

6:00 p.m. Economic Development Authority meeting – Council Chambers

- 1. Call to order**
 - a. Roll call.
- 2. Approve agenda.**
- 3. Minutes**
 - a. Minutes of July 8, 2024 EDA meeting
- 4. Consent items**
 - a. Approve EDA disbursements and financial report
 - b. Resolution in support for county Environmental Response Funds Brownfield gap financing program on behalf of Greater Metropolitan Housing Corporation – Ward 1
- 5. Public hearings – none.**
- 6. Regular business**
 - a. Resolution in support of a Hennepin County Environmental Response Funds Brownfield gap financing grant for Trellis Co. - Ward 3
- 7. Communications and announcements – none.**
- 8. Adjournment.**

6:15 p.m. City council meeting – Council Chambers

- 1. Call to order**
 - a. Roll call.
 - b. Pledge of Allegiance.
- 2. Approve agenda.**
- 3. Presentations**
 - a. Recognition of Playground Junior Leaders
 - b. Recognition of Mayor Mohamed, recipient of the League of Minnesota Cities 2024 Emerging Leader Award
- 4. Minutes**
 - a. Minutes of July 8, 2024 city council meeting
 - b. Minutes of July 8, 2024 study session
 - c. Minutes of July 15, 2024 city council meeting
 - d. Minutes of July 15, 2024 special study session

5. Consent items

- a. Approve city disbursements and financial report
- b. First reading of ordinance relating to 2025 fees
- c. Resolution authorizing final payment for Rotary Northside Park Water Quality Improvement project (4022-4001) - Ward 4
- d. Resolution approving Infrastructure Investment and Jobs Act discretionary match grant agreement with MnDOT
- e. Resolution approving lawful gambling premises permit - Maple Grove Lions Club - Ward 4
- f. Approve replacement of two fire engines (Units No. 1308 and 1604)

6. Public hearings – none.

7. Regular business

- a. First reading of ordinance amending Ch. 22 of the city code regarding bulk material storage
- b. First reading of pre-eviction notice ordinance

8. Communications and announcements

- a. Quarterly development update - 3rd quarter of 2024
- b. Results of the banking services RFP evaluation and recommendation

9. Adjournment.

Members of the public can attend St. Louis Park Economic Development Authority and city council meetings in person. At regular city council meetings, members of the public may comment on any item on the agenda by attending the meeting in-person or by submitting written comments to info@stlouisparkmn.gov by noon the day of the meeting. Official minutes of meetings are available on the city website once approved.

Watch St. Louis Park Economic Development Authority or regular city council meetings live at bit.ly/watchslpcouncil or at www.parktv.org, or on local cable (Comcast SD channel 14/HD channel 798).

Recordings of the meetings are available to watch on the city's YouTube channel at www.youtube.com/@slpcable, usually within 24 hours of the meeting's end.

City council study sessions are not broadcast.

Generally, it is not council practice to receive public comment during study sessions.

The council chambers are equipped with Hearing Loop equipment and headsets are available to borrow. If you need special accommodations or have questions about the meeting, please call 952.924.2505.

**Unofficial minutes
EDA meeting
St. Louis Park, Minnesota
July 8, 2024**

1. Call to order.

President Dumalag called the meeting to order at 6:02 p.m.

a. Roll call

Commissioners present: President Dumalag, Paul Baudhuin, Yolanda Farris, Margaret Rog

Commissioners absent: Tim Brausen, Sue Budd

Staff present: City manager (Ms. Keller), deputy city manager (Ms. Walsh), community development director (Ms. Barton), administrative services director (Ms. Brodeen), finance director (Ms. Cruver), recreation superintendent (Ms. Friederich), public works director (Mr. Hall), engineering director (Ms. Heiser), police chief Kruelle, housing supervisor (Ms. Olson), property maintenance and licensing manager (Mr. Pivec), sustainability specialist (Ms. Pottorff), deputy city clerk (Ms. Scott-Lerdal), chief building official (Mr. Skallet), communications and technology director (Ms. Smith), park superintendent (Mr. Umphrey), HR director (Ms. Vorpahl), parks and recreation director (Mr. West), sustainability manager (Ms. Ziring)

2. Approve agenda.

It was moved by Commissioner Mohamed, seconded by Commissioner Farris, to approve the EDA agenda as presented.

The motion passed 4-0 (Commissioners Brausen and Budd absent).

3. Minutes.

a. EDA meeting minutes of June 3, 2024

It was moved by Commissioner Rog, seconded by Commissioner Baudhuin, to approve the EDA meeting minutes of June 3, 2024, as presented.

The motion passed 5-0 (Commissioners Brausen and Budd absent).

4. Consent items.

a. Approve EDA disbursements

b. EDA Resolution No. 24-11 supporting LCA pre-development grant application for Loffler Crossing – Ward 2

It was moved by Commissioner Farris, seconded by Commissioner Baudhuin, to approve the consent items as listed; and to waive reading of all resolutions.

The motion passed 5-0 (Commissioners Brausen and Budd absent).

- 5. Public hearings – none.**
- 6. Regular business – none.**
- 7. Communications and announcements - none.**
- 8. Adjournment.**

The meeting adjourned at 6:04 p.m.

Melissa Kennedy, EDA secretary

Lynette Dumalag, EDA president

Executive summary

Title: Approve EDA disbursements and financial report

Recommended action: Motion to approve EDA disbursement claims for the period of June 26 - July 30, 2024. Motion to approve summary of financial report for the period of Jan. 1, 2024 – June 30, 2024.

Policy consideration: Does the EDA approve the disbursements listed for the period ending July 30, 2024? Does the EDA approve the financial report for the period ending June 30, 2024?

Summary: The finance division prepares this report monthly for the EDA to review and approve. The attached report shows both EDA disbursements paid by physical check and those by wire transfer or Automated Clearing House (ACH) when applicable. The financial report also details unaudited financial information for the city's general fund and the cash and investment balance of the city through June 30, 2024.

Financial or budget considerations: Review and approval of disbursements by the EDA is required and provides another layer of oversight to further ensure fiscal stewardship.

Strategic priority consideration: Not applicable.

Supporting documents: EDA disbursement summary and financial report

Prepared by: Estela Mulugeta, accounting specialist

Reviewed by: Amelia Cruver, finance director

Approved by: Kim Keller, city manager

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
CENTERPOINT ENERGY	Development - EDA G&A	HEATING GAS	124.17
			<u>124.17</u>
CUSTOM PRODUCTS & SERVICES	Development - EDA G&A	LAND MAINTENANCE	1,600.00
			<u>1,600.00</u>
HKGI	Development - EDA G&A	PLANNING	8,982.26
			<u>8,982.26</u>
HUNT, GREG	Development - EDA G&A	TRAVEL/MEETINGS	26.00
	Development - EDA G&A	MILEAGE-PERSONAL CAR	86.83
			<u>112.83</u>
KENNEDY & GRAVEN	EDA - Beltline SWLRT G&A	LEGAL SERVICES	714.00
	EDA - Mtka Blvd Prop G&A	LEGAL SERVICES	556.00
	Wooddale Station TIF G&A	LEGAL SERVICES	46.00
	Development - EDA G&A	LEGAL SERVICES	665.00
			<u>1,981.00</u>
MONSON JENNIFER	Development - EDA G&A	MILEAGE-PERSONAL CAR	24.44
			<u>24.44</u>
SRF CONSULTING GROUP INC	Development - EDA G&A	PLANNING	3,324.86
			<u>3,324.86</u>
WHIPPER SNAPPER LAWN SERVICE	Development - EDA G&A	LAND MAINTENANCE	779.40
			<u>779.40</u>
		Report Totals	<u><u>16,928.96</u></u>

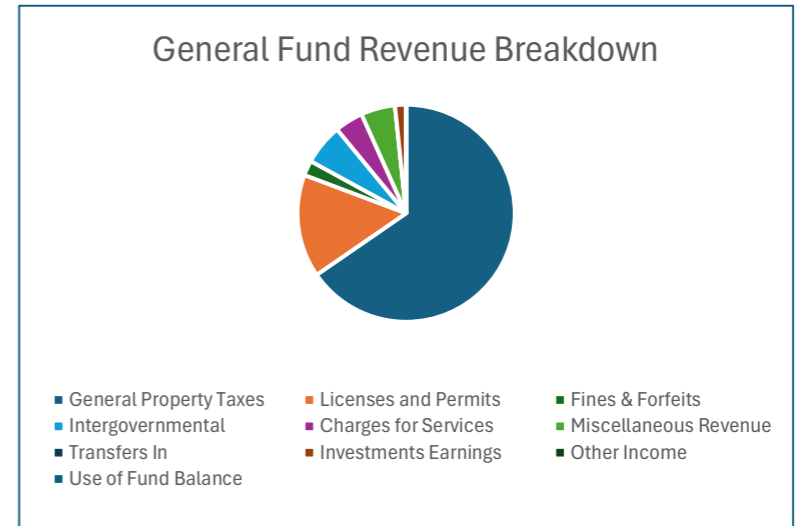
City of St. Louis Park

For the Period of 1/1/24 - 6/30/24

Summary of Budgeted Revenues Comparison to Actual

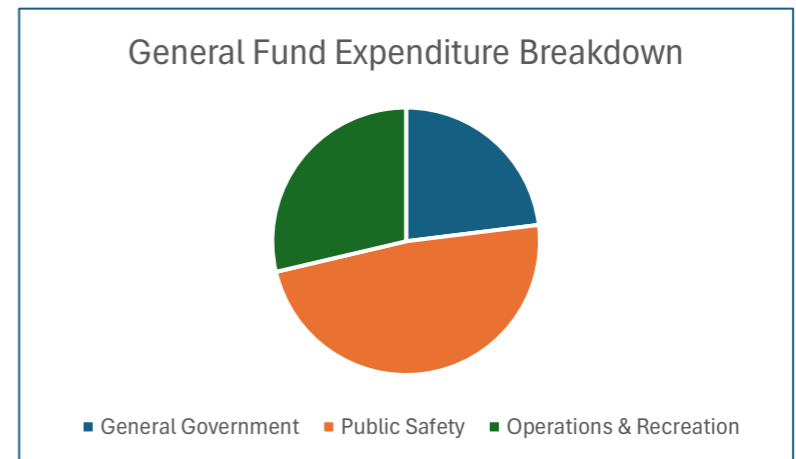
	2024 Approved Budget	2024 Actual through June 30th	% Actual to Date to Budget
General Fund Revenues			
General Property Taxes	34,147,654	11,576,243	34%
Licenses and Permits	4,796,322	2,713,642	57%
Fines & Forfeits	190,000	395,581	208%
Intergovernmental	2,443,282	1,075,897	44%
Charges for Services	2,602,153	748,731	29%
Miscellaneous Revenue	2,114,980	900,151	43%
Transfers In	5,720,439	-	0%
Investments Earnings	470,000	291,021	62%
Other Income	467,950	-	0%
Use of Fund Balance	-	-	100%
Total General Fund Revenues	52,952,780	17,701,267	33%

city received additional property taxes in July (total \$17.5M by July 31st)



General Fund Expenditures				
General Government	1	14,505,291	5,575,339	38%
Public Safety	2	23,236,356	11,684,232	50%
Operations & Recreation	3	15,211,133	6,938,998	46%
Total General Fund Expenditures		52,952,780	24,198,570	46%

- 1 Admin, REI, Finance/ Assessing, HR, Comm Dev, Facilities, Sustainability, IT, Communications
- 2 Police, Fire, Building & Energy
- 3 Engineering, Public Works, Parks & Recreation

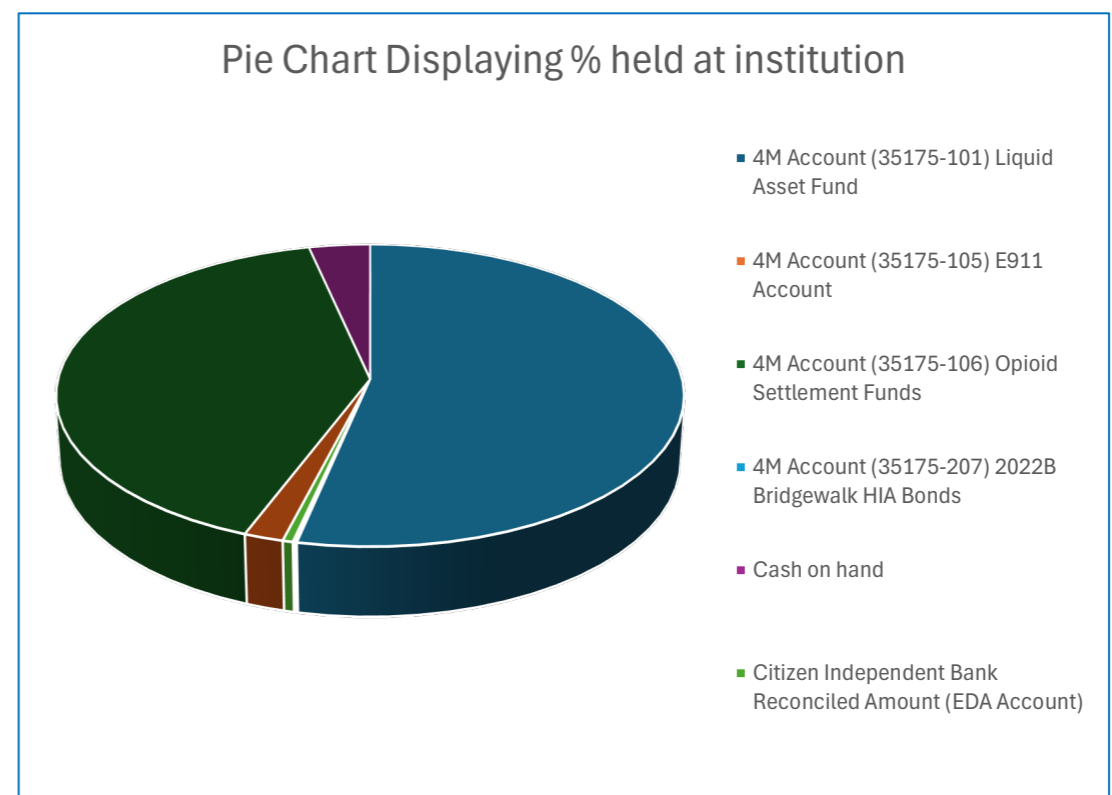
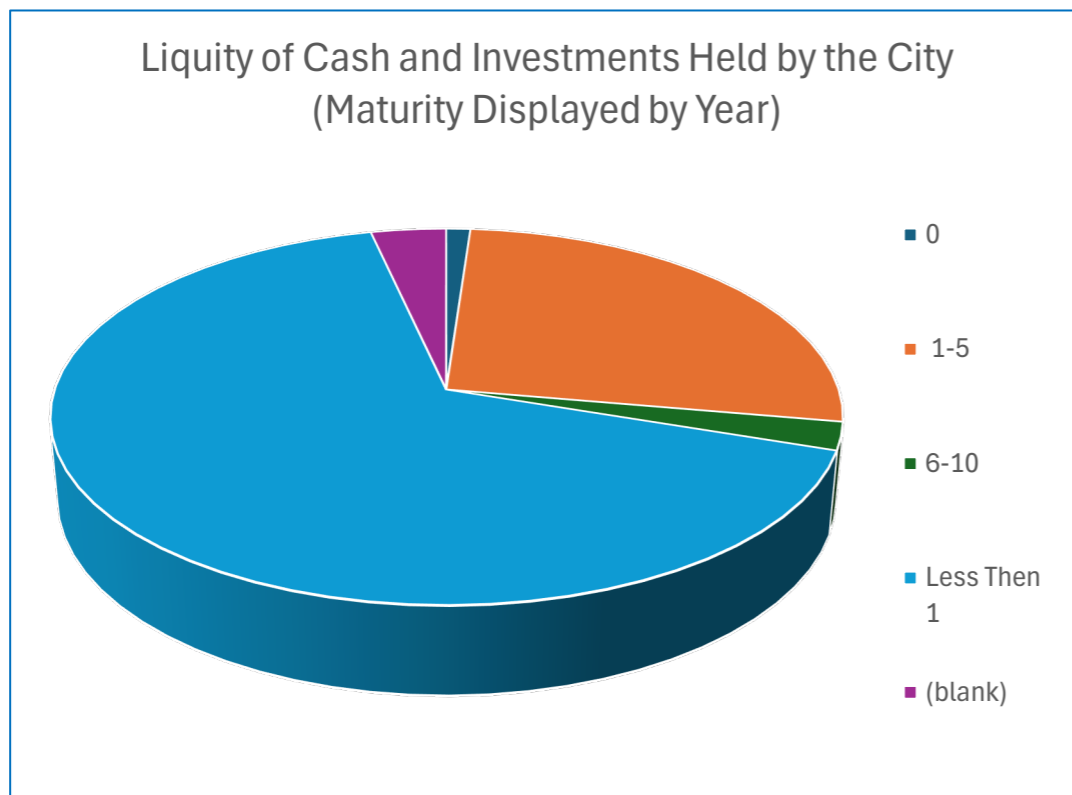


Summary of Cash & Investments

City Accounts	Reconciling Items	Deposit In Transit	Statement Amount	Outstanding Checks	Total
Citizen Independent Bank (Vendor Account)	(411,288)	843,408	739,156	(2,840,886)	(1,669,611)
Citizen Independent Bank (EDA Account)	(11,691)	-	453,683	(9,488)	432,503
Citizen Independent Bank (Payroll Account)	-	-	-	(1,942)	(1,942)
PMA 4M (Investment Account)	-	-	51,738,273	-	51,738,273
UBS (Investment Account)	-	-	36,655,379	-	36,655,379
Cash on Hand	-	-	-	-	4,723
Totaled Cash & Investments	(422,979)	843,408	89,586,491	(2,852,316)	87,159,326

Accrued Interest 221,222

Total with Accrued Interest 87,380,548



Executive summary

Title: Resolution in support of a grant application to the Hennepin County Environmental Response Fund Brownfield gap financing program on behalf of Greater Metropolitan Housing Corporation - Ward 1

Recommended action: Motion to adopt EDA resolution supporting a grant application to the Hennepin County environmental response fund Brownfield gap financing program (ERF) on behalf of Greater Metropolitan Housing Corporation (GMHC) related to its proposed affordable owner-occupied twin home project at 5639, 5643, 5647 and 5707 Minnetonka Boulevard.

