke	Chris	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center

Colacci	Elena	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Conery	Mary Kaye	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Connell	Thomas	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Conway	Mary Kay	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Crouse	Karyn	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Dahl	Carolyn	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Davis	Julia	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Davis	Nancy	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Desnick	Sheila	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Dominguez	Chelsa	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Drache	Kay	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Dummer	Bob	Healthcare Facility Outreach	HCF - The Villas at St Louis Park
Dummer	Bob	Healthcare Facility Outreach	HCF - Estates at St Louis Park
Dummer	Bob	Healthcare Facility Outreach	HCF - Sholom Home Assisted Living
Duncan	Ben	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Dworsky	Richard	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Engelking	Jim	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Engelking	Jim	Healthcare Facility Outreach	HCF - The Villas at the Park (Park Health)
Engelking	Jim	Healthcare Facility Outreach	HCF - Villas at the Cedars
Engelking	Jim	Healthcare Facility Outreach	HCF - Towerlight
Engelking	Paula	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Ennenga	Mark	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Erickson	Richard	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Erlie	Cathy	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Estes	Robert	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Fischels	Angela	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Flynn	Mary E	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Freint	Helene	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Fuller	Sharon	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Geretz	Rafael	Healthcare Facility Outreach	HCF - The Villas at St Louis Park
Gershone	Jeffrey	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Gipp	Stephan	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Grad	Eitan	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Grad	Eitan	Healthcare Facility Outreach	HCF - Sholom Home Assisted Living

Gremillion	Kathy	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Grodnick	Tamara	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Grose	Kathy	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Grose	Lawrence	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Grose	Lawrence	Absentee ballot board	Absentee ballot board
Gruenberg	Jo	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Gunderson	Gerald	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Hakala	Kyle	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Hakala	Kyle	Healthcare Facility Outreach	HCF - Towerlight
Han	Tiffany	To Be Determined	To Be Determined
Hanson	Stuart	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Hanson	Wesley	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Hebner	Alanna	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Held	Jessica	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Hendrickson	Stephanie	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Hendrix	Mary	Absentee ballot board	Absentee ballot board
Henningson	Karina	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Hines	Linda	Absentee ballot board	Absentee ballot board
Hintz	Alexander	To Be Determined	To Be Determined
Hitterdal	Angie	To Be Determined	To Be Determined
Hjelmeland	Joan	Absentee ballot board	Absentee ballot board
Hogg	Heidi	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Hollingsworth	Leah	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Holst	Minda	To Be Determined	To Be Determined
Howard	Arzella	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Howard	Gena	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Hu	Michele	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Huebner	Jeff	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Hyde	Jenna	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Ibrahim	Khadijo	To Be Determined	To Be Determined
Isenberg	Chaiya	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Isenberg	Chaiya	Healthcare Facility Outreach	HCF - Estates at St Louis Park
Isenberg	Chaiya	Healthcare Facility Outreach	HCF - Sholom Home Assisted Living
Jackson	Aimee	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center

Jackson	Aimee	Healthcare Facility Outreach	HCF - The Villas at St Louis Park
Jackson	Aimee	Healthcare Facility Outreach	HCF - Towerlight
Jaffee	Jay	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Janda	Bonita	Healthcare Facility Outreach	HCF - Estates at St Louis Park
Jewell	Jill	To Be Determined	To Be Determined
Johnson	Christine	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Johnson	Lori	To Be Determined	To Be Determined
Kaczmarek	Amy	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Kamerud	Jennifer	To Be Determined	To Be Determined
Kenyon	William	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Kiecker	Karen	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Kinney	Matthew	To Be Determined	To Be Determined
Knighton	Jessica	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Kohli	Ishpreet	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Koster	Erin	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Krause	Marguerite	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Krinsky	Polly	To Be Determined	To Be Determined
LaFond	Michael	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Larson	David	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Laskey	Marjorie	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Laucher	Linda	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Lee	Martin	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Lesch	Ann Marie	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Levin	Trina	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Lewin	Ellen	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Lewin	Ellen	Healthcare Facility Outreach	HCF - The Villas at St Louis Park
Lewin	Ellen	Healthcare Facility Outreach	HCF - Villas at the Cedars
Lewin	Ellen	Healthcare Facility Outreach	HCF - Towerlight
Lieser	Tim	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Lietzau	Caitlin	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Lindstrom	Julie	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Lubov	Janet	To Be Determined	To Be Determined
Luckow	Anna	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Malinski	Martha	To Be Determined	To Be Determined

