

NOTICE OF MEETING

FIRE CIVIL SERVICE COMMISSION
Tuesday, June 4, 2024, 10:00am
Fire Station 1 Training Room
3750 Wooddale Avenue South, St. Louis Park 55416

AGENDA

1. Call to order
 - a. Roll call
 - i. President Williams called the meeting to order at 10:05am
 1. Roll call - Commissioner Tift – present, Commissioner Williams – present, Commissioner Wermerskirchen - absent.
 - a. Have a quorum
 2. Staff present – Steve Koering, John Wolff, Justin Head, and Rita Vorpahl
2. Approval of minutes
 - a. Fire Civil Service Commission meeting minutes of April 16, 2024
 - i. Amended minutes
 1. Minutes stand approved as corrected
3. New business
 - a. Approve eligibility roster for position of Deputy Fire Chief
 - i. Two candidates ranked in order
 1. Commissioner Williams moved to accept the list unanimously
 - a. Commissioner Tift seconded.
 - i. List approved
4. Other business
 - a. Update on the Chief posting
 - i. Working on job description
 - ii. Retired Chief looking to come on as a contractor
 1. No ask today, just coming as a heads-up
 - b. Update on Firefighter posting – closes June 16, 2024
 - i. On track to have over 50 people apply
 - c. Update on Leadership Assessment posting – closes June 6, 2024
Eight people applied. Will go through the assessment and we will have a list to certify on July 11
 - d. Next meeting Thursday, July 11 at 10am
 - e. CERT group is celebrating their 10-year anniversary. Steve will put out a notice
 - i. Potluck dinner on Saturday, June 22, 2024 at Fire Station 1 5-7pm with a presentation at 6pm
5. Adjournment

a. Motion to adjourn at 10:32am

cc: Steve Koering, Fire Chief
John Wolff, Deputy Fire Chief
Joe Lawrence, Union President
Fire Civil Service Commissioners

Auxiliary aides for persons with disabilities are available upon request at least 96 hours in advance. Please call the Human Resource Office at 952-924-2520, to make arrangements.

FIRE CIVIL SERVICE COMMISSION ROSTER

The commission oversees the personnel system of the Fire Department including recruiting personnel, testing, and selecting candidates and certification of eligible persons for appointment and promotion. The commission meets as needed.

<u>NAME</u>	<u>RESIDENCE/PHONE</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
Stuart Williams Commissioner	1661 Westwood Hills Dr St. Louis Park, MN 55426 Cell: 612-867-6869 Email: stwpatagonia@gmail.com	1/20/2015	12/31/2024
Bob Tift Commissioner	3800 Brunswick Ave S St. Louis Park, MN 55416 Cell: 612-518-7889 Email: tiftbc@gmail.com	8/3/2015	12/31/2025
Kyle Wermerskirchen Commissioner	7654 14 th St. W. St. Louis Park, MN 55426 Cell: 612-325-2527 Email: wermerskirchen@gmail.com	11/7/2022	12/31/2023
Rita Vorpahl Staff Liaison	5005 Minnetonka Blvd (City Hall) St. Louis Park, MN 55416 Office: 952-928-2846 Email: rvorpahl@stlouisparkmn.gov		

cc: Joe Lawrence, President Local #993
Mike Scott, Interim Fire Chief
Fire Civil Service Commissioners

3-year term

Total complement: (3) Three members