Policy consideration: Does the EDA support GMHC's grant application to the Hennepin County environmental response fund brownfield gap financing program related to its proposed affordable owner-occupied twin home project along Minnetonka Boulevard?

Summary: On July 6, 2021, the EDA entered into a preliminary development agreement (PDA) with Greater Metropolitan Housing Corporation (GMHC) to pursue development of owner-occupied affordable housing on four, EDA-owned, single-family properties along Minnetonka Boulevard. GMHC proposes to develop four twin homes on the site providing eight affordable home ownership opportunities. The EDA received a [staff report](#) outlining the development concept on June 10, 2024.

GMHC has completed a phase I environmental study of the site which indicated ground fill of unknown origin that contains waste material considered to be an environmental condition. The study recommends completing a phase II environmental study to understand the extent of the ground fill and any necessary cleanup requirements.

GMHC is seeking financing to offset the costs of the phase II study from Minnesota brownfield gap financing program, which provides small grants to nonprofits for environmental assessment and cleanup of property in Hennepin County. Grants for this program are submitted to Hennepin County's environmental response fund and are accepted on a rolling basis. GMHC is applying for a \$15,000 grant to cover a portion of the cost of the phase II review.

In order to submit the grant application, a resolution of support is needed from the municipality where the project is located.

Financial or budget considerations: Not applicable. The resolution of support for Hennepin County's environmental response fund brownfield gap financing program does not obligate the EDA or city to provide financial assistance to the development. Grant payments will be made directly to GMHC from the county and will not pass through the EDA.

Strategic priority consideration: St. Louis Park is committed to providing a broad range of housing and neighborhood oriented development.

Supporting documents: Resolution

Prepared by: Jennifer Monson, redevelopment administrator

Reviewed by: Greg Hunt, economic development manager

Karen Barton, community development director, EDA executive director

Approved by: Kim Keller, city manager

EDA Resolution No. 24 - ____

Authorizing application for a grant from Hennepin County’s environmental response fund on behalf of Greater Metropolitan Housing Corporation for its affordable owner-occupied twin home project

Whereas, the St. Louis Park Economic Development Authority is eligible to make applications for grant funds from Hennepin County’s environmental response fund; and

Whereas, Greater Metropolitan Housing Corporation or an affiliate thereof or an entity related thereto (the “developer”) is submitting an application to the Minnesota Brownfield gap financing program through Hennepin County’s environmental response fund (the “ERF”); and

Whereas, the developer intends that grant funds will be used for environmental review in connection with the affordable owner-occupied twin home project at 5639, 5643, 5647 and 5707 Minnetonka Boulevard in the City of St. Louis Park (the “project”); and

Whereas, the authority understands that grants funded through the ERF are intended to fund a portion of the costs of environmental cleanup of brownfield properties; and

Whereas, Minnesota Statutes, Section 383B.81 requires a resolution authorizing the application from the governing body of the municipality where the project is located; and

Whereas, this resolution shall neither serve to endorse the project nor operate as a substitute for any other required city approvals required for the project,

Now, therefore, be it resolved that the St. Louis Park Economic Development Authority supports the request by the developer for an ERF grant through the Hennepin County Department of Environmental Services to finance a portion of the costs associated with environmental remediation of the proposed project. Authority staff is authorized to submit all documents necessary in connection with the developer’s application.

Reviewed for administration:

Adopted by the Economic Development Authority August 5, 2024:

Karen Barton, executive director

Lynette Dumalag, president

Attest:

Melissa Kennedy, city clerk

Executive summary

Title: Resolution in support of a Hennepin County Environmental Response Funds Brownfield gap financing grant for Trellis Co. - Ward 3

Recommended action: Motion to adopt EDA resolution supporting a grant application to the Hennepin County Environmental Response Fund Brownfield gap financing program (ERF) on behalf of Trellis Co. related to its housing rehabilitation project at 2760, 2768, 2753, 2753 and 2765 Louisiana Court.

Policy consideration: Does the EDA support Trellis Co.'s ERF grant application related to its housing rehabilitation project at 2760, 2768, 2753, 2753 and 2765 Louisiana Court?

Summary: Perspectives is a 56-unit affordable housing development located in five adjacent buildings at Louisiana Court apartments. The current owner, Perspectives, Inc. has filed for Chapter 11 bankruptcy and is required to sell the properties as part of its bankruptcy proceedings. Perspectives has accepted an offer from Trellis Co. to purchase the five buildings, maintain all affordable restrictions, assume the project based rental assistance contract, and assume and continue all tenant leases. Trellis Co. is a nonprofit developer and operator of affordable housing in the Twin Cities area.

Trellis Co. is seeking financing from Minnesota Brownfield's gap financing program, which provides small grants to nonprofits for environmental assessment and cleanup of property in Hennepin County. Grants for this program are submitted to Hennepin County's Environmental Response Fund and are accepted on a rolling basis.

A phase I environmental site assessment was prepared for the property and identified sources of potential soil vapor contamination. Trellis Co. is applying for \$12,755 to conduct soil vapor sampling at the properties in accordance with Minnesota Pollution Control Agency guidance.

In order to submit the grant application, a resolution of support is needed from the municipality where the project is located.

Financial or budget considerations: Not applicable. The resolution of support for Hennepin County's ERF Brownfield gap funding does not obligate the EDA or city to provide financial assistance to the development. Grant payments will be made directly to Trellis from the county and will not pass through the EDA.

Strategic priority consideration: St. Louis Park is committed to providing a broad range of housing and neighborhood oriented development.

Supporting documents: Resolution

Prepared by: Jennifer Monson, redevelopment administrator

Reviewed by: Greg Hunt, economic development manager

Karen Barton, community development director, EDA executive director

Approved by: Kim Keller, city manager

EDA Resolution No. 24 - ____

Authorizing application for a grant from Hennepin County’s environmental response fund on behalf of Trellis Co. for Perspectives rehabilitation project

Whereas, the St. Louis Park Economic Development Authority is eligible to make application for grant funds from Hennepin County’s Environmental Response Fund; and

Whereas, Trellis Co., or an affiliate thereof or an entity related thereto (the “developer”) is submitting an application to the Minnesota Brownfield’s gap financing program through Hennepin County’s Environmental Response Fund (the “ERF”); and

Whereas, the developer intends that grant funds will be used for environmental clean-up in connection with the construction and rehabilitation of existing building into affordable housing located at 2760, 2768, 2753, 2759 and 2765 Louisiana Court in the City of St. Louis Park (the “project”); and

Whereas, the authority understands that grants funded through the ERF are intended to fund a portion of the costs of environmental cleanup of brownfield properties; and

Whereas, Minnesota Statutes, Section 383B.81 requires a resolution authorizing the application from the governing body of the municipality where the project is located; and

Whereas, this resolution shall neither serve to endorse the project nor operate as a substitute for any other required city approvals required for the project,

Now, therefore, be it resolved that the St. Louis Park Economic Development Authority supports the request by the developer for an ERF grant through the Hennepin County Department of Environmental Services to finance a portion of the costs associated with environmental remediation of the proposed project. Authority staff is authorized to submit all documents necessary in connection with the developer’s application.

Reviewed for administration:

Adopted by the Economic Development Authority August 5, 2024

Karen Barton, executive director

Lynette Dumalag, president

Attest

Melissa Kennedy, city clerk

Executive summary

Title: Recognition of Playground Junior Leaders

Recommended action: The mayor is asked to recognize the junior leaders for their service this summer. Lisa Abernathy, recreation supervisor, will be in attendance to assist with the presentation.

Policy consideration: Not applicable.

Summary: There were 48 youth volunteers that served in the playground junior leader program this summer. Collectively, they volunteered over 1,000 hours. Staff strive to include youth of all backgrounds and work to remove programmatic barriers to participation.

The junior leader's program has been part of the recreation division for almost 38 years. The goal of this program is to offer seventh- to ninth- grade youth an opportunity to maintain their relationship with the summer playground program, while gaining valuable on-the-job experience assisting full-time leaders with youth, ages four to twelve. This summer there were ten playground sites with close to 1,000 kids registered.

The junior leader program is one of two teen volunteer programs in the Parks and Recreation Department. The junior leaders volunteer during June and July in the summer playground program. Along with playground staff, junior leaders play a key role in providing a positive experience for each participant. Job responsibilities for junior leaders include assisting leaders with program activities, set-up and clean-up and initiating activities for playground participants. Junior leaders demonstrate responsibility, positive attitudes and a willingness to spend part of their summer volunteering their time at a neighborhood park. During their time in the parks, they become role models for the program participants they work with, as well as excellent helpers for the full-time leaders.

The junior leaders are rewarded with this special recognition, a letter of recommendation and passes to The Rec Center's ice arena and Aquatic Park.

Financial or budget considerations: Not applicable.

Strategic priority consideration: St. Louis Park is committed to creating opportunities to build social capital through community engagement.

Supporting documents: None

Prepared by: Stacy Voelker, administrative coordinator
Lisa Abernathy, recreation supervisor

Reviewed by: Jason T. West, parks and recreation director

Approved by: Kim Keller, city manager

Executive summary

Title: Recognition of Mayor Nadia Mohamed, recipient of the League of Minnesota Cities 2024 Emerging Leader Award

Recommended action: Recognize Mayor Mohamed as recipient of the 2024 League of Minnesota Cities Emerging Leaders Award.

Policy consideration: None.

Summary: League of Minnesota Cities (LMC) Executive Director Luke Fischer and First Vice President Wendy Berry are here tonight to recognize Mayor Nadia Mohamed as recipient of the 2024 Emerging Leader Award. The award was presented to the mayor at the LMC conference in June.

The Emerging Leader Award is presented by the LMC in recognition and encouragement of elected or appointed officials that are early in their service to municipal government (eight years of experience or less), have made meaningful contributions to their city, and show promise for continuing service and leadership. Nominations are submitted by the officials' cities.

Mayor Mohamed was elected mayor of St. Louis Park in 2023, taking office in 2024 and becoming the first elected Somali-American and the first woman of color to serve as St. Louis Park's mayor. Prior to being elected as mayor, Mayor Mohamed served four years in an at-large position on the council. At the time of her election at age 23 to the at-large seat, she was the youngest council member in St. Louis Park's record. Throughout her public service, Mayor Mohamed has helped improve the city's understanding of the Muslim culture by connecting people and encouraging acceptance between peoples. In 2019 as a member of the city's police multicultural advisory committee she was named co-recipient of the City of St. Louis Park Human Rights Award for her efforts to connect various communities in St. Louis Park. Mayor Mohamed has been a vocal advocate for creating affordable home ownership opportunities, including supporting the city's affordable housing initiatives such as the first-generation home ownership and down payment assistance programs.

The LMC is a membership organization dedicated to helping cities throughout Minnesota build quality communities through effective advocacy, expert analysis, trusted guidance and collective action. LMC serves more than 830 member cities through advocacy, education and training, policy development, risk management and other services.

Financial or budget considerations: None

Strategic priority consideration: Not applicable.

Supporting documents: None.

Prepared by: Amanda Scott-Lerdal, deputy city clerk

Reviewed by: Jacque Smith, communications and technology director

Approved by: Kim Keller, city manager

Unofficial minutes
City council meeting
St. Louis Park, Minnesota
July 8, 2024

1. Call to order.

Mayor Mohamed called the meeting to order at 6:15 p.m.

- a. Pledge of allegiance**
- b. Roll call**

Council members present: Mayor Nadia Mohamed, Paul Baudhuin, Sue Budd, Lynette Dumalag, Yolanda Farris, Margaret Rog

Council members absent: Tim Brausen

Staff present: City manager (Ms. Keller), deputy city manager (Ms. Walsh), community development director (Ms. Barton), administrative services director (Ms. Brodeen), finance director (Ms. Cruver), recreation superintendent (Ms. Friederich), public works director (Mr. Hall), engineering director (Ms. Heiser), city clerk (Ms. Kennedy), fire chief Koering, police chief Kruelle, housing supervisor (Ms. Olson), property maintenance and licensing manager (Mr. Pivec), sustainability specialist (Ms. Pottorff), deputy city clerk (Ms. Scott-Lerdal), chief building official (Mr. Skallet), communications and technology director (Ms. Smith), park superintendent (Mr. Umphrey), HR director (Ms. Vorpahl), parks and recreation director (Mr. West), sustainability manager (Ms. Ziring)

Guests: David Benowitz, Craft n' Crew Hospitality; members of city departments

2. Approve agenda.

It was moved by Council Member Dumalag, seconded by Council Member Budd, to approve the agenda as presented.

The motion passed 6-0 (Council Member Brausen absent).

3. Presentations.

a. Retirement recognition for Fire Chief Steve Koering

Ms. Keller presented the staff report recognizing the service of Fire Chief Steve Koering. She highlighted his commitment to the community, his proactive work and his 35 years with the fire service. On behalf of city staff, she wished him all the best in his retirement.

Mayor Mohamed shared that Fire Chief Koering's leadership for the city through the COVID-19 pandemic was wonderful and noted his work to secure federal funding for the city to hire more firefighters. On behalf of the city, she thanked Chief Koering for his service.

Council Member Rog commented that she will remember Fire Chief Koering's working during the COVID-19 pandemic as well and thanked him for his leadership during that time. She shared that the community programs and community health alliance programs he created are very helpful and she hopes they can be expanded. She pointed out the Staffing for Adequate Fire and Emergency Response grants that will serve the community are also noteworthy and helpful. Council Member Rog shared that she admires that he always looked for creative ways to get the job done.

Council Member Rog added that Fire Chief Koering had spoken to her about how much he loves this community. She relayed that many in the community love him back. Council Member Rog wished him all the best in his retirement.

Council Member Farris said she is devastated about Fire Chief Koering's retirement, noting his support through the years and shared that she will miss his laugh.

Council Member Budd stated the community health alliance program has made her so proud to be part of the city. She observed that preventative work versus reactive work has been helpful and pointed out that she enjoyed the Chief's podcasts also. He is always thinking outside the box, which is a skill beyond words, and a skill she respects. She trusts the outreach work he has done; hopes he carries his work proudly and stated he will be missed.

Council Member Dumalag stated she has been grateful for his work in response to the community and their health needs. She is impressed with his leadership positions outside the community and brought up the fire department's annual open house, which has been a wonderful program. She looks forward to seeing Chief Koering in other spaces as well.

Council Member Baudhuin thanked Chief Koering for his vision. He shared the hope that if his children pursue firefighting careers, as they have indicated they would like to do, that they will have a leader such as Chief Koering. Council Member Baudhuin thanked him for his service to the community.

Chief Koering thanked his wife and son for their support over the years. He stated the city's public service makes a difference. He thanked the women and men of the city's police department for their work, and for the way they do their work. Chief Koering shared that the police and fire departments amplified each other through their work. He also thanked and recognized the fire chiefs in surrounding cities for their work and support.

Chief Koering relayed that the women and men in the city's fire department know how he feels and how proud he is of them. To the community, the Chief shared that he has been honored to serve them and appreciates how they supported his work. Even though he does not live in St. Louis Park, Chief Koering stated that he loves the community.

- 4. Minutes.**
 - a. Minutes of June 10, 2024 city council study session**
 - b. Minutes of June 17, 2024 city council meeting**

It was moved by Council Member Farris, seconded by Council Member Budd, to approve the June 10, 2024 city council study session minutes and the June 17, 2024 city council meeting minutes as presented.

The motion passed 6-0 (Council Member Brausen absent).

- 5. Consent items.**
 - a. Approve city disbursements
 - b. **Resolution No. 24-078** accepting tree donations
 - c. **Resolution No. 24-079** authorizing St. Louis Park to enter into a memorandum of agreement to participate in the Twin Cities Commercial Energy Efficiency Collaboration
 - d. **Resolution No. 24-080** approving grant funding assistance for Cedar Lake Road and Louisiana Avenue improvements project
 - e. Approve temporary extension of licensed premises – Ullsperger Brewing
 - f. Approve temporary on-sale liquor license – Church of the Holy Family
 - g. **Resolution No. 24-081** authorizing special assessment for installation of high efficiency windows at 6211 Hamilton Street
 - h. **Resolution No. 24-082** authorizing a funding award of the non-profit capacity building program

It was moved by Council Member Dumalag, seconded by Council Member Paul Baudhuin, to approve the consent items as listed; and to waive reading of all resolutions and ordinances.

The motion passed 6-0 (Council Member Brausen absent).

- 6. Public hearings.**
 - a. **Approve on-sale intoxicating liquor license with Sunday sales for Wells Roadside LLC**

Ms. Scott-Lerdal presented the staff report.

Council Member Dumalag noted that the council previously approved conditional use permits and variances for the proposed use at this site. She recognized that this action is related to past council actions, noting prior discussions had been held regarding allowed uses and the proposed liquor license with Sunday sales.

Mayor Mohamed opened the public hearing. No speakers were present. Mayor Mohamed closed the public hearing.

It was moved by Council Member Baudhuin, seconded by Council Member Dumalag, to approve on-sale intoxicating liquor license with Sunday sales for Wells Roadside LLC as presented.

The motion passed 6-0 (Council Member Brausen absent).

- 7. Regular business – none.**
- 8. Communications and announcements.**

Ms. Keller noted the Fourth of July city fireworks, which were rained out that day, have been rescheduled to this Thursday, July 11, at Aquilla Park with festivities starting at 7 p.m. and fireworks beginning at 10 p.m.

Mayor Mohamed stated she will be there to celebrate. She also shared that the Thai Sunday Market events have begun, and the food is delicious. The market festival is scheduled every Sunday through August at the Wat Promwachirayan temple near Highway 100.

9. Adjournment.

The meeting adjourned at 6:41 p.m.

Melissa Kennedy, city clerk

Nadia Mohamed, mayor

Unofficial minutes
City council study session
St. Louis Park, Minnesota
July 8, 2024

The meeting convened at 6:49 p.m.