Manuel	Julie	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Manuel	Julie	Healthcare Facility Outreach	HCF - The Villas at the Park (Park Health)
Manuel	Julie	Healthcare Facility Outreach	HCF - Villas at the Cedars
Marek	Margaret	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Margolis	Joseph	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Matko	Ann R.	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Mattison	Susanne	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Maynard	Mary	To Be Determined	To Be Determined
Maynard	Mary	Absentee ballot board	Absentee ballot board
Mcdonald	Meredith	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Meola	Jeri	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Merfeld	Amelia	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Meyer	Carrie	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Miatech	Joseph	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Miklos	Brian	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Miller	Jean	To Be Determined	To Be Determined
Mohamed	Sahaan	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Mohr	Marvin	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Mohr	Marvin	Healthcare Facility Outreach	HCF - Estates at St Louis Park
Mohr	Marvin	Healthcare Facility Outreach	HCF - Sholom Home Assisted Living
Mohr	Marvin	Absentee ballot board	Absentee ballot board
Munoz Hernandez	Kelly	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Murray	Melissa	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Nachtwey	Steve	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Nachtwey	Steve	Healthcare Facility Outreach	HCF - The Villas at the Park (Park Health)
Nachtwey	Steve	Healthcare Facility Outreach	HCF - The Villas at St Louis Park
Nachtwey	Steve	Healthcare Facility Outreach	HCF - Towerlight
Nordstrom	Amy	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Obert	Mary	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Oelschlaeger	Karen	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Olson	Bryan	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Olson	Karl	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Osfar	Barb	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Osman	Samia	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center

Oxley	Claudia	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Palmer	Nancy	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Penna	Ross	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Person	Barbara	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Piper-Bichinho	Jennie	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Post	Carol	Healthcare Facility Outreach	HCF - Estates at St Louis Park
Post	Carol	Healthcare Facility Outreach	HCF - Towerlight
Pretzer	Nicole	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Priadka	Kelly	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Quattrini	Katherine	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Ranallo	Lonni	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Rand	Dorothy	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Rasmussen	Juli	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Resnick	Barbara	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Ribnick	Jerome	To Be Determined	To Be Determined
Richards	David	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Richards	David	Healthcare Facility Outreach	HCF - The Villas at the Park (Park Health)
Richards	David	Healthcare Facility Outreach	HCF - Sholom Home Assisted Living
Rider	Elaine	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Ritter	Camille	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Rotert	David	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Ruane	Terry	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Ruhl	Barbara	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Ruhl	Barbara	Absentee ballot board	Absentee ballot board
Ruth	Roger	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Ruttger	Theresa	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Santa	Susan	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Sanville	Martha	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Scheig	William	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Schingen	Jesse	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Schlueter-Hynes	Laurie	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Schreiner	Irwin	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Schwartz	Mark	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Schwieters	Nicole	St Louis Park W-3 P-08	P-08 - Aquila Elementary School

Showalter	Joy	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Sias	Therese	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Simmons	Judy	St Louis Park W-3 P-09	P-09 - Lenox Community Center
Sjoberg	Rita	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Skytta-Gurkanlar	Anna	To Be Determined	To Be Determined
Solmer	Henry	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Soucheray	Mary (Gina)	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Steuer	Meg	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Stevens	Jeanne	St Louis Park W-2 P-06	P-06 - St Louis Park Municipal Service Center
Stevens	Jeanne	Healthcare Facility Outreach	HCF - Estates at St Louis Park
Stevens	Jeanne	Healthcare Facility Outreach	HCF - Towerlight
Surat	Jane	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Svidal	Katie	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Sweitzer	Julie	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Sweitzer	Julie	Absentee ballot board	Absentee ballot board
Tepley	Karen	St Louis Park W-3 P-08	P-08 - Aquila Elementary School
Thompson	Linda	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Thorne	Elianna	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Turk	Carolynne	St Louis Park W-1 P-03	P-03 - St Louis Park City Hall
Uhrig-Fox	Dana	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Vatanldiah Fautierrez	Christine	To Be Determined	To Be Determined
Vos Rapoport	Anne Monique	St Louis Park W-4 P-11	P-11 - Park Harbor Church
Walker	Alene	St Louis Park W-4 P-10	P-10 - St Louis Park Middle School
Walter	Macewicz	To Be Determined	To Be Determined
Way	Autumn	St Louis Park W-2 P-04	P-04 - St Louis Park Recreation Center
Weisner	Ben	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Welcher	Theresa	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Welcher	Theresa	Healthcare Facility Outreach	HCF - The Villas at St Louis Park
Welcher	Theresa	Healthcare Facility Outreach	HCF - Sholom Home Assisted Living
Wickersham	Mary	Healthcare Facility Outreach	HCF - The Villas at the Park (Park Health)
Wickersham	Mary	Healthcare Facility Outreach	HCF - The Villas at St Louis Park
Wickersham	Mary	Healthcare Facility Outreach	HCF - Estates at St Louis Park
Wickersham	Mary	Healthcare Facility Outreach	HCF - Villas at the Cedars
Wickersham	Mary	Healthcare Facility Outreach	HCF - Towerlight