Council members present: Mayor Nadia Mohamed, Paul Baudhuin, Tim Brausen, Sue Budd, Yolanda Farris, Lynette Dumalag, Margaret Rog

Council members absent: none

Staff present: City manager (Ms. Keller), deputy city manager (Ms. Walsh), city attorney (Mr. Mattick), community development director (Ms. Barton), administrative services director (Ms. Brodeen), finance director (Ms. Cruver), recreation superintendent (Ms. Friederich), public works director (Mr. Hall), engineering director (Ms. Heiser), city clerk (Ms. Kennedy), fire chief Koering, police chief Kruelle, housing supervisor (Ms. Olson), property maintenance and licensing manager (Mr. Pivec), sustainability specialist (Ms. Pottorff), chief building official (Mr. Skallet), communications and technology director (Ms. Smith), park superintendent (Mr. Umphrey), HR director (Ms. Vorpahl), parks and recreation director (Mr. West), sustainability manager (Ms. Ziring)

Guests: Molly Jansen and Chas Anderson of Park Street Public, Melissa Reed on behalf of Park Street Public

Discussion items

1. 2024 state legislative recap.

Ms. Pottorff introduced Park Street Public staff who presented the staff report covering 2024 state legislative session highlights.

Council Member Rog asked if geothermal planning grants were in our legislative priorities for the city. Ms. Reed stated she was not sure but noted exploring geothermal energy is part of the city's 2040 climate goals.

Council Member Rog stated the cost savings with geothermal would be significant and she is hoping this type of energy work will be done in St. Louis Park. She also asked if there are updates regarding when the grant money for the small outdoor electrical equipment grant program will be available. Ms. Jansen stated that \$1 million was just appropriated and the program is now being designed to include environmental justice areas within communities.

Council Member Rog asked if equity candidates will be included in the first round of cannabis licensing. Ms. Reed stated she would check on this and report back.

Council Member Rog asked about the local government bonding project replacement fund and if the city has a Capitol Investment Plan, why should the city be concerned? Ms. Reed stated

there was no exemption originally for communities with CIP plans, thus the concern, but she is confident it will remain.

Council Member Rog asked whether those communities who got ahead of the local tax moratorium are able to keep their local tax revenue. Ms. Keller confirmed communities that who have imposed a general local sales tax in the past few years are able to keep those tax rates.

Council Member Rog observed that in the past, Rep. Kraft suggested that city priorities need to be presented earlier in the year. Ms. Keller shared that staff wants to work on priority planning as early as possible, but noted there is also work being done on policy development by the League of Minnesota Cities and Metro Cities Association. She added staff aims to identify issues as early as possible to work with legislators, while recognizing the time it takes for policy development at these organizations. The city can continue to reach out directly to legislators on specific issues as they come up.

Council Member Dumalag asked about the review process for comprehensive plans. She explained she asked because the city will make comprehensive plan updates. Ms. Reed confirmed that comprehensive plans are now exempt from the Minnesota Environmental Rights Act.

Council Member Dumalag referenced cannabis licenses and noted she wants to be sure there is a priority remaining that includes both large and small operators. She asked how an operator could obtain a license before securing a site. Ms. Reed stated that this potential piece of the licensing has been eliminated, to avoid the issue of an operator not being able to receive financing before securing a site, but not being able to secure a site before receiving financing.

Council Member Dumalag noted the Extended Producer Responsibility bill and asked if this will decrease the amount of waste in the city, or otherwise impact the city. Ms. Jansen stated that extended producer responsibility regulation is a complicated piece of legislation which has not been implemented as yet in any other state. She stated there are steps the Minnesota Pollution Control Agency has to complete before any sort of prohibition on certain plastic packaging takes effect. Ms. Reed observed that there will be impacts in the city, but it will be several years from now.

Council Member Budd asked if Colorado has passed their proposed extended producer responsibility legislation yet. Ms. Jansen stated that in Colorado, it is not yet fully implemented but added Washington and Oregon have passed the measure.

Council Member Budd asked about the small electric outdoor equipment grant program. Ms. Reed stated the census drives the environmental justice aspect. Council Member Budd asked how St. Louis Park compares to other communities on this and how likely the city might obtain funds. Ms. Jansen stated she cannot comment as there is significant appetite for this and \$1 million is a relatively small amount of funding. She added the purpose was to get the program started, keep funding it over time, and future funds may trickle down to St. Louis Park.

Council Member Budd asked about smart salting and compost use requirement priorities. Ms. Reed stated smart salting did not pass and compost use was not included in the environmental bill, adding these have not been successful over the years.

Council Member Rog asked which entity will handle lawsuits under the Minnesota Voting Right Act. Ms. Reed stated her assumption is that the Attorney General or the Department of Human Rights will manage these cases.

Council Member Dumalag referenced railroad safety and asked for clarification where state law is compatible with federal law. Ms. Reed stated that staff is working to bring this information to council when more data becomes available.

Council Member Rog asked if the Highway 100 loop bike trail was moved out because of Minnetonka Boulevard improvements taking place to the west. Ms. Heiser stated that yes, staff recommends moving the loop bike trail project out, due to funding and staff workload. She shared that the city council directed staff to add the Minnetonka boulevard Phase 2 and 3 projects to the 10 year CIP. From a funding perspective, these projects require \$15 million in city funds in 2028- 29. She noted timing and opportunity have pushed this project out and added this will be brought to council for additional discussion in the next few months as a part of the budget and general levy.

Mayor Mohamed asked about the legislation that was rejected and if some might come back for 2025, especially the statewide prohibition on discrimination in housing. Ms. Reed stated all rejected legislation should come back in 2025, and noted source of income and missing-middle housing will both be returning legislation. Both are very broad topics with diverse coalitions and support has strong momentum.

Mayor Mohamed asked if the city would go back to the legislature with the Oxford and Louisiana Avenue project. Ms. Reed confirmed that yes, the city will.

2. Base budget and fee update

Ms. Cruver presented the staff report.

Council Member Rog asked how the city got to a place where license fees were not fully covering licensing services. Ms. Cruver stated that she was unsure of the history as it started before her time with the city.

Mr. Pivec added that the typical practice is for St. Louis Park to maintain licensing fees relative to other cities, which may not always be the best practice when licensing programs vary in service delivery. Most cities are at or slightly below St. Louis Park's fees.

Ms. Cruver pointed out that permit revenue is different than licensing fees, as it is based on the value of a project. With higher interest rates, permits have decreased and staff has projected a \$360,000 drop in permit fee revenue into year 2025.

Council Member Rog asked what big projects the city anticipates for 2025, such as the Beltline Station Development. Mr. Skallet stated that projects will depend on the interest rates. He described how the Beltline project has been waiting for interest rates to drop before moving forward, as communicated by the developer. Permits have increased year to date, but the projects are smaller.

Ms. Barton clarified that with the Beltline project, permits could be issued to begin work by the end of this year but the project may go into 2025. The Wooddale Station project could begin in 2025 as well but may go into 2026. Both are larger projects; higher interest rates have affected these projects significantly.

Council Member Budd stated it seems the projected increases put the city at the top of the list of surrounding suburbs. Mr. Pivec stated that the cost of inspections staff's time was the reason for this apparent difference, though it is difficult to compare one city to another because city inspection requirements vary. Increases in fees were derived from costing out total expenses and staff hours for each type of license inspection and specific work involved.

Council Member Rog asked about the debt service increase of \$300,000. Ms. Cruver stated staff projected this, but in 2025 it will be \$160,000, so there will be savings there, but will go away in 2026.

Council Member Budd asked about the HRA and EDA levies and stated there is a maximum cap for those two levy types. Ms. Cruver stated the levy can be held to the same level as it was last year, that it could also be maxed out, and then moved into the general fund. She stated revenues need to increase each year in order to maintain the affordable housing fund, which is a requirement by the state.

Council Member Budd stated it would be helpful to have a better understanding of the 4DE impact as that data becomes available. Ms. Cruver confirmed that staff would bring that information to the council.

Council Member Rog asked about the historical context of funding staff in both the development and housing funds rather than the general fund. Ms. Cruver stated she is not sure why it was done, but noted staff is now moving staff time with the journal entry into different funds and then invoicing that time to where revenues sit. She stated this method takes up staff time and is less transparent, but, in the past, this practice would help reduce the levy in a difficult year. However, she pointed out that added funds were never readjusted back to their appropriate place. Ms. Cruver recommended that staff would like to streamline and correct these adjustments from years past.

Mayor Mohamed read Council Member Brausen's comments. He stated he agrees with staff recommendations, and supports the fee increases including the increases in licensing fees and permit fees. He added Council Member Brausen supports moving community development staff costs to the general fund for transparency purposes.

Council Member Dumalag stated she supports the proposed fee increases also, but noted it is difficult to compare St. Louis Park fees to other cities' fees as the services actually provided may

not be comparable. She added she supports the budget development and the focus being on projects vs. staff.

Council Member Budd also supported the staff recommendations.

Council Member Baudhuin stated he supports the staff recommendations to the limited degree that he understood the information, being new on the council. He stated he is confident that as discussions move on, things will become clearer.

Council Member Rog stated she also supports the proposed fee increases and noted her rationale is that she supports the higher standards within the city on so many things that matter. She added she is also supportive of moving the community development staff time into the general fund as recommended by staff.

Mayor Mohamed stated she is also supportive of the recommendations of staff. She added it makes sense – and a transparent processes - to roll community development staff time into the general fund.

Written Reports

The council members noted their appreciation for volunteer involvement within environmental stewardship programs.

- 3. Volunteer involvement in environmental stewardship programs.**
- 4. Environmental Stewardship system wrap-up.**

The meeting adjourned at 8:37 p.m.

Melissa Kennedy, city clerk

Nadia Mohamed, mayor

Unofficial minutes
City council meeting
St. Louis Park, Minnesota
July 15, 2024

1. Call to order.

Mayor Mohamed called the meeting to order at 6:17 p.m.

- a. Pledge of allegiance**
- b. Roll call**

Council members present: Mayor Nadia Mohamed, Tim Brausen, Sue Budd, Lynette Dumalag, Yolanda Farris, Margaret Rog

Council members absent: Paul Baudhuin

Staff present: City manager (Ms. Keller), city attorney (Mr. Mattick), deputy city manager (Ms. Walsh), community development director (Ms. Barton), administrative services director (Ms. Brodeen), finance director (Ms. Cruver), facilities superintendent (Mr. Eisold), naturalist (Ms. Fleck), recreation superintendent (Ms. Friederich), public works director (Mr. Hall), engineering director (Ms. Heiser), building and energy director (Mr. Hoffman), police chief Kruelle, naturalist (Ms. McConnell), nature center manager (Mr. Oestreich), housing supervisor (Ms. Olson), interim fire chief Scott, communications and technology director (Ms. Smith), park superintendent (Mr. Umphrey), parks and recreation director (Mr. West)

Guests: Anton, Laura, Lucy and Gibson Friant; Jamie Neldner of MN Park and Recreation Association; Dan Walsh of Trellis Co.

2. Approve agenda.

It was moved by Council Member Dumalag, seconded by Council Member Farris, to approve the agenda as presented.

The motion passed 6-0 (Council Member Baudhuin absent).

3. Presentations.

a. Minnesota Recreation and Park Association Awards of Excellence presentation

Mr. Neldner presented two awards of excellence to the City of St. Louis Park for programming and events: the National Day of Racial Healing at Westwood Hills Nature Center and the Trail of Small Wonders grand opening at Westwood Hills Nature Center.

Council Member Brausen encouraged all to visit the Trail of Small Wonders at the Nature Center.

Council Member Rog congratulated staff for these awards and shared she had attended the grand opening, describing it as amazing. Many families were there and enjoyed the wonderland creations. She is so proud these events are conducted through parks and recreation and she congratulated staff.

b. Proclamation observing “National Disability Independence Day” on July 26, 2024

Mayor Mohamed read the proclamation into the record and noted she is proud to have this proclamation on the agenda this evening.

4. Minutes.

a. Minutes of June 3, 2024 special study session

It was moved by Council Member Brausen, seconded by Council Member Farris, to approve the June 3, 2024, special study session minutes as presented.

The motion passed 6-0 (Council Member Baudhuin absent).

5. Consent items.

- a. Resolution No. 24-083** providing for the issuance and sale of bonds
- b. Resolution No. 24-084** accepting donation from Minnesota Public Employer Labor Relations Association (MNPELRA) for Rita Vorpahl to attend the summer MNPELRA conference
- c. Resolution No. 24-085** approving cooperative agreement regarding Hwy 7 Safe Road Zone Grant Projects

Council Member Dumalag referenced item 5c and shared that when she spoke with residents, she heard that the area near Highway 7 can be difficult to walk. She is glad more resources are going into this project.

It was moved by Council Member Rog, seconded by Council Member Dumalag, to approve the consent items as listed; and to waive reading of all resolutions and ordinances.

The motion passed 6-0 (Council Member Baudhuin absent).

6. Public hearings.

a. First reading of ordinance adopting fees for 2025.

Ms. Cruver presented the staff report. She noted the council discussed the proposed fee schedule in-depth at last week’s council study session and explained changes to some licensing fees are proposed to recoup costs for services.

Mayor Mohamed opened the public hearing. No speakers were present. Mayor Mohamed closed the public hearing.

Council Member Brausen explained staff looks at the fees every year to have the fees pay for services for residents. He stated staff has done a great job and the changes will better compensate the city for the work being done, for which he thanked staff.

The city council will vote on the proposed ordinance at the city council meeting on August 5, 2024.

7. Regular business

- a. Resolution No. 24-086** approving assignment and assumption of Perspectives CDGB deferred loan and transfer of ownership of property to Trellis Co. – Ward 3

Council Member Farris recused herself from the discussion and vote on this item due to a conflict of interest.

Ms. Olson presented the staff report.

Mr. Walsh of Trellis Co. described the company in detail and noted the other properties Trellis owns in Minnesota. He pointed out the supportive services Trellis provides and would like to continue. Their current goal is to acquire the property and stabilize it.

Council Member Budd stated she is long-time fan of Perspectives as they have been a wonderful contributor to her ward over the years. She asked about the difference between Missions Inc. and Trellis Co. Ms. Olson stated Trellis will provide property management services and Missions will provide the supportive housing services.

Council Member Budd asked if Section 8 vouchers have been approved yet. Ms. Olson confirmed that the housing authority board approved assigning the project based voucher contract to Trellis.

Council Member Budd asked what communication has taken place with residents. Ms. Olson stated staff had received comment from some residents who had been notified by the current property management, but staff has not been apprised of all communications. She added the sale has not actually happened yet, but if it does, Trellis will need to follow the city ordinance requirement of providing notice to all residents that the property is being purchased. She explained that for the project-based residents, there will be no changes and they will continue to receive their project-based assistance.

Council Member Budd asked when the sale is expected to take place. Ms. Olson noted the sale is anticipated for August, 2024.

Council Member Dumalag asked if the wraparound services with Missions Inc. are similar to what Perspectives provided in the past. Ms. Olson confirmed that is their intention. The contracts between Hennepin County and Perspectives will be assigned to Missions Inc.

Council Member Dumalag stated she wants to be certain the services will be the same and properly administered. She asked if this is subject to additional financing that Trellis Co. will be seeking from Greater MN Housing Fund and others. Mr. Walsh stated Trellis Co. will acquire the

property with the existing financing and the loan from Greater MN Housing Fund in August. He noted the fund has already been approved and now is just subject to closing. He added they will apply to the state and county for renovation funding and that process has just begun.

Council Member Rog asked if this property is required under the Cares Act to provide a 30-day notice to tenants before filing an eviction. Ms. Olson and Mr. Walsh indicated they did not know. Mr. Walsh stated Trellis Co.'s practices would follow the Cares Act and they do not anticipate displacing any current residents.

Council Member Budd noted the child center across the block and asked if this includes that center as well. Ms. Olson stated no and added this only includes the rental properties.

Council Member Dumalag stated she is glad there is a solution and is grateful staff have worked on this. She added she is grateful also to the City of Edina who is able to help with the funding, and for all the things that have fallen into place to provide new ownership and a new partner for the city.

Mayor Mohamed agreed and stated her support. She added the whole Louisiana Court neighborhood is special to everyone, noting she grew up there. She stated knowing those living there will not be displaced and that a solution has come forth, makes her grateful to Edina and to all who have stepped up to keep residents housed and keep a great program in place.

It was moved by Council Member Brausen, seconded by Council Member Budd, to adopt Resolution No. 24-086, approving assignment and assumption of Perspectives CDGB deferred loan and transfer of ownership of property to Trellis Co. – Ward 3

The motion passed 5-0-1 (Council Member Baudhuin absent and Council Member Farris abstained).

8. Communications and announcements.

Ms. Keller gave an update on the city's work to mitigate the recent storm damage. Staff were on site by 1 a.m. to take care of generators and tree debris, as well as medical and distress calls to emergency services. She thanked the community, staff, and the police and fire departments for all their work during this time. Staff still is working 12 hour shifts and two city facilities are still running on generators.

Ms. Keller stated staff is recruiting residents for positions on boards and commissions and the Vision 4.0 process, noting positions are open until August 26, 2024.

Mayor Mohamed added she will do a tour throughout the city and attend numerous city events during the summer, as noted on the city's social media.

9. Adjournment.

The meeting adjourned at 6:54 p.m.

Unofficial minutes
City council special study session
St. Louis Park, Minnesota
July 15, 2024

The meeting convened at 7:01 p.m.

Council members present: Mayor Nadia Mohamed, Tim Brausen, Sue Budd, Yolanda Farris, Lynette Dumalag, Margaret Rog

Council members absent: Paul Baudhuin

Staff present: City manager (Ms. Keller), city attorney (Mr. Mattick), deputy city manager (Ms. Walsh), community development director (Ms. Barton), administrative services director (Ms. Brodeen), finance director (Ms. Cruver), facilities superintendent (Mr. Eisold), public works director (Mr. Hall), engineering director (Ms. Heiser), building and energy director (Mr. Hoffman), police chief Kruelle, housing supervisor (Ms. Olson), interim fire chief Scott, human resources director (Ms. Vorpahl), park superintendent (Mr. Umphrey), parks and recreation director (Mr. West)

Discussion items

1. Operating budget.

Ms. Cruver presented the staff report.

Council Member Rog asked about the placeholder for \$200,000 and if the city were to shift personnel costs from the General Fund to another fund, would there be an expected correlation of a decrease in fund expenditures. Ms. Cruver stated yes, there would be a decrease in salary spending, but noted overall rates are also impacted by capital expenditures, which are going up.

Council Member Rog asked if future councils would need to increase utility fees and how this would be reflected. Ms. Cruver clarified that because the city will see more capital projects over time, a shift in \$200,000 will not have a large effect on rates.

Council Member Rog asked if a future discussion about the boards and commissions program would include stipends for statutory boards. Ms. Keller clarified that stipends will be paid if the boards or commissions are eligible under state statute.

Council Member Rog asked why arts and culture and neighborhood grants funds were moved from community development to administrative services. Ms. Cruver stated that outreach work is the basis of these grants. They are now handled by a full time administrative services employee whose focus is outreach.

Council Member Rog asked why the arts and culture neighborhood grant program had been located with community development in the past. Ms. Keller recalled that when she started

work with the city, administrative services was doing the work but the expenses were coming out of community development's budget.

Council Member Budd asked if parks and recreation revenue increases will come from increasing participation rather than raising rates for community members. Ms. Cruver confirmed the increased revenue will be derived from increased participation.

Council Member Budd asked for clarification on nine full time employees in the information technology division. Ms. Cruver explained that nine employees were added city-wide last year, not just in one department.

Council Member Dumalag asked for more details about the community development fund under the ongoing general fund. She asked if \$50,000 recommended in 2025 and an additional \$100,000 simply translates to \$150,000 in additional funds. Ms. Cruver confirmed this was correct and noted the additional recommendations in the staff report.

Council Member Budd asked about the item showing \$100,000 for housing; whether this amount is an increase and if so, how much. Ms. Cruver stated emergency rental assistance is between \$80,000 and \$100,000.

Council Member Rog asked about the community development social services program and \$150,000 designated for housing and senior services. She asked if this refers to monies currently allocated to the Lenox Community Center; what funds are going away and what funds are being proposed. Ms. Cruver stated the existing contracts would not be renewed automatically and the current funding recipients would apply through this program. She added the recipients are being expanded and those currently receiving city monies would now need to apply for it. Criteria will be established to award contracts.

Council Member Rog asked if there is a current list of legacy partners. Ms. Barton stated the request for proposal would be sent to anyone to whom the city currently provides funding. Currently, this includes funding to STEP and Senior Community Services: the two primary organizations receiving ongoing funding.

Council Member Rog asked if community education currently receives funding. Ms. Barton stated that they do not receive funding at this time but are eligible to apply based on the established criteria.

Council Member Rog stated she is concerned about this shift as it poses a risk in how the city partners with some established relationships. She requested an equity lens in funding partnerships. She supports funding that has gone to sustain organizations that serve this community.

Council Member Budd asked whether the new community development specialist full time employee position will interface with small businesses. Ms. Barton stated council had approved a full time position for a navigator. The position is contingent on state vouchers awarded to the city, expected in 2025. She clarified that the position is approved but not yet funded. The

economic development specialist position did exist previously; funding was reallocated, and the position was reconfigured to focus solely on small business assistance.

Council Member Budd asked if \$100,000 indicated for the affordable housing trust fund is included in the budget for the fund. Ms. Cruver confirmed it is included in the overall spending budget and is expanded and increased from the current budgeted amount. She added they will not ask for additional levy resources above and beyond the 2024 HRA levy because there will be new revenue to support the expanded programming.

Council Member Rog referenced \$65,000 for emergency rental assistance and stated this should be reviewed given these new revenues. She stated this feels like a new opportunity, especially since many have difficulty accessing the rental assistance programs.

Council Member Rog asked about \$375,000 and related expenditures in the Development Fund. Ms. Cruver stated \$50,000 per year is spent on land and maintenance. She added the city also spends money on support for small businesses – not in the form of loans. Funds spent on zoning studies and analysis are necessary when there are updates on plans, averaging \$100,000 per study. This cost will increase over time.

Council Member Rog asked for clarification on the transportation tax revenue. Ms. Heiser stated the new aid that the city receives is called the Transportation Advancement Account, categorized as a Large Cities Assistance Account, and it will provide an additional \$15,000 this year. She stated the monies have already been dedicated to the Louisiana Avenue and Cedar Lake Road project as a part of the funding package.

Council Member Rog asked if this was an allocation by the city to housing. Ms. Heiser stated it is to be used for transportation purposes only. Though it will increase each year, it is not expected to be a significant amount of money.

Mayor Mohamed asked for an estimate on the dollar amount each household in St. Louis Park might anticipate with an overall levy increase of 7.15%. Ms. Cruver stated she does not have that data yet and will come back to council with it.

Council Member Dumalag asked for the breakdown for allocations to commercial and residential. Ms. Cruver stated this information will also be presented to the council at a future discussion.

Mayor Mohamed asked if the one-time recommendations would go into the general fund. Ms. Cruver confirmed this is correct.

Mayor Mohamed read Council Member Baudhuin's comments related to the presentation. Council Member Baudhuin indicated he is in favor of all three policy considerations regarding the 2025 budget. He added staff has done a great job working through the accounting and have a solid plan to keep essential functions and programs funded and are also looking at levy increases the best that they can. He noted he is a strong believer that budgets are moral documents in that they speak to an entity's values. He believes this budget reflects St. Louis Park's values and strategic priorities – especially in terms of affordable housing.

Council Member Farris stated staff did a wonderful job and the information was presented clearly.

Council Member Dumalag thanked staff for their work and she is happy to see the line-item breakdowns. She noted the social services special fund and asked if these funds can go to housing diversion programs. She is in favor of the RFP process and wanted to be sure staff is aware of this.

Council Member Budd added she also supports all three policy questions, and she is a proponent of the relationship model with contracts which represent non-profit organizations. She stated anything that can help to make programs multi-year or more stable is appreciated.

Council Member Rog stated she supports policy question #1 and believes this budget reflects the city's strategic priorities, noting there is nothing extravagant included. She stated for policy question #2, it feels like there could be some flexibility for a levy adjustment since those funds in HRA are underspent. In policy #3, she agrees with Council Member Budd on contracts and relationships being really important to how the community functions. She stated STEP anticipates a higher partnership with the city than they ultimately receive, and if they do not receive the funding they expect, it will be a huge blow. She suggested staff look at multi-year or stepping down support and not having it be a one-year change, which would be a shock to the system, and allow for a two-year change.

Council Member Brausen added he is also supportive of all three policy questions and thanked staff for their hard work.

Mayor Mohamed stated she is in support of all three policy questions as well. She does share some of the concerns with partnerships in the community funding area. However, that this will allow others to join in partnerships with the city who may have not had an opportunity to do so in the past, which is exciting.

Ms. Cruver stated she will do a deeper-dive presentation during the August 12, 2024, study session on the fund balance in major funds.

2. Pre-eviction notice ordinance

Ms. Olson presented the staff report.

Council Member Budd asked about the policy question of 30-day notice and if this is the question under consideration this evening. Ms. Barton stated that since no formal action has been taken by the council yet, staff is asking for affirmation to make sure this is the direction the council wants to pursue. Ms. Keller added this is reaffirming the direction council wants to go prior to the ordinance being brought to council for formal action.

Council Member Rog shared confusion that council was being asked this question again when there have been two discussions on this already.

Council Member Dumalag asked about the number of rental units and noticed they were consistent throughout three years. She also asked for clarification of methodology. Ms. Olson stated that data was taken directly from the Hennepin County Eviction Dashboard on July 8, 2024, and for each zip code that number did stay the same.

Council Member Dumalag asked if there is a breakdown based on number of units, noting there are a multitude of landlords, and the information varies. Ms. Olson stated that information is available on rental licenses, but staff did not have that information readily available for the council tonight.

Council Member Dumalag also noted properties that may carry debt and there was no information included in the report on this. Ms. Olson confirmed staff does not track that information.

Council Member Farris asked for clarification on a section on page 2 of the staff report. Ms. Olson stated during the COVID-19 pandemic, there was an eviction moratorium in place and on June 21, 2022 all of those programs were phased out. In 2022, St. Louis Park landlords were required to provide a 7-day notice, which had gone into effect in 2021. She noted that the city is providing filing and eviction rates for four zip codes, two of which include St. Louis Park and two of which include Brooklyn Center.

Council Member Budd commented this policy speaks to Minnesota's COVID-19 protections. Ms. Olson reiterated that the eviction moratorium was a state provision that was phased out in 2022.

Council Member Rog stated there is frustration because of all the work the team has done on this. Her question is related to additional revenues from affordable housing from sales tax and if staff envisions utilizing these funds to pay multiple months of missing rent payments. Ms. Barton stated that is something staff had not discussed, and information from STEP and other non-profits showed that providing more than one month's rent generally will not solve the problem for folks as that usually indicates a larger problem than can be solved by paying a couple of month's rent. She added STEP requests \$65,000 each year for their program for rental assistance and that is the amount the city provides them, adding they could request additional funds if they felt there is a larger need, but they are likely limited by their capacity to administer the program.

Mayor Mohamed read Council Member Baudhuin's comments on the discussion item. Council Member Baudhuin indicated he is in support of policy question #1 and feels the rental industry favors landlords and this is a good step to supporting renters. He is concerned about unintended consequences but feels the phrase is inaccurate. When it comes to eviction, outcomes are very much intended by landlords and if these consequences do occur, the blame should lie with the landlords and not the ordinance. He is not in support of policy question #2 and feels there should not be multiple notices. Landlords need to speak on specifics of the lease; however, he would like an ordinance with specific language around renters' rights and resources, as well as landlords' notices in English, Spanish and Somali.

Mayor Mohamed stated she is not in favor of the 30-day notice and has been very clear about that. She pointed out that she has been a renter her entire life and stated she has dealt with increases in security deposits and credit criteria. She stated for those in Section 8 or Housing and Urban Development programs, there are protections for 30 days. After those protections expire, she shared that renters are at the whim of landlords.

Council Member Rog stated her views have not changed. She wants to impact a power balance between renters and landlords, and this is a small way to accomplish this. Having more time is something renters have asked for, adding renters typically do not have a voice in these scenarios. She noted that two additional weeks can increase the likelihood of stability, adding she sides with those who have so little power in housing. She recognized a potential for higher deposits and sometimes gathering documents is impossible to do in less than 30 days.

Council Member Rog stated on policy question #2, the community input showed that the majority of landlords and renters were supportive. To her, that is listening to the people who are most impacted, both renters and landlords. She stated the form was not confusing and she supports its language. The form could have more person-centered language and still retain the urgency of the message and she would like to see a workgroup approach this goal.

Council Member Dumalag shared that her thoughts have not changed since council last discussed the question. She wants long-term stability for residents and noted in the last census, St. Louis Park has 50,000 residents. Of those residents, 41% pay rent. There were some unintended consequences with the COVID-19 pandemic, and many landlords were in the red. She noted there are problems for both landlords and renters, adding that some folks are considered a risk. She does not want unintended consequences to result in rent increases or more short-term leases - in Minnesota, landlords can offer month-to-month leases. She stated her position has not changed and she is not in favor of the 30-day notice.

Council Member Farris stated she is in favor of the 30-day notice because most people just need time. She pointed out that this language calls for just 16 more days, not 90 days or six months. People need time to access emergency assistance and no one should be homeless in the richest country in the world. She asked her fellow council members to consider the residents and people, and that she supports the 30-day notice, adding the council should not be having this conversation.

Council Member Brausen stated he cares about this issue, is in favor of affordable housing, and noted policy changes in St. Louis Park since he was first elected to serve on the city council. He is proud of the work done to provide more affordable housing and wants to continue that work for the residents of St. Louis Park. However, he is opposed to the 30-day policy and stated the city should desire a market where landlords want to rent to residents, where landlords can get financing and where landlords can afford to maintain their properties. He pointed out this cannot be the case for many landlords if they lose two months' rent from a tenant who does not pay on time.

Council Member Brausen shared that in his experience in housing court, 16 days is not a significant factor because most landlords want to work with their tenant. The best outcomes involve a tenant who still has more time to pay while accessing resources. He shared that he

has received emails from landlords who, should they go 60-90 days without payment, are in danger of losing their property. He observed that the city is worried about corporations buying up properties in St. Louis Park and if the independent landlords cannot survive, corporate-owned rentals will increase. He is in favor of providing more assistance for those in need, as the cost of rent is a crisis, but this 30-day notice policy is misguided.

Council Member Brausen added there is no data from the City of Brooklyn Center yet and for St. Louis Park to prejudge the outcome is short-sighted. He would like to see the city utilize the state statute and measure its outcomes before making any changes. He added he is also not in favor of a one-size-fits-all notice.

Council Member Budd stated she supports the 30-day notice, as she has in the past. She has considered the communication she has received. There is a lot of frustration with a long process but an additional 16 days is warranted. She pointed out that STEP has communicated their position that additional time would be a huge improvement and 14 days is not an adequate amount of time. She added confusion is a terrible thing, and she feels the city needs to put together the best template possible but is not sure it should be required.

Mayor Mohamed stated she appreciates the council's comments and noted many pulled from personal experience, which is wonderful to have. She stated the 30-day notice will make it more difficult to find rental housing but noted the council has been clear on their intention. She recommends there be no form as it will cause more confusion.

Council Member Farris stated she wants people to stay housed, and she supports the recommended form.

Ms. Olson stated in the April 2024 report to council, there was a draft ordinance with specific language required in the notice. The state statute has specific language and requires a 14-day notice.

Council Member Brausen asked if the city moves to a 30-day notice, will landlords need to send a 14-day notice separately. Ms. Olson stated with public housing, the city addresses the link to the city website and the city is subject to the state's 14-day notice and the 30-day notice required by the Cares Act notice. She stated the city ordinance will include the specific language of the city ordinance and state statute. It will not include Cares Act requirements.

Council Member Brausen stated he would then approve of the required form, so it is all laid out clearly for tenants.

It was the consensus of the council to move forward with the 30-day notice ordinance and to create a form that will be required of St. Louis Park landlords.

The meeting adjourned at 9:17 p.m.

Executive summary

Title: Approve city disbursements and financial report

Recommended action: Motion to approve city disbursement claims for the period of June 27 - July 30, 2024. Motion to approve summary of financial report for the period of Jan. 1, 2024 – June 30, 2024.

Policy considerations: Does the city council approve city disbursements for the period ending July 30, 2024? Does the city council approve the financial report for the period ending June 30, 2024?

Summary: The finance department prepares this report monthly for the city council to review and approve. The attached report shows both city disbursements paid by physical check and those by wire transfer or Automated Clearing House (ACH) when applicable. The financial report details unaudited financial information for the city's general fund and the cash and investment balance of the city through June 30, 2024.

Financial or budget considerations: Review and approval of the information by council is required by the city charter and provides another layer of oversight to further ensure fiscal stewardship.

Strategic priority consideration: Not applicable.

Supporting documents: Disbursement summary and financial report

Prepared by: Estela Mulugeta, accounting specialist

Reviewed by: Amelia Cruver, finance director

Approved by: Kim Keller, city manager

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
3CMA	Comm & Marketing G&A	SUBSCRIPTIONS/MEMBERSHIPS	1,160.00
			1,160.00
3RD LAIR	SKATEBOARD PROGRAMS	OTHER CONTRACTUAL SERVICES	1,020.00
			1,020.00
4 FRONT ENERGY SOLUTIONS	Building and Energy G&A	DUE TO OTHER GOVTS	1.00
	Building and Energy G&A	Construction Permits	75.00
			76.00
A-1 OUTDOOR POWER INC	Water G&A	EQUIPMENT PARTS	34.49
			34.49
ABERNATHY, LISA	Organized Rec G&A	MILEAGE-PERSONAL CAR	81.74
			81.74
ACACIA ARCHITECTS LLC	MOVE-UP PROGRAM	OTHER CONTRACTUAL SERVICES	225.00
			225.00
ADAM THOM AND MR. COOPER GROUP INC	Street Cap Right Of Way G&A	OTHER CONTRACTUAL SERVICES	1,800.00
			1,800.00
ADVANCED ENG & ENVIRONMENTAL SRVCS	Water G&A	GENERAL PROFESSIONAL SERVICES	2,874.49
	Sewer G&A	GENERAL PROFESSIONAL SERVICES	2,874.49
	Sewer G&A	ENGINEERING SERVICES	1,993.89
	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	2,874.51
			10,617.38
ALCANTARA STANIKKA	Police G&A	TRAVEL/MEETINGS	169.06
			169.06
ALL CITY ELEVATOR INC	Facilities Maintenance G&A	BUILDING MTCE SERVICE	672.67
			672.67
ALL TRAFFIC SOLUTIONS, INC.	Police G&A	OFFICE EQUIPMENT	5,250.00
			5,250.00
ALLIANCE MECH SRVCS INC	Facilities Maintenance G&A	BUILDING MTCE SERVICE	23,845.00
			23,845.00
ALLSTREAM	IT G&A	TELEPHONE	5,165.86