Wickersham	Mary	Healthcare Facility Outreach	HCF - Sholom Home Assisted Living
Wickersham	Mary	Absentee ballot board	Absentee ballot board
Wilensky	Barbara	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Wilhoit	Christopher	St Louis Park W-4 P-12	P-12 - Westwood Lutheran Church
Williams	Carole	St Louis Park W-1 P-01	P-01 - Beth El Synagogue
Wilson	Matt	St Louis Park W-1 P-02	P-02 - Wat Thai of Minnesota
Wilson	Sylvia	St Louis Park W-2 P-05	P-05 - Vista Lutheran Church
Wilson	Sylvia	Healthcare Facility Outreach	HCF - Estates at St Louis Park
Wilson	Sylvia	Healthcare Facility Outreach	HCF - Sholom Home Assisted Living
Winger	Jody	To Be Determined	To Be Determined
Wirkkula	Kati	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Witthuhn	Jennifer	St Louis Park W-3 P-07	P-07 - St Louis Park High School
Youngblood	Jonathan	To Be Determined	To Be Determined

Executive summary

Title: Resolution authorizing special assessment for sewer service line repair at 6919 Eliot View Road - Ward 4

Recommended action: Motion to adopt a resolution authorizing the special assessment for the repair of the sewer service line at 6919 Eliot View Road, St. Louis Park, MN.
P.I.D. 08-117-21-13-0021

Policy consideration: The proposed action is consistent with policy previously established by the city council.

Summary: Jason and Chelsa Dominguez, owners of the single-family residence at 6919 Eliot View Road, have requested the city authorize the repair of the sewer service line for their home and assess the cost against the property in accordance with the city's special assessment policy.

The city requires the repair of service lines to promote the general public health, safety and welfare within the community. The special assessment policy for the repair or replacement of water and/or sewer service lines for existing homes was adopted by the city council in 1996. This program was put into place because sometimes property owners face financial hardships when emergency repairs like this are unexpectedly required. Plans and permits for this service line repair work were completed, submitted, and approved by city staff. The property owners hired a contractor and repaired the sewer service line in compliance with current codes and regulations. Based on the completed work, this repair qualifies for the city's special assessment program. The property owners have petitioned the city to authorize the water service line repair and special assess the cost of the repair. The total eligible cost of the repair has been determined to be \$4,500.00.

Financial or budget considerations: The city has funds in place to finance the cost of this special assessment.

Strategic priority consideration: St. Louis Park is committed to continue to lead in environmental stewardship.

Supporting documents: Resolution

Prepared by: Beth Holida, office assistant

Reviewed by: Stacy M. Voelker, administrative coordinator
Emily Carr, assessing technician
Austin Holm, utilities superintendent
Jay Hall, public works director

Approved by: Cindy Walsh, deputy city manager

Resolution No. 24-_____
Authorizing the special assessment for the repair of the
sewer service line at 6919 Eliot View Road, St. Louis Park, MN
P.I.D. 08-117-21-13-0021

Whereas, the property owners at 6919 Eliot View Road, have petitioned the City of St. Louis Park to authorize a special assessment for the repair of the sewer service line for the single family residence located at 6919 Eliot View Road; and

Whereas, the property owners have agreed to waive the right to a public hearing, right of notice and right of appeal pursuant to Minnesota Statute, Chapter 429; and

Whereas, the city council of the City of St. Louis Park has received a report from the Utility Superintendent related to the repair of the sewer service line.

Now therefore be it resolved by the city council of the City of St. Louis Park, Minnesota, that:

1. The petition from the property owners requesting the approval and special assessment for the sewer service line repair is hereby accepted.
2. The sewer service line repair that was done in conformance with the plans and specifications approved by the public works department and department of inspections is hereby accepted.
3. The total cost for the repair of the sewer service line is accepted at \$4,500.00.
4. The property owners have agreed to waive the right to a public hearing, notice and appeal from the special assessment, whether provided by Minnesota Statutes, Chapter 429, or by other statutes, or by ordinance, City Charter, the constitution, or common law.
5. The property owners have agreed to pay the city for the total cost of the above improvements through a special assessment over a ten (10) year period at the interest rate of 5.5%.
6. The property owners have executed an agreement with the city and all other documents necessary to implement the repair of the sewer service line and the special assessment of all costs associated therewith.

Reviewed for administration:

Adopted by the city council June 17, 2024

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Melissa Kennedy, city clerk