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
			5,165.86
Amanda Lynn Scott-Lerdal	REI G&A	ERG Groups	541.58
			541.58
AMAZON CAPITAL SERVICES	Public Saftey Aid G&A	GENERAL SUPPLIES	721.71
	Adminstrative Operations G&A	GENERAL SUPPLIES	481.65
	Comm & Marketing G&A	POSTAGE	506.10
	Facilities Maintenance G&A	Refunds/Reimbursements	34.99-
	Facilities Maintenance G&A	GENERAL SUPPLIES	183.24
	Police G&A	OFFICE SUPPLIES	397.99
	Police G&A	OPERATIONAL SUPPLIES	93.86
	Police G&A	COMPUTER SUPPLIES	188.88
	Police G&A	OTHER CONTRACTUAL SERVICES	83.33
	Fire Department G&A	GENERAL SUPPLIES	19.47
	Fire Department G&A	FIRE PREVENTION SUPPLIES	100.04
	Fire Department G&A	UNIFORMS	34.28
	Fire Department G&A	TRAINING	93.50
	Public Works G&A	GENERAL SUPPLIES	199.98
	Water G&A	GENERAL SUPPLIES	48.95
	Technology G&A	OFFICE EQUIPMENT	482.85
	Organized Rec G&A	GENERAL SUPPLIES	60.72
	HOLIDAY PROGRAMS	GENERAL SUPPLIES	1,490.79
	PLAYGROUNDS	GENERAL SUPPLIES	596.61
	ENTERPRISE G & A	GENERAL SUPPLIES	32.98
	INSTRUCTIONAL SKATING LESSONS	GENERAL SUPPLIES	441.05
			6,222.99
AMERICAN ENGINEERING TESTING INC	Street Capital G&A	GENERAL PROFESSIONAL SERVICES	1,848.42
	Pavement Management G&A	GENERAL PROFESSIONAL SERVICES	17,840.96
	Water G&A	GENERAL PROFESSIONAL SERVICES	1,848.42
	Sewer Capital G&A	GENERAL PROFESSIONAL SERVICES	1,176.27
	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	6,801.73
			29,515.80
AMERICAN ENVIRONMENTAL LLC	Storm Water Utility G&A	OTHER IMPROVEMENT SERVICE	3,193.00
			3,193.00
AMERICAN FLAGPOLE & FLAG CO	Park Maintenance G&A	GENERAL SUPPLIES	1,219.00
			1,219.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
AMERICAN WATER WORKS ASSOCIATION	Water G&A	SUBSCRIPTIONS/MEMBERSHIPS	4,374.00
			<u>4,374.00</u>
AMKA GLOBAL	Water G&A	OTHER IMPROVEMENT SERVICE	1,875.00
			<u>1,875.00</u>
AMRG LLC	Building and Energy G&A	Construction Permits	124.00
			<u>124.00</u>
ANCHOR SCIENTIFIC INC	Storm Water Utility G&A	OTHER IMPROVEMENT SERVICE	806.10
			<u>806.10</u>
ANDERSON NATHAN	Water G&A		132.09
			<u>132.09</u>
APADANA	Municipal Buildings G&A	IMPROVEMENTS OTHER THAN BUILDI	11,560.20
			<u>11,560.20</u>
API GARAGE DOOR INC	REC CENTER BUILDING	OTHER CONTRACTUAL SERVICES	540.00
	REC CENTER BUILDING	BUILDING MTCE SERVICE	2,192.62
			<u>2,732.62</u>
APPLE VALLEY FORD	Vehicles & Equipment G&A	MACHINERY & AUTO EQUIPMENT	49,771.04
			<u>49,771.04</u>
ARC DOCUMENT SOLUTIONS, LLC	IT G&A	EQUIPMENT MTCE SERVICE	240.72
	Technology G&A	EQUIPMENT MTCE SERVICE	627.90
			<u>868.62</u>
ARCHIVE SOCIAL LLC	Cable TV G&A	OTHER	9,576.00
			<u>9,576.00</u>
ARTERBURN TONY	Water G&A		14.25
			<u>14.25</u>
ASPEN MILLS	Fire Department G&A	UNIFORMS	4,328.54
			<u>4,328.54</u>
ASSOCIATED MECHANICAL	Building and Energy G&A	Permits	40.00
			<u>40.00</u>

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
AVENPITCH MUSIC LLC	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	300.00
			300.00
BACHMANS	Natural Resources G&A	OTHER CONTRACTUAL SERVICES	1,121.50
			1,121.50
BALENT ZACHARIAH	Water G&A	GENERAL CUSTOMERS	69.77
			69.77
BALVIN, AARON	Police G&A	TRAVEL/MEETINGS	169.06
			169.06
BARNUM COMPANIES, INC.	Facilities Maintenance G&A	BUILDING MTCE SERVICE	2,138.46
			2,138.46
BARTHEL RONALD	Water G&A	GENERAL CUSTOMERS	347.71
			347.71
BATTERIES PLUS BULBS	Fire Department G&A	OPERATIONAL SUPPLIES	148.50
	Water G&A	GENERAL SUPPLIES	276.25
	Water G&A	OPERATIONAL SUPPLIES	42.50
			467.25
BAYPORT ROOFING AND SIDING LLC	Building and Energy G&A	DUE TO OTHER GOVTS	2.00
	Building and Energy G&A	BUILDING	310.00
			312.00
BAYUK JACQUELINE	Building and Energy G&A	DUE TO OTHER GOVTS	1.00
	Building and Energy G&A	Construction Permits	155.00
			156.00
BEACON ATHLETICS	Park Maintenance G&A	OPERATIONAL SUPPLIES	422.00
			422.00
BEAUDRY OIL & PROPANE	General Fund BS	Inventory	48,731.33
			48,731.33
BECKER BUILDING & REMODELING	Storm Water Utility BS	GENERAL	1,500.00
			1,500.00
BEHL GREGORY	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	1,500.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
			1,500.00
BEHNKEN JEF	Neighborhood G&A	OTHER CONTRACTUAL SERVICES	1,161.20
			1,161.20
BEREITER DANIEL	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	1,000.00
			1,000.00
BIG-D CONSTRUCTION MIDWEST LLC	Storm Water Utility BS	GENERAL	11,970.00
			11,970.00
BIRCHWOOD NEIGHBORHOOD ASSOC	Neighborhood G&A	OTHER CONTRACTUAL SERVICES	1,332.97
			1,332.97
BNR IRRIGATION SERVICES INC	Building and Energy G&A	Permits	40.00
			40.00
BONFES PLUMBING & HEATING	Building and Energy G&A	DUE TO OTHER GOVTS	1.00
	Building and Energy G&A	PLUMBING	110.00
			111.00
BORT KELLY	Water G&A	GENERAL CUSTOMERS	17.74
			17.74
BOUND TREE MEDICAL, LLC	Police G&A	OPERATIONAL SUPPLIES	982.44
	Fire Department G&A	OPERATIONAL SUPPLIES	103.55
			1,085.99
BRAUN INTERTEC CORPORATION	Sidewalks & Trails G&A	GENERAL PROFESSIONAL SERVICES	15.53
	Street Capital G&A	GENERAL PROFESSIONAL SERVICES	680.73
	Pavement Management G&A	GENERAL PROFESSIONAL SERVICES	6,485.17
	Water G&A	GENERAL PROFESSIONAL SERVICES	1,412.47
	Sewer Capital G&A	GENERAL PROFESSIONAL SERVICES	72.20
	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	351.40
			9,017.50
BRENDA THE BUYER	Building and Energy G&A	Permits	170.00
			170.00
BROOKSIDE PROPERTIES LLC	Water G&A		18.75
			18.75

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
BUCHBINDER ALAN	Water G&A	GENERAL CUSTOMERS	165.23
			165.23
BUCKINGHAM TRUCKING LLC	Solid Waste G&A	Refunds/Reimbursements	4,035.21-
	Solid Waste G&A	GENERAL CUSTOMERS	4,617.92-
	Solid Waste G&A	GARBAGE/REFUSE SERVICE	365,185.73
	Solid Waste G&A	RECYCLING SERVICE	211,762.98
			568,295.58
BUDGET SIGN	Police G&A	BLDG/STRUCTURE SUPPLIES	65.00
			65.00
BUSINESS ESSENTIALS	Comm & Marketing G&A	OFFICE SUPPLIES	243.72
			243.72
BYERS SAVANNAH	Comm & Marketing G&A	MILEAGE-PERSONAL CAR	78.26
			78.26
CAMPBELL KNUTSON PROF ASSOC	General Fund BS	CO ESCROW	54.00
	Administrative Operations G&A	LEGAL SERVICES	702.10
	IT G&A	GENERAL PROFESSIONAL SERVICES	17,499.83
	Finance G&A	GENERAL PROFESSIONAL SERVICES	7,857.16
	2023 MSA Street Capital G&A	LEGAL SERVICES	6,014.10
	2024 MSA Street Capital G&A	LEGAL SERVICES	2,427.25
	EDA - Beltline SWLRT G&A	LEGAL SERVICES	1,508.47
	Solid Waste G&A	LEGAL SERVICES	342.00
			36,404.91
CANADIAN PACIFIC RAILWAY COMPANY	Water G&A	LICENSES	193.38
			193.38
CANON FINANCIAL	IT G&A	EQUIPMENT MTCE SERVICE	3,410.95
			3,410.95
CAPITAL CITY GLASS INC	Facilities Maintenance G&A	BUILDING MTCE SERVICE	762.07
			762.07
CARE RESOURCE CONNECTION	Fire Department G&A	GENERAL PROFESSIONAL SERVICES	5,000.00
			5,000.00

Council Check Summary

6/27/2024 - 7/30/2024

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
CAROLINE RUTZ AND MR.COOPER GROUP INC	Street Cap Right Of Way G&A	OTHER CONTRACTUAL SERVICES	421.00
			421.00
CDW GOVERNMENT INC	Cable TV G&A	OTHER	13,908.00
	Technology G&A	OFFICE EQUIPMENT	1,771.10
			15,679.10
CENTER FOR ENERGY AND ENVIRONMENT	Sustainability G&A	GENERAL PROFESSIONAL SERVICES	2,100.00
	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	2,170.00
	Affordable H Trust G&A	OTHER CONTRACTUAL SERVICES	157,775.00
	MOVE-UP PROGRAM	OTHER CONTRACTUAL SERVICES	250.00
			162,295.00
CENTRAL MCGOWAN	CONCESSIONS	OPERATIONAL SUPPLIES	180.75
			180.75
CENTRAL PENSION FUND	Employee Benefits BS	OTHER RETIREMENT	16,260.63
			16,260.63
CENTRAL SQUARE	Police E-911 Restriction G&A	COMPUTER SERVICES	39,294.61
	Technology G&A	EQUIPMENT MTCE SERVICE	91,687.43
			130,982.04
CENTURY LINK	Technology G&A	TELEPHONE	169.30
			169.30
CHAMBERLAIN LAURA	Community Development G&A	MILEAGE-PERSONAL CAR	10.05
			10.05
CHAMPOUX KATELYN	Community Development G&A	MILEAGE-PERSONAL CAR	24.05
			24.05
CHERWIEN DAVID	Water G&A	GENERAL CUSTOMERS	294.20
			294.20
CINTAS CORPORATION	Facilities Maintenance G&A	GENERAL SUPPLIES	420.41
	Facilities Maintenance G&A	OPERATIONAL SUPPLIES	96.55
	PUBLIC WORKS G & A DEACTIVATE	GENERAL SUPPLIES	32.40
	Public Works G&A	GENERAL SUPPLIES	79.80
	Water G&A	GENERAL SUPPLIES	57.37
	Park Maintenance G&A	GENERAL SUPPLIES	85.67

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
	Park Maintenance G&A	OTHER CONTRACTUAL SERVICES	60.75
	REC CENTER BUILDING	GENERAL SUPPLIES	79.65
	Aquatic Division G&A	OPERATIONAL SUPPLIES	461.48
	Vehicle Maintenance G&A	GENERAL SUPPLIES	112.35
	Vehicle Maintenance G&A	OPERATIONAL SUPPLIES	432.25
			<hr/> 1,918.68
CITY OF BLOOMINGTON	Water Reilly G&A	OTHER CONTRACTUAL SERVICES	8,076.28
			<hr/> 8,076.28
CITY OF GOLDEN VALLEY DMV	Vehicles & Equipment G&A	MACHINERY & AUTO EQUIPMENT	9,130.92
			<hr/> 9,130.92
CIVICPLUS, LLC.	Technology G&A	OFFICE EQUIPMENT	2,934.97
			<hr/> 2,934.97
CLASSICAL ACTORS ENSEMBLE	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	1,000.00
			<hr/> 1,000.00
CMC NEPTUNE	Aquatic Division G&A	OTHER CONTRACTUAL SERVICES	1,200.00
			<hr/> 1,200.00
COLICH & ASSOCIATES	Administrative Operations G&A	LEGAL SERVICES	18,570.44
			<hr/> 18,570.44
COMCAST	Fire Department G&A	EMERGENCY PREPAREDNESS	165.48
	Cable TV G&A	OTHER CONTRACTUAL SERVICES	102.58
	REC CENTER BUILDING	OTHER CONTRACTUAL SERVICES	29.74
			<hr/> 297.80
CONTINENTAL RESEARCH CORP	REC CENTER BUILDING	GENERAL SUPPLIES	250.00
			<hr/> 250.00
CONWAY SHIELD	Fire Department G&A	PROTECTIVE CLOTHING	62.50
			<hr/> 62.50
CORE & MAIN LP	Water G&A	OTHER IMPROVEMENT SERVICE	106,741.63
	Storm Water Utility G&A	OTHER IMPROVEMENT SERVICE	4,300.00
			<hr/> 111,041.63
COREMARK	Facilities Maintenance G&A	GENERAL SUPPLIES	143.48

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
	Water G&A	BLDG/STRUCTURE SUPPLIES	222.64
	Sewer G&A	OTHER IMPROVEMENT SERVICE	172.00
			<hr/> 538.12
CORPORATE MECHANICAL	REC CENTER BUILDING	BUILDING MTCE SERVICE	2,601.00
			<hr/> 2,601.00
COUGHLIN, JUDY	FITNESS PROGRAMS	OTHER CONTRACTUAL SERVICES	753.20
			<hr/> 753.20
COVERTRACK GROUP INC.	Police G&A	OTHER CONTRACTUAL SERVICES	600.00
			<hr/> 600.00
CREATIVE RESOURCES	Public Saftey Aid G&A	GENERAL SUPPLIES	759.95
	YOUTH PROGRAMS	OPERATIONAL SUPPLIES	1,924.00
			<hr/> 2,683.95
CRISIS SYSTEMS MANAGEMENT LLC	Police G&A	OPERATIONAL SUPPLIES	1,200.00
			<hr/> 1,200.00
CROWN MARKING INC.	Comm & Marketing G&A	OFFICE SUPPLIES	301.62
			<hr/> 301.62
CTW GROUP, INC.	Water G&A		69.05
			<hr/> 69.05
CULLIGAN BOTTLED WATER	Facilities Maintenance G&A	OTHER CONTRACTUAL SERVICES	119.00
			<hr/> 119.00
CURBSIDE LANDSCAPING & IRRIGATION	Storm Water Utility BS	GENERAL	1,500.00
			<hr/> 1,500.00
CUSTOM HOSE TECH INC	General Fund BS	Inventory	114.06
			<hr/> 114.06
CUSTOM PRODUCTS & SERVICES	Facilities Maintenance G&A	OTHER CONTRACTUAL SERVICES	4,000.00
	SSD 1 G&A	OTHER CONTRACTUAL SERVICES	4,823.80
	SSD 2 G&A	OTHER CONTRACTUAL SERVICES	3,807.58
	SSD 3 G&A	OTHER CONTRACTUAL SERVICES	1,985.10
	SSD #4 G&A	OTHER CONTRACTUAL SERVICES	2,266.50
	SSD #5 G&A	OTHER CONTRACTUAL SERVICES	2,495.98

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
	SSD #6 G&A	OTHER CONTRACTUAL SERVICES	1,281.00
	REC CENTER BUILDING	OTHER CONTRACTUAL SERVICES	4,000.00
			<hr/> 24,659.96
DAKOTA CO TECH COLLEGE	Police G&A	TRAINING	700.00
			<hr/> 700.00
DAKOTA COUNTY VSQG PROGRAM	Facilities Maintenance G&A	GARBAGE/REFUSE SERVICE	476.55
			<hr/> 476.55
DALCO ENTERPRISES INC	Facilities Maintenance G&A	GENERAL SUPPLIES	4,956.73
			<hr/> 4,956.73
DARWISH YAZAN	ESCROWS	PMC ESCROW	7,500.00
			<hr/> 7,500.00
DAVIS EQUIPMENT CORPORATION	PARK GROUNDS MAINTENANCE	OTHER IMPROVEMENT SUPPLIES	1,228.34
			<hr/> 1,228.34
DAYTON JEFF	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	2,300.00
			<hr/> 2,300.00
DELEGARD TOOL CO	Vehicle Maintenance G&A	SMALL TOOLS	14.26
			<hr/> 14.26
DELI DOUBLE	Human Resources G&A	RECOGNITION	570.44
			<hr/> 570.44
DEPARTMENT OF LABOR & INDUSTRY	Building and Energy G&A	DUE TO OTHER GOVTS	6,079.99
			<hr/> 6,079.99
DEPT EMPLOYMENT & ECONOMIC DEVELOPMENT	Employee Benefits G&A	UNEMPLOYMENT	13,058.55
			<hr/> 13,058.55
DIESEL COMPONENTS INC	General Fund BS	Inventory	211.58
			<hr/> 211.58
DODGE OF BURNSVILLE INC	Vehicles & Equipment G&A	MACHINERY & AUTO EQUIPMENT	47,028.00
			<hr/> 47,028.00
DO-GOOD.BIZ INC	Comm & Marketing G&A	POSTAGE	4,025.67

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
	Comm & Marketing G&A	PRINTING & PUBLISHING	496.80
			<u>4,522.47</u>
DRED I DRED LLC	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	2,500.00
			<u>2,500.00</u>
DRULEY MATTHEW	Public Works G&A	Refunds/Reimbursements	19.00
			<u>19.00</u>
DTN, LLC.	Public Works G&A	OTHER CONTRACTUAL SERVICES	2,110.00
			<u>2,110.00</u>
DUNN BENJAMIN	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	1,496.70
			<u>1,496.70</u>
DYE JOSHUA P	Building and Energy G&A	Construction Permits	64.20
			<u>64.20</u>
ECKSTEIN LAUREN	INSTRUCTIONAL SKATING LESSONS	SUBSCRIPTIONS/MEMBERSHIPS	95.00
			<u>95.00</u>
ECM PUBLISHERS INC	Administrative Operations G&A	LEGAL NOTICES	232.75
			<u>232.75</u>
EDDIE'S JUNK REMOVAL	Building and Energy G&A	GENERAL PROFESSIONAL SERVICES	4,400.00
			<u>4,400.00</u>
EDINA POLICE DEPARTMENT	Police G&A	OPERATIONAL SUPPLIES	4,550.00
			<u>4,550.00</u>
EHLERS & ASSOCIATES INC	Texa Tonka TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Parkway Residual TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Bridgewater Bank TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Wooddale Station TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Elmwood Apartments TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	4900 Excelsior Blvd TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Eliot Park TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Duke West End TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Ellipse TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Victoria Ponds TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Park Center Housing TIF G&A	OTHER CONTRACTUAL SERVICES	211.38

Council Check Summary

6/27/2024 - 7/30/2024

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
	CSM TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Mill City TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Park Commons TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Elmwood Village G&A	OTHER CONTRACTUAL SERVICES	211.38
	Wolfe Lake TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Shoram TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	Aquila Commons TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
	RISE ON 7 TIF DIST G&A	OTHER CONTRACTUAL SERVICES	211.38
	Hwy 7 Business Center TIF G&A	OTHER CONTRACTUAL SERVICES	211.38
			<hr/> 4,227.50
ELECTRIC PUMP INC	Sewer G&A	GENERAL SUPPLIES	222.90
			<hr/> 222.90
EMERGENCY APPARATUS MTNCE	General Fund BS	Inventory	389.53
			<hr/> 389.53
EMERGENCY TECHNICAL DECON	Fire Department G&A	EQUIPMENT MTCE SERVICE	213.00
			<hr/> 213.00
ESS BROTHERS & SONS INC	Storm Water Utility G&A	OTHER IMPROVEMENT SERVICE	5,693.00
			<hr/> 5,693.00
FACTORY MOTOR PARTS CO	General Fund BS	Inventory	1,846.98
	Vehicle Maintenance G&A	GENERAL SUPPLIES	24.56
			<hr/> 1,871.54
FERGUSON ENTERPRISES INC	Water G&A	OTHER IMPROVEMENT SERVICE	737.32
	Vehicle Maintenance G&A	OPERATIONAL SUPPLIES	338.62
			<hr/> 1,075.94
FERGUSON WATERWORKS	Water G&A	OTHER IMPROVEMENT SERVICE	8,566.01
			<hr/> 8,566.01
FERRELLGAS	REC CENTER BUILDING	MOTOR FUELS	68.96
	Vehicle Maintenance G&A	MOTOR FUELS	22.08
			<hr/> 91.04
FIDELIS SAFETY SOLUTIONS	Fire Department G&A	EMERGENCY PREPAREDNESS	1,425.00
			<hr/> 1,425.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
FINKEL KAITLYN	Finance G&A	TRAVEL/MEETINGS	247.71
			247.71
FIRST ADVANTAGE	Human Resources G&A	GENERAL PROFESSIONAL SERVICES	19.73
			19.73
FISCHER MINING LLC	Public Works G&A	OTHER IMPROVEMENT SUPPLIES	454.18
			454.18
FLARE HEATING & AIR	Building and Energy G&A	Construction Permits	60.00
			60.00
FLORY ELIZABETH DONELSON	Water G&A	GENERAL CUSTOMERS	469.39
			469.39
FOLEY GERALD	Park Improve Reforestation G&A	OTHER CONTRACTUAL SERVICES	125.54
			125.54
FOLKMANIS INC	Westwood G&A	CONCESSION SUPPLIES	256.54
			256.54
FORKLIFTS OF MN INC.	Vehicle Maintenance G&A	EQUIPMENT MTCE SERVICE	425.76
			425.76
FRANA COMPANIES	Storm Water Utility BS	GENERAL	9,300.00
			9,300.00
FRANESCUOT MELISSA	SEASON PASSES	OTHER CONTRACTUAL SERVICES	40.00
			40.00
FRATTALLONES	Facilities Maintenance G&A	GENERAL SUPPLIES	111.39
			111.39
FRONTIER ENERGY INC	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	160.00
			160.00
FUNTIME FUNKTIONS LLC	SPECIAL PROGRAMS	OTHER CONTRACTUAL SERVICES	800.00
			800.00
GALLAGHER MARIA	PICNIC SHELTERS	REFUNDS & REIMBURSEMENTS	195.00
			195.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
GARDNER CONSTRUCTION INC	Building and Energy G&A	DUE TO OTHER GOVTS	1.50
	Building and Energy G&A	Construction Permits	120.00
			<u>121.50</u>
GERBER COLLISION- MIDWEST INC	Insurance G&A	UNINSURED LOSS	4,423.35
			<u>4,423.35</u>
GERTEM STEVE	Neighborhood G&A	OTHER CONTRACTUAL SERVICES	29.00
			<u>29.00</u>
GILBERT DANIELLE	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	50.00
			<u>50.00</u>
GILLES JACKY	Neighborhood G&A	OTHER CONTRACTUAL SERVICES	483.20
			<u>483.20</u>
GLASER WILLIAM	Police G&A	GENERAL PROFESSIONAL SERVICES	568.22
			<u>568.22</u>
GMH ASPHALT CORPORATION	Sidewalks & Trails G&A	OTHER CONTRACTUAL SERVICES	14,795.32
	Street Capital G&A	OTHER CONTRACTUAL SERVICES	30,243.71
	Pavement Management BS	RETAINAGE PAYABLE	51,468.52-
	Pavement Management G&A	OTHER CONTRACTUAL SERVICES	273,009.35
	Water G&A	OTHER CONTRACTUAL SERVICES	520,045.26
	Sewer Capital G&A	OTHER CONTRACTUAL SERVICES	54,812.20
	Storm Water Utility G&A	OTHER CONTRACTUAL SERVICES	136,464.58
			<u>977,901.90</u>
GOLDBERG MICHAEL	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	2,500.00
			<u>2,500.00</u>
GOPHER STATE ONE-CALL INC	Water G&A	OTHER IMPROVEMENT SERVICE	1,259.55
			<u>1,259.55</u>
GRAINGER INC.	General Fund BS	Inventory	306.45
	Natural Resources G&A	GENERAL SUPPLIES	262.48
	Vehicle Maintenance G&A	GENERAL SUPPLIES	23.64
			<u>592.57</u>
GRANICUS	Comm & Marketing G&A	GENERAL PROFESSIONAL SERVICES	20,685.13

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
			20,685.13
GREAT RIVER GREENING	Park Improve Capital G&A	IMPROVEMENTS OTHER THAN BUILDI	4,850.00
			4,850.00
GRONSKI PAMELA	Police G&A	TRAVEL/MEETINGS	169.06
			169.06
GS SYSTEMS, INC.	Water G&A	OFFICE EQUIPMENT	6,910.00
	Sewer G&A	OFFICE EQUIPMENT	6,910.00
	Storm Water Utility G&A	OFFICE EQUIPMENT	6,910.00
			20,730.00
GUARDIAN FLEET SAFETY	Vehicles & Equipment G&A	MACHINERY & AUTO EQUIPMENT	53,425.85
			53,425.85
GUNDRUM JAMIE	Water G&A	GENERAL CUSTOMERS	576.71
			576.71
GUSDAL NOLAN	PICNIC SHELTERS	REFUNDS & REIMBURSEMENTS	100.00
			100.00
HACH CO	Water G&A	GENERAL SUPPLIES	87.75
			87.75
HAIGHT ANNE	PLAYGROUNDS	OTHER CONTRACTUAL SERVICES	10.00
			10.00
HALE WILL	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	650.00
			650.00
HAWKINS INC	Water G&A	OPERATIONAL SUPPLIES	44,602.18
	AQUATIC PARK MAINTENANCE	OPERATIONAL SUPPLIES	7,271.21
			51,873.39
HDR ENGINEERING INC	Water G&A	GENERAL PROFESSIONAL SERVICES	2,695.90
			2,695.90
HEIL GARY	Water G&A		20.70
			20.70

Council Check Summary

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<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
HENNEPIN COUNTY	Police G&A	JAIL/DETENTION SERVICES	7,794.88
	Water G&A	OTHER CONTRACTUAL SERVICES	4,288.79
	Sewer G&A	OTHER CONTRACTUAL SERVICES	4,288.79
	Storm Water Utility G&A	OTHER CONTRACTUAL SERVICES	4,288.79
	Park Maintenance G&A	OTHER CONTRACTUAL SERVICES	4,288.79
	Park Maintenance G&A	GARBAGE/REFUSE SERVICE	965.45
			<hr/> 25,915.49
HENNEPIN COUNTY INFORMATION TECHNOLOGY	Police G&A	EQUIPMENT MTCE SERVICE	3,722.52
	Police G&A	JAIL/DETENTION SERVICES	1,020.00
	Fire Department G&A	RADIO COMMUNICATIONS	2,500.02
	Public Works G&A	RADIO COMMUNICATIONS	208.39
	Water G&A	RADIO COMMUNICATIONS	208.39
	Sewer G&A	RADIO COMMUNICATIONS	208.40
	Storm Water Utility G&A	RADIO COMMUNICATIONS	208.40
			<hr/> 8,076.12
HENNEPIN COUNTY OFFICE BUDGET & FINANCE	Police G&A	JAIL/DETENTION SERVICES	6,847.40
			<hr/> 6,847.40
HENNEPIN COUNTY TREASURER	Greensboro HIA G&A	OTHER CONTRACTUAL SERVICES	6.00
			<hr/> 6.00
HENNEPIN HEALTHCARE	Fire Department G&A	TRAINING	2,568.00
			<hr/> 2,568.00
HERCHENROETHER BENJAMIN	Water G&A		25.10
			<hr/> 25.10
HOLDEN JOE	ESCROWS	PMC ESCROW	1,000.00
			<hr/> 1,000.00
HOME DEPOT CREDIT SERVICES	Facilities Maintenance G&A	Refunds/Reimbursements	15.77-
	Facilities Maintenance G&A	GENERAL SUPPLIES	851.80
	Public Works G&A	GENERAL SUPPLIES	31.28
	Public Works G&A	SMALL TOOLS	179.16
	Public Works G&A	OTHER CONTRACTUAL SERVICES	27.73
	Water G&A	GENERAL SUPPLIES	37.90
	Water G&A	OPERATIONAL SUPPLIES	88.62
	Water G&A	SMALL TOOLS	63.38
	Water G&A	OTHER IMPROVEMENT SERVICE	239.88

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
	Park Maintenance G&A	GENERAL SUPPLIES	1,182.04
	REC CENTER BUILDING	GENERAL SUPPLIES	322.42
	ENTERPRISE G & A	GENERAL SUPPLIES	81.09
			<hr/> 3,089.53
HORIZON COMMERCIAL POOL SUPPLY	Park Improve Capital G&A	IMPROVEMENTS OTHER THAN BUILDI	15,926.00
	AQUATIC PARK MAINTENANCE	GENERAL SUPPLIES	1,867.56
			<hr/> 17,793.56
HSR MSP LLC	ESCROWS	PMC ESCROW	7,300.00
			<hr/> 7,300.00
HUMMINGBIRD ENVIRONMENTAL LLC	Park Improve Capital G&A	IMPROVEMENTS OTHER THAN BUILDI	8,980.00
			<hr/> 8,980.00
HUSEN THOMAS	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	650.00
			<hr/> 650.00
I.U.O.E. LOCAL NO 49	Employee Benefits BS	UNION DUES	3,115.00
			<hr/> 3,115.00
IMPACT POWER TO CONNECT	Water G&A	POSTAGE	859.17
	Sewer G&A	POSTAGE	859.16
	Solid Waste G&A	POSTAGE	926.21
	Storm Water Utility G&A	POSTAGE	859.16
			<hr/> 3,503.70
INDELCO	Water G&A	OPERATIONAL SUPPLIES	20.22
	Water G&A	OTHER IMPROVEMENT SERVICE	141.23
			<hr/> 161.45
INDEPENDENT BLACK DIRT CO	Water G&A	OTHER IMPROVEMENT SERVICE	400.00
			<hr/> 400.00
INDUSTRIAL NETWORKING SOLUTIONS	Police G&A	OFFICE EQUIPMENT	3,623.95
			<hr/> 3,623.95
INGINA LLC	ART	OTHER CONTRACTUAL SERVICES	5,815.00
			<hr/> 5,815.00
INVER GROVE FORD	General Fund BS	Inventory	1,143.47

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
			1,143.47
ISI SPORTS INDUSTRY	INSTRUCTIONAL SKATING LESSONS	GENERAL SUPPLIES	380.00
	INSTRUCTIONAL SKATING LESSONS	SUBSCRIPTIONS/MEMBERSHIPS	395.00
			775.00
I-STATE TRUCK CENTER	General Fund BS	Inventory	1,478.78
			1,478.78
J & F REDDY RENTS	Public Works G&A	GENERAL SUPPLIES	38.70
			38.70
J. H. LARSON CO.	Water G&A	OTHER IMPROVEMENT SERVICE	1,154.59
			1,154.59
JAMPA TENZIN & US BANK NATIONAL	Street Cap Right Of Way G&A	OTHER CONTRACTUAL SERVICES	800.00
			800.00
JAUREGUI PEREZ PALOMA	PICNIC SHELTERS	REFUNDS & REIMBURSEMENTS	100.00
			100.00
JAYTECH, INC.	REC CENTER BUILDING	OPERATIONAL SUPPLIES	1,300.33
			1,300.33
JERRY'S HARDWARE	Facilities Maintenance G&A	GENERAL SUPPLIES	18.52
	Water G&A	OPERATIONAL SUPPLIES	23.40
	Park Maintenance G&A	GENERAL SUPPLIES	75.30
	Park Maintenance G&A	OPERATIONAL SUPPLIES	67.35
	Natural Resources G&A	GENERAL SUPPLIES	3.41
	Natural Resources G&A	LANDSCAPING MATERIALS	68.50
	Westwood G&A	GENERAL SUPPLIES	100.75
	Westwood G&A	SMALL TOOLS	1,463.61
	Vehicle Maintenance G&A	GENERAL SUPPLIES	18.87
			1,839.71
JLG ARCHITECTS	Park Improve Capital G&A	GENERAL PROFESSIONAL SERVICES	8,100.00
			8,100.00
JOHNSON PAPER & SUPPLY CO.	Facilities Maintenance G&A	GENERAL SUPPLIES	900.81
	REC CENTER BUILDING	GENERAL SUPPLIES	2,345.44
			3,246.25

Council Check Summary

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<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>		
JONES LEVY	SPECIAL EVENTS	OTHER CONTRACTUAL SERVICES	2,000.00		
	HOLIDAY PROGRAMS	OTHER CONTRACTUAL SERVICES	1,000.00-		
			1,000.00		
JRH PLUMBING LLC	Building and Energy G&A	Construction Permits	211.25		
			211.25		
KARDOSH CHRIS	Street Capital G&A		4,600.00		
			4,600.00		
KENNEDY & GRAVEN	ESCROWS	CSM TRAFFIC STUDY/PLANNING	50.00		
	ESCROWS	SEMBLE EXCAVATING	737.50		
	ESCROWS	PARKWAY RESIDENCES	495.80		
	Housing Rehab G&A	LEGAL SERVICES	60.00		
			1,343.30		
KEYSTONE COMPENSATION GROUP LLC	Human Resources G&A	GENERAL PROFESSIONAL SERVICES	750.00		
			750.00		
KIMLEY-HORN AND ASSOCIATES, INC.	Sidewalks & Trails G&A	GENERAL PROFESSIONAL SERVICES	50,722.50		
	2023 MSA Street Capital G&A	GENERAL PROFESSIONAL SERVICES	12,357.79		
	2024 MSA Street Capital G&A	GENERAL PROFESSIONAL SERVICES	82,548.11		
	Water G&A	GENERAL PROFESSIONAL SERVICES	3,670.97		
	Sewer Capital G&A	GENERAL PROFESSIONAL SERVICES	1,017.05		
	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	6,588.45		
			156,904.87		
KLEIN UNDERGROUND LLC	Water G&A	OTHER IMPROVEMENT SERVICE	1,182.50		
			Storm Water Utility G&A	OTHER IMPROVEMENT SERVICE	8,412.75
					9,595.25
KLMD PROPERTIES	Public Saftey Aid G&A	OTHER CONTRACTUAL SERVICES	1,400.00		
			Park Maintenance G&A	OTHER CONTRACTUAL SERVICES	5,200.00
					6,600.00
KOENIG & SONS EQUIPMENT INC	Vehicles & Equipment G&A	MACHINERY & AUTO EQUIPMENT	131,955.19		
			131,955.19		
KONECRANES INC	Vehicle Maintenance G&A	BUILDING MTCE SERVICE	3,401.24		
			3,401.24		

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
KRAKOWSKI JENNIFER	T-BALL/BASEBALL	PROGRAM REVENUE	53.60
			53.60
KRECH, O'BRIEN, MUELLER & ASSOCIATES INC	Park Improve Capital G&A	GENERAL PROFESSIONAL SERVICES	13,960.00
			13,960.00
KREUSER JOHN	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	2,000.00
			2,000.00
KROOG, RACHAEL	FITNESS PROGRAMS	OTHER CONTRACTUAL SERVICES	1,950.00
	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	675.00
			2,625.00
KROOK ALEX	Organized Rec G&A	MILEAGE-PERSONAL CAR	38.63
			38.63
KUENZI RUSSELL	Water G&A		125.00
			125.00
LADEN'S BUSINESS SOLUTIONS INC	General Fund BS	Prepaid Expenditures/Expenses	212.95
	Finance G&A	OTHER CONTRACTUAL SERVICES	152.05
			365.00
LAJ HOLDINGS LLC	Building and Energy G&A	DUE TO OTHER GOVTS	1.00
	Building and Energy G&A	Construction Permits	75.00
			76.00
LANGUAGE LINE SERVICES INC	Police G&A	OTHER CONTRACTUAL SERVICES	615.34
			615.34
LARSON ALLAN	Water G&A		145.08
			145.08
LAUREL BUILDERS	Storm Water Utility BS	GENERAL	1,500.00
			1,500.00
LAW ENFORCEMENT LABOR SERVICES INC	Employee Benefits BS	UNION DUES	8,413.74
			8,413.74
LAWSON PRODUCTS INC	Public Works G&A	OTHER IMPROVEMENT SUPPLIES	224.07

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
			224.07
LEAGUE OF MN CITIES INSURANCE TRUST	Insurance G&A	UNINSURED LOSS	8,295.00
			8,295.00
LEGEND TECHNICAL SERVICES	Water Reilly G&A	OTHER CONTRACTUAL SERVICES	2,520.00
			2,520.00
LEISZ JULIA	ART	OTHER CONTRACTUAL SERVICES	105.00
			105.00
LI MICHAEL	Water G&A	GENERAL CUSTOMERS	65.28
			65.28
LIBERTY TIRE	GENERAL REPAIR	CLEANING/WASTE REMOVAL SERVICE	171.05
			171.05
LIBERTY TIRE SERVICES LLC	GENERAL REPAIR	CLEANING/WASTE REMOVAL SERVICE	171.05
			171.05
LIFE SAFETY SYSTEMS	Facilities Maintenance G&A	BUILDING MTCE SERVICE	398.00
			398.00
LIFESAVER FIRE PROTECTION	PARK BUILDING MAINTENANCE	OTHER CONTRACTUAL SERVICES	1,293.16
	PARK BUILDING MAINTENANCE	BUILDING MTCE SERVICE	440.00
			1,733.16
LOCKGUARD LOCKSMITHS	Facilities Maintenance G&A	BUILDING MTCE SERVICE	688.50
			688.50
LOFFLER	IT G&A	EQUIPMENT MTCE SERVICE	283.20
			283.20
LOFFLER COMPANIES	IT G&A	EQUIPMENT MTCE SERVICE	638.83
			638.83
LOGIS	IT G&A	COMPUTER SERVICES	30,870.52
	Technology G&A	OFFICE EQUIPMENT	185,782.00
			216,652.52
LUBE-TECH & PARTNERS LLC	Water G&A	OTHER IMPROVEMENT SERVICE	147.61

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
			147.61
MACDONALD KATHERINE	Water G&A		82.74
			82.74
MACQUEEN EQUIP CO	General Fund BS	Inventory	704.24
			704.24
MAHMOUD GEHAD RABIE	2023 MSA Street Capital G&A	OTHER CONTRACTUAL SERVICES	1,502.00
			1,502.00
MAJESTIC CUSTOME HEATING & AIR	Building and Energy G&A	DUE TO OTHER GOVTS	1.00
	Building and Energy G&A	MECHANICAL	85.00
			86.00
MALIK PRAKSHI	Cable TV G&A	MILEAGE-PERSONAL CAR	20.37
			20.37
MANDLER, CARRIE	Westwood G&A	MILEAGE-PERSONAL CAR	52.93
			52.93
MANOR ELECTRIC	Building and Energy G&A	Construction Permits	24.38
			24.38
MANTOOTH HANDYMAN LLC	Building and Energy G&A	DUE TO OTHER GOVTS	32.50
	Building and Energy G&A	BUILDING	805.00
			837.50
MARES WHITNEY	Water G&A		62.85
			62.85
MARIE RIDGEWAY LICSW LLC	Police G&A	GENERAL PROFESSIONAL SERVICES	1,320.00
			1,320.00
MARTIN MARIETTA MATERIALS	Public Works G&A	OTHER IMPROVEMENT SUPPLIES	769.82
	Water G&A	OTHER IMPROVEMENT SUPPLIES	624.14
	Water G&A	OTHER IMPROVEMENT SERVICE	7,492.83
			8,886.79
MATHESON TRI-GAS, INC.	Vehicle Maintenance G&A	GENERAL SUPPLIES	42.90
			42.90

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
MAUER JUSTIN	Water G&A	SMALL TOOLS	167.76
			167.76
MCCHESENEY, CHARLIE	Solid Waste G&A	OPERATIONAL SUPPLIES	96.13
			96.13
MCGUIRE DYLAN	ESCROWS	PMC ESCROW	500.00
			500.00
MENARDS	General Fund BS	Inventory	179.99
	Public Works G&A	GENERAL SUPPLIES	112.81
	Water G&A	GENERAL SUPPLIES	30.24
	Water G&A	OPERATIONAL SUPPLIES	119.99
	Park Maintenance G&A	OPERATIONAL SUPPLIES	142.55
	Natural Resources G&A	LANDSCAPING MATERIALS	137.89
	Westwood G&A	GENERAL SUPPLIES	365.76
			1,089.23
METRO BLOOMS	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	7,050.00
			7,050.00
METROPOLITAN COUNCIL	Building and Energy G&A	DUE TO OTHER GOVTS	31,981.95
	Sewer G&A	CLEANING/WASTE REMOVAL SERVICE	435,440.05
			467,422.00
MGX EQUIPMENT SERVICES, LLC	Vehicles & Equipment G&A	MACHINERY & AUTO EQUIPMENT	10,577.00
	Vehicle Maintenance G&A	EQUIPMENT MTCE SERVICE	9,473.00
			20,050.00
MHSRC/RANGE	Police G&A	TRAINING	1,905.00
			1,905.00
MIDWEST GROUNDCOVER	Park Improve Capital G&A	IMPROVEMENTS OTHER THAN BUILDI	41,580.00
			41,580.00
MILLER SCOTT	Water G&A		27.61
			27.61
MINNEAPOLIS FINANCE DEPT	Police G&A	OTHER CONTRACTUAL SERVICES	1,488.00
			1,488.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
MINNEAPOLIS GARAGE BUILDERS	Building and Energy G&A	Construction Permits	131.63
			131.63
MINNEAPOLIS SAW COMPANY INC	Natural Resources G&A	GENERAL SUPPLIES	230.00
			230.00
MINNESOTA ASSOCIATION	Comm & Marketing G&A	SUBSCRIPTIONS/MEMBERSHIPS	460.00
			460.00
MINNESOTA CHILD SUPPORT PYT CTR	Employee Benefits BS	WAGE GARNISHMENTS	2,353.86
			2,353.86
MINNESOTA DEPARTMENT OF HEALTH	Water G&A	OTHER IMPROVEMENT SERVICE	300.00
			300.00
MINNESOTA DEPT OF HEALTH	Water G&A	OTHER IMPROVEMENT SERVICE	150.00
			150.00
MINNESOTA MASTER RENOVATIONS, INC	Storm Water Utility BS	GENERAL	1,500.00
			1,500.00
MINNESOTA NATIVE LANDSCAPES	BEAUTIFICATION / FLOWERS	LANDSCAPING MATERIALS	384.00
			384.00
MINNESOTA POLLUTION CONTROL AGENCY	Sewer G&A	SEMINARS/CONFERENCES/PRESENTAT	1,755.00
			1,755.00
MINNESOTA POLLUTION CONTROL AGENCY	Sewer G&A	SEMINARS/CONFERENCES/PRESENTAT	55.00
			55.00
MINNESOTA RECREATION & PARK ASSOC	Human Resources G&A	RECRUITMENT	50.00
	Organized Rec G&A	TRAINING	78.00
	PLAYGROUND EQUIPMENT MAINTENAN	TRAINING	1,950.00
			2,078.00
MINNESOTA UI	Employee Benefits G&A	UNEMPLOYMENT	13,058.55
			13,058.55
MN FIRE SERVICE CERTIFICATION BOARD	Fire Department G&A	TRAINING	236.50
			236.50

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
MOLLICK LOUISE	Water G&A	GENERAL CUSTOMERS	36.39
			36.39
MOORE GARRETT	Water G&A		61.35
			61.35
MORTON KENT	Water G&A	GENERAL CUSTOMERS	283.60
			283.60
MR CUTTING EDGE	REC CENTER BUILDING	EQUIPMENT MTCE SERVICE	216.00
			216.00
MTI DISTRIBUTING CO	General Fund BS	Inventory	388.58
	Vehicle Maintenance G&A	EQUIPMENT MTCE SERVICE	664.58
			1,053.16
MUCGUIRE TOM	Water G&A		20.84
			20.84
MUNICIPAL BUILDERS INC	Water G&A	IMPROVEMENTS OTHER THAN BUILDI	52,570.00
			52,570.00
MUNICIPAL EMERGENCY SERVICES	Fire Department G&A	UNIFORMS	195.42
			195.42
MVTL LABORATORIES	Water Reilly G&A	OTHER CONTRACTUAL SERVICES	245.00
			245.00
MXP GROUP	Comm & Marketing G&A	OFFICE SUPPLIES	144.00
	Comm & Marketing G&A	PRINTING & PUBLISHING	258.75
			402.75
MYERS TIRE SUPPLY CO	General Fund BS	Inventory	87.45
			87.45
NAPA (GENUINE PARTS CO)	General Fund BS	Inventory	1,398.49
	Water G&A	SMALL TOOLS	30.06
	Vehicle Maintenance G&A	GENERAL SUPPLIES	85.36
	GENERAL REPAIR	SMALL TOOLS	68.54
			1,582.45

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
NATIONAL LEAGUE OF CITIES	Administrative Operations G&A	SUBSCRIPTIONS/MEMBERSHIPS	5,103.00
			5,103.00
ND CHILD SUPPORT DIVISION	Employee Benefits BS	WAGE GARNISHMENTS	861.24
			861.24
NGANG PAULRANDY	PICNIC SHELTERS	REFUNDS & REIMBURSEMENTS	100.00
			100.00
NICHOLS CHUCK	Building and Energy G&A	Permits	90.00
			90.00
NINA FLATS LLC	ESCROWS	PMC ESCROW	1,000.00
			1,000.00
NOKOMIS SHOE SHOP	Facilities Maintenance G&A	OPERATIONAL SUPPLIES	250.00
	Water G&A	OPERATIONAL SUPPLIES	1,028.45
			1,278.45
NOREE DEE	Water G&A		97.49
			97.49
NORTH AMERICAN SAFETY INC	Park Maintenance G&A	OPERATIONAL SUPPLIES	1,360.98
			1,360.98
NORTHERN AIRE POOLS INC	AQUATIC PARK MAINTENANCE	GENERAL SUPPLIES	110.20
			110.20
NORTHERN SAFETY TECHNOLOGY INC	Vehicles & Equipment G&A	MACHINERY & AUTO EQUIPMENT	1,555.56
			1,555.56
NORTHERN STAR JUVENILE DIVERSION	Police G&A	OTHER CONTRACTUAL SERVICES	2,500.00
			2,500.00
NORTHERN'S HEATING AND AIR	Building and Energy G&A	Construction Permits	88.00
			88.00
NORTHLAND MECHANICAL CONTRACTORS INC	Facilities Maintenance G&A	BUILDING MTCE SERVICE	2,786.19
			2,786.19

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<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
NYSTROM PUBLISHING	Comm & Marketing G&A	PRINTING & PUBLISHING	2,273.12
			2,273.12
ODP BUSINESS SOLUTIONS LLC	Administrative Operations G&A	GENERAL SUPPLIES	450.37
	Comm & Marketing G&A	GENERAL SUPPLIES	258.24
	Community Development G&A	OFFICE SUPPLIES	73.19
	Police G&A	OFFICE SUPPLIES	82.59
	Building and Energy G&A	OFFICE SUPPLIES	289.98
	PUBLIC WORKS G & A DEACTIVATE	OFFICE SUPPLIES	20.14
	Engineering G&A	OFFICE SUPPLIES	58.37
	Public Works G&A	OFFICE SUPPLIES	39.33
	Organized Rec G&A	OFFICE SUPPLIES	378.96
	Westwood G&A	OFFICE SUPPLIES	93.05
			1,744.22
OELRICH JETHRO	Assessing G&A	MILEAGE-PERSONAL CAR	85.09
			85.09
OIEN ADAM	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	100.00
			100.00
OLSON JOE	Finance G&A	TRAVEL/MEETINGS	337.55
			337.55
ON SITE SANITATION	Neighborhood G&A	OTHER CONTRACTUAL SERVICES	285.18
	Solid Waste G&A	OTHER CONTRACTUAL SERVICES	70.00
	PORTABLE TOILETS	OTHER CONTRACTUAL SERVICES	8,927.75
	OFF-LEASH DOG PARK	OTHER CONTRACTUAL SERVICES	134.00
			9,416.93
OSTROM CHUCK	Water G&A		109.05
			109.05
OUT BACK NURSERY, INC.	BEAUTIFICATION / FLOWERS	LANDSCAPING MATERIALS	1,455.80
			1,455.80
OVERHEAD DOOR CO	Facilities Maintenance G&A	BUILDING MTCE SERVICE	1,113.83
			1,113.83
OXYGEN SERVICE COMPANY INC	Fire Department G&A	OPERATIONAL SUPPLIES	351.00
			351.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
PACE ANALYTICAL SERVICES INC	Water Reilly G&A	OTHER CONTRACTUAL SERVICES	1,191.00
			1,191.00
PARENT BUILDERS	ESCROWS	DEMO / BROOKSIDE TRAFFIC	2,500.00
			2,500.00
PARK STREET PUBLIC LLC	Administrative Operations G&A	LEGAL SERVICES	4,000.00
			4,000.00
PARK TAVERN	PLAYGROUNDS	OTHER CONTRACTUAL SERVICES	1,117.82
			1,117.82
PARTY UNIT	SPECIAL EVENTS	OTHER CONTRACTUAL SERVICES	300.00
			300.00
PAVELKO ANTHONY	Water G&A	GENERAL CUSTOMERS	159.67
			159.67
PEEK TROY	Police G&A	SALARIES - REGULAR EMPLOYEES	314.24
			314.24
PETRIE GAYLE	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	1,500.00
			1,500.00
PRAIRIE RESTORATIONS INC	BEAUTIFICATION / FLOWERS	OTHER CONTRACTUAL SERVICES	1,410.00
			1,410.00
PRECISE MRM, LLC.	Public Works G&A	OTHER CONTRACTUAL SERVICES	327.75
	Water G&A	OTHER CONTRACTUAL SERVICES	327.75
	Sewer G&A	OTHER CONTRACTUAL SERVICES	327.75
	Storm Water Utility G&A	OTHER CONTRACTUAL SERVICES	327.75
			1,311.00
PREMIUM WATERS	Fire Department G&A	OPERATIONAL SUPPLIES	274.02
			274.02
PRIMACY STRATEGY GROUP LLC.	Administrative Operations G&A	LEGAL SERVICES	5,000.00
			5,000.00
PROFESSIONAL GROUNDS MAINTENANCE	Building and Energy G&A	Construction Permits	88.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
			88.00
PRO-TREE OUTDOOR SERVICES	Natural Resources G&A	CLEANING/WASTE REMOVAL SERVICE	2,250.00
	TREE DISEASE PUBLIC	CLEANING/WASTE REMOVAL SERVICE	23,737.80
			25,987.80
PUMP & METER SERVICE	General Fund BS	Inventory	59.40-
	Vehicle Maintenance G&A	BUILDING MTCE SERVICE	87.25
			27.85
QUALITY FLOW SYSTEMS INC	Water G&A	OTHER IMPROVEMENT SERVICE	717.76
	Storm Water Utility G&A	OTHER IMPROVEMENT SERVICE	1,990.00
			2,707.76
RABINE ELLIE	Sustainability G&A	MILEAGE-PERSONAL CAR	52.33
			52.33
RECREONICS INC	Aquatic Division G&A	EQUIPMENT PARTS	5,150.54
			5,150.54
RECTENWAL HEATHER	Neighborhood G&A	OTHER CONTRACTUAL SERVICES	335.04
			335.04
RED WING BUSINESS ADVANTAGE ACCOUNT	Building and Energy G&A	GENERAL SUPPLIES	500.00
	Public Works G&A	OPERATIONAL SUPPLIES	247.48
			747.48
REPUBLIC SERVICES	Facilities Maintenance G&A	GARBAGE/REFUSE SERVICE	7,177.89
	Solid Waste G&A	ORGANICS	75,988.71
	REC CENTER BUILDING	GARBAGE/REFUSE SERVICE	6,251.11
			89,417.71
RESULTS CONTRACTING	Building and Energy G&A	Construction Permits	124.00
			124.00
RICE MICHAEL	Water G&A	GENERAL CUSTOMERS	78.51
			78.51
RILEY KATHLEEN	Neighborhood G&A	OTHER CONTRACTUAL SERVICES	164.32
			164.32

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
RIVER CITY SUPPLY LLC	Fire Department G&A	FIRE PREVENTION SUPPLIES	7,569.82
			7,569.82
ROBERT HALF TECHNOLOGY	Finance G&A	OTHER CONTRACTUAL SERVICES	526.24
	Community Development G&A	OTHER CONTRACTUAL SERVICES	1,092.46
	Fire Department G&A	GENERAL PROFESSIONAL SERVICES	3,866.30
	Housing Rehab G&A	OTHER CONTRACTUAL SERVICES	6,448.73
			11,933.73
ROBERTSON JAMES	Water G&A		52.28
			52.28
ROGERS LISA A	Human Resources G&A	ORGANIZATIONAL DEVELOPMENT	350.00
			350.00
RON THE SEWER RAT	Building and Energy G&A	GENERAL PROFESSIONAL SERVICES	2,753.00
			2,753.00
ROOT-O-MATIC	Facilities Maintenance G&A	BUILDING MTCE SERVICE	250.00
			250.00
ROSEVILLE MIDWAY FORD	General Fund BS	Inventory	150.30
	Vehicles & Equipment G&A	MACHINERY & AUTO EQUIPMENT	41,094.54
			41,244.84
ROTO-ROOTER	Building and Energy G&A	Construction Permits	88.00
			88.00
RUTZ CAROLINE	Street Cap Right Of Way G&A	OTHER CONTRACTUAL SERVICES	1,279.00
			1,279.00
RYSHAVY RYAN	ESCROWS	PMC ESCROW	950.00
			950.00
S & S WORLDWIDE INC	Organized Rec G&A	GENERAL SUPPLIES	32.98
	PLAYGROUNDS	GENERAL SUPPLIES	199.44
			232.42
SAFE-FAST INC	Sewer G&A	OPERATIONAL SUPPLIES	563.00
			563.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
SAFELITE FULFILLMENT INC	GENERAL REPAIR	EQUIPMENT MTCE SERVICE	1,073.68
			1,073.68
SAND CREEK EAP LLC	Employee Benefits G&A	HEALTH INSURANCE	1,390.17
			1,390.17
SCAN AIR FILTER INC	Facilities Maintenance G&A	GENERAL SUPPLIES	422.02
			422.02
SCHINDLER ELEVATOR CORP	Facilities Maintenance G&A	BUILDING MTCE SERVICE	3,220.00
			3,220.00
SCHREINER DANA	SPECIAL PROGRAMS	PROGRAM REVENUE	85.00-
	PRE-SCHOOL PROGRAMS	OTHER CONTRACTUAL SERVICES	42.00
	BASKETBALL	OTHER CONTRACTUAL SERVICES	170.00
			127.00
SCOTT & KORBYN SCHUCHHARDT	ESCROWS	PMC ESCROW	300.00
			300.00
SEIFERT KYLE	IT G&A	TRAVEL/MEETINGS	1,290.78
			1,290.78
SETS DESIGN INC.	Police G&A	BLDG/STRUCTURE SUPPLIES	380.00
			380.00
SHADYWOOD TREE EXPERTS & LANDSCAPING	SKATING RINK MAINTENANCE	CLEANING/WASTE REMOVAL SERVICE	7,400.00
	Natural Resources G&A	OTHER CONTRACTUAL SERVICES	1,897.50
	TREE DISEASE PRIVATE	CLEANING/WASTE REMOVAL SERVICE	14,725.00
	TREE REMOVAL	CLEANING/WASTE REMOVAL SERVICE	12,100.00
			36,122.50
SHAPCO PRINTING INC	Comm & Marketing G&A	PRINTING & PUBLISHING	2,419.22
	PERFORMING ARTS	GENERAL SUPPLIES	1,366.00
	ENTERPRISE G & A	PRINTING & PUBLISHING	3,313.00
			7,098.22
SHRED-IT	Finance G&A	GENERAL PROFESSIONAL SERVICES	26.47
	Community Development G&A	OFFICE SUPPLIES	29.49
	Police G&A	GENERAL PROFESSIONAL SERVICES	718.64
	Building and Energy G&A	GENERAL PROFESSIONAL SERVICES	23.59

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
	PUBLIC WORKS G & A DEACTIVATE	GENERAL PROFESSIONAL SERVICES	52.94
			851.13
SIGNATURE MECHANICAL INC	REC CENTER BUILDING	OTHER CONTRACTUAL SERVICES	1,005.00
	REC CENTER BUILDING	EQUIPMENT MTCE SERVICE	879.00
			1,884.00
SITEONE LANDSCAPE SUPPLY LLC	IRRIGATION MAINTENANCE	GENERAL SUPPLIES	354.39
			354.39
SLP FF ASSOC IAFF LOCAL #993	Employee Benefits BS	UNION DUES	4,574.08
			4,574.08
SMITH JACQUELINE	IT G&A	TRAVEL/MEETINGS	171.68
			171.68
SPS COMPANIES INC	Facilities Maintenance G&A	GENERAL SUPPLIES	29.34
	Water G&A	OPERATIONAL SUPPLIES	53.78
	Water G&A	OTHER IMPROVEMENT SERVICE	26.72
			109.84
ST LOUIS PARK SUNRISE ROTARY	Administrative Operations G&A	SUBSCRIPTIONS/MEMBERSHIPS	200.00
			200.00
ST. LOUIS PARK HOUSING AUTHORITY	Affordable H Trust G&A	OTHER CONTRACTUAL SERVICES	39,066.00
			39,066.00
STEINER ERIN	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	732.50
			732.50
STERICYCLE, INC.	Administrative Operations G&A	GENERAL PROFESSIONAL SERVICES	22.23
			22.23
STRATUS BUILDING SOLUTIONS OF ST. PAUL	Facilities Maintenance G&A	OTHER CONTRACTUAL SERVICES	5,450.00
	REC CENTER BUILDING	OTHER CONTRACTUAL SERVICES	2,850.00
	AQUATIC PARK MAINTENANCE	OTHER CONTRACTUAL SERVICES	1,190.00
			9,490.00
STREICHER'S	Police G&A	OPERATIONAL SUPPLIES	6,688.41
			6,688.41

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
SUBURBAN ELECTRIC	Building and Energy G&A	Construction Permits	60.00
			60.00
SUBURBAN TIRE WHOLESale	General Fund BS	Inventory	2,710.56
			2,710.56
SUMMIT COMPANIES	Fire Department G&A	FIRE ALARM & SPRINKLER	628.75
			628.75
SUMMIT ENVIROSOLUTIONS INC	Water Reilly G&A	GENERAL PROFESSIONAL SERVICES	39,099.73
			39,099.73
SUMMIT FIRE PROTECTION	Facilities Maintenance G&A	OTHER CONTRACTUAL SERVICES	731.93
	Facilities Maintenance G&A	BUILDING MTCE SERVICE	108.00
	Water G&A	OPERATIONAL SUPPLIES	244.95
			1,084.88
SUNBELT RENTALS INC	General Fund BS	Inventory	407.80
	REC CENTER BUILDING	EQUIPMENT MTCE SERVICE	435.00
			842.80
SUNCREST BUILDERS	Storm Water Utility BS	GENERAL	1,500.00
			1,500.00
SUNDBERG AMERICA	Facilities Maintenance G&A	GENERAL SUPPLIES	17.02
			17.02
SUTTLE AUBRE	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	50.00
			50.00
SVERKERSON MARK	Water G&A		405.37
			405.37
SWANK MOTION PICTURES, INC.	SPECIAL EVENTS	OTHER CONTRACTUAL SERVICES	1,580.00
			1,580.00
SYSCO-MINNESOTA INC	CONCESSIONS	CONCESSION SUPPLIES	16,238.73
			16,238.73
TACTICAL SOLUTIONS	Police G&A	EQUIPMENT MTCE SERVICE	812.00
			812.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
TENNANT SALES AND SERVICE CO.	General Fund BS	Inventory	431.40
			431.40
TENZIN JAMPA	Street Cap Right Of Way G&A	OTHER CONTRACTUAL SERVICES	5,031.00
			5,031.00
TERMINAL SUPPLY CO	General Fund BS	Inventory	209.13
			209.13
TERMINIX COMMERCIAL	Facilities Maintenance G&A	OTHER CONTRACTUAL SERVICES	317.00
			317.00
TGA OF CENTRAL HENNEPIN COUNTY	TENNIS	OTHER CONTRACTUAL SERVICES	3,420.00
			3,420.00
THE BLACK MARKET EVENTS	SPECIAL PROGRAMS	OTHER CONTRACTUAL SERVICES	2,000.00
			2,000.00
THE JOLLY POPS LLC.	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	700.00
			700.00
THE MPX GROUP	Comm & Marketing G&A	OFFICE SUPPLIES	528.00
	Comm & Marketing G&A	PRINTING & PUBLISHING	881.94
			1,409.94
THE RETROFIT COMPANIES INC	Facilities Maintenance G&A	GARBAGE/REFUSE SERVICE	773.81
			773.81
THE SHERWIN WILLIAMS CO	Water G&A	BLDG/STRUCTURE SUPPLIES	57.50
	Water G&A	MAINTENANCE	187.56
	Water G&A	OTHER IMPROVEMENT SERVICE	287.71
	PARK BUILDING MAINTENANCE	REFUNDS & REIMBURSEMENTS	253.98
	PARK BUILDING MAINTENANCE	GENERAL SUPPLIES	148.14
			426.93
THE SIGN PRODUCERS INC	Facilities Maintenance G&A	GENERAL SUPPLIES	278.00
			278.00
THE STANDARD	Administrative Operations G&A	LIFE INSURANCE	147.26
	Administrative Operations G&A	LONG TERM DISABILITY	127.48

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	REI G&A	LIFE INSURANCE	13.45
	REI G&A	LONG TERM DISABILITY	10.61
	Human Resources G&A	LIFE INSURANCE	90.39
	Human Resources G&A	LONG TERM DISABILITY	74.46
	Comm & Marketing G&A	LIFE INSURANCE	98.88
	Comm & Marketing G&A	LONG TERM DISABILITY	81.71
	IT G&A	LIFE INSURANCE	105.02
	IT G&A	LONG TERM DISABILITY	82.83
	Assessing G&A	LIFE INSURANCE	115.40
	Assessing G&A	LONG TERM DISABILITY	93.51
	Finance G&A	LIFE INSURANCE	121.42
	Finance G&A	LONG TERM DISABILITY	100.77
	Community Development G&A	LIFE INSURANCE	270.93
	Community Development G&A	LONG TERM DISABILITY	219.83
	Police G&A	LIFE INSURANCE	1,203.36
	Police G&A	LONG TERM DISABILITY	965.43
	Dispatch Division G&A	LIFE INSURANCE	140.89
	Dispatch Division G&A	LONG TERM DISABILITY	111.21
	Fire Department G&A	LIFE INSURANCE	610.89
	Fire Department G&A	LONG TERM DISABILITY	495.31
	Building and Energy G&A	LIFE INSURANCE	372.76
	Building and Energy G&A	LONG TERM DISABILITY	310.65
	Sustainability G&A	LIFE INSURANCE	50.74
	Sustainability G&A	LONG TERM DISABILITY	40.04
	PUBLIC WORKS G & A DEACTIVATE	LIFE INSURANCE	53.22
	PUBLIC WORKS G & A DEACTIVATE	LONG TERM DISABILITY	41.85
	Engineering G&A	LIFE INSURANCE	218.42
	Engineering G&A	LONG TERM DISABILITY	183.90
	Public Works G&A	LIFE INSURANCE	230.69
	Public Works G&A	LONG TERM DISABILITY	185.52
	Cable TV G&A	LIFE INSURANCE	41.65
	Cable TV G&A	LONG TERM DISABILITY	32.75
	Housing Rehab G&A	LIFE INSURANCE	23.48
	Housing Rehab G&A	LONG TERM DISABILITY	18.49
	Water G&A	LIFE INSURANCE	113.99
	Water G&A	LONG TERM DISABILITY	89.72
	Sewer G&A	LIFE INSURANCE	39.18
	Sewer G&A	LONG TERM DISABILITY	30.97
	Solid Waste G&A	LIFE INSURANCE	53.45
	Solid Waste G&A	LONG TERM DISABILITY	41.40
	Storm Water Utility G&A	LIFE INSURANCE	98.65

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<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
	Storm Water Utility G&A	LONG TERM DISABILITY	77.65
	Employee Benefits G&A	LIFE INSURANCE	8,052.48
	Organized Rec G&A	LIFE INSURANCE	241.43
	Organized Rec G&A	LONG TERM DISABILITY	194.89
	Park Maintenance G&A	LIFE INSURANCE	161.54
	Park Maintenance G&A	LONG TERM DISABILITY	127.53
	Natural Resources G&A	LIFE INSURANCE	21.00
	Natural Resources G&A	LONG TERM DISABILITY	16.61
	Westwood G&A	LIFE INSURANCE	92.87
	Westwood G&A	LONG TERM DISABILITY	73.18
	Rec Center Gen Division G&A	LIFE INSURANCE	109.62
	Rec Center Gen Division G&A	LONG TERM DISABILITY	86.39
	Vehicle Maintenance G&A	LIFE INSURANCE	96.64
	Vehicle Maintenance G&A	LONG TERM DISABILITY	76.29
			<hr/> 16,980.68
THE TOONIES LLC	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	875.00
			<hr/> 875.00
THE WILEY LAW OFFICE	Human Resources G&A	GENERAL PROFESSIONAL SERVICES	1,582.65
			<hr/> 1,582.65
THOM ADAM	Street Cap Right Of Way G&A	OTHER CONTRACTUAL SERVICES	800.00
			<hr/> 800.00
THOMSON REUTERS WEST PAYMENT CENTER	Police G&A	OTHER CONTRACTUAL SERVICES	733.78
			<hr/> 733.78
THRIVEPASS	Employee Benefits G&A	GENERAL PROFESSIONAL SERVICES	877.40
			<hr/> 877.40
TIMESAVER OFF SITE SECRETARIAL	Administrative Operations G&A	OTHER CONTRACTUAL SERVICES	619.50
			<hr/> 619.50
TITLE ONE	Water G&A		125.12
			<hr/> 125.12
TK ELEVATOR CORPORATION	REC CENTER BUILDING	OTHER CONTRACTUAL SERVICES	1,228.11
			<hr/> 1,228.11
TOFFOLI ABIGAIL	Water G&A	GENERAL CUSTOMERS	92.97

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
			92.97
TOLL GAS & WELDING SUPPLY	Water G&A	GENERAL SUPPLIES	12.75
	CONCESSIONS	GENERAL SUPPLIES	319.53
			332.28
TOTAL MECHANICAL SERVICES, INC.	REC CENTER BUILDING	MAINTENANCE	24,137.35
			24,137.35
TOUCHSTONE IQ LLC	Sustainability G&A	GENERAL PROFESSIONAL SERVICES	4,250.00
			4,250.00
TOWERS GARY	Climate Investment G&A	OTHER CONTRACTUAL SERVICES	8,842.80
			8,842.80
TOWN & COUNTRY FENCE INC	Facilities Maintenance G&A	OTHER CONTRACTUAL SERVICES	3,175.00
	Park Improve Capital G&A	IMPROVEMENTS OTHER THAN BUILDI	3,265.00
			6,440.00
TRAFFIC CONTROL CORP	Public Works G&A	OTHER IMPROVEMENT SUPPLIES	1,918.00
			1,918.00
TRIPLE E WATER AND SEWER	Building and Energy G&A	Construction Permits	88.00
			88.00
TRI-STATE BOBCAT	Vehicles & Equipment G&A	MACHINERY & AUTO EQUIPMENT	4,500.00
			4,500.00
TRITECH SOFTWARE SYSTEMS	Technology G&A	EQUIPMENT MTCE SERVICE	16,546.67
			16,546.67
TRUDEAU MOLLY	Water G&A		245.00
			245.00
TRUE NEIGHBOR INVESTMENTS	ESCROWS	PMC ESCROW	5,800.00
			5,800.00
TWIN CITIES SKATERS	SPECIAL PROGRAMS	OTHER CONTRACTUAL SERVICES	
	SPECIAL EVENTS	OTHER CONTRACTUAL SERVICES	454.00
			454.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
TWIN CITY EPOXY COATINGS LTD	Facilities Maintenance G&A	GENERAL SUPPLIES	2,530.00
			2,530.00
TYSLEY TAYLOR	Adminstrative Operations G&A	GENERAL PROFESSIONAL SERVICES	900.00
			900.00
UHL CO INC	Facilities Maintenance G&A	OTHER CONTRACTUAL SERVICES	660.00
	PARK EQUIPMENT MAINTENANCE	OTHER CONTRACTUAL SERVICES	701.36
			1,361.36
ULINE	Water G&A	OPERATIONAL SUPPLIES	258.08
	Solid Waste G&A	GENERAL SUPPLIES	151.92
	REC CENTER BUILDING	GENERAL SUPPLIES	531.92
			941.92
UNITED RENTALS-NORTH AMERICA INC	Storm Water Utility G&A	OTHER IMPROVEMENT SERVICE	951.00
	Municipal Buildings G&A	IMPROVEMENTS OTHER THAN BUILDI	2,240.00
	Vehicles & Equipment G&A	RENTAL EQUIPMENT	57.00
			3,248.00
VADA CONTRACTING LLC	Public Works G&A	OTHER CONTRACTUAL SERVICES	3,775.00
			3,775.00
VALPAK OF MINNEAPOLIS / ST PAUL	Aquatic Division G&A	ADVERTISING	1,475.14
			1,475.14
VAN PAPER COMPANY	CONCESSIONS	CONCESSION SUPPLIES	1,436.40
			1,436.40
VERIFIED CREDENTIALS LLC.	Human Resources G&A	RECRUITMENT	174.00
			174.00
VERIZON	IT G&A	DATACOMMUNICATIONS	38,323.42
			38,323.42
VESSCO INC	Water G&A	OTHER IMPROVEMENT SERVICE	1,459.85
			1,459.85
VETERAN ELECTRIC	Facilities Maintenance G&A	BUILDING MTCE SERVICE	750.00
	REC CENTER BUILDING	BUILDING MTCE SERVICE	2,350.00
	REC CENTER BUILDING	EQUIPMENT MTCE SERVICE	980.00

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
	REC CENTER BUILDING	ELECTRIC SERVICE	475.00
			<u>4,555.00</u>
VOGT ELECTRIC LLC	Building and Energy G&A	Construction Permits	169.00
			<u>169.00</u>
WACONIA ROLL-OFF SERVICE	Park Maintenance G&A	GARBAGE/REFUSE SERVICE	550.00
			<u>550.00</u>
WARNING LITES OF MN INC	Water G&A	OTHER IMPROVEMENT SERVICE	338.50
	SPECIAL EVENTS	OTHER CONTRACTUAL SERVICES	15,010.75
			<u>15,349.25</u>
WASTE CONTAINER SYST	Solid Waste G&A	YARD WASTE SERVICE	85,702.06
			<u>85,702.06</u>
WATSON CO INC	CONCESSIONS	CONCESSION SUPPLIES	14,577.53
			<u>14,577.53</u>
WEBB RICHARD	ESCROWS	PMC ESCROW	1,750.00
			<u>1,750.00</u>
WEIS N SEEL ROOFING & RESTORATION LLC	Building and Energy G&A	DUE TO OTHER GOVTS	1.00
	Building and Energy G&A	Construction Permits	85.00
			<u>86.00</u>
WEISS SHAINA	ESCROWS	PMC ESCROW	1,000.00
			<u>1,000.00</u>
WELLS JULIE	Neighborhood G&A	OTHER CONTRACTUAL SERVICES	149.92
			<u>149.92</u>
WEST HENNEPIN AFFORDABLE HOUSING LAND TR	Affordable H Trust G&A	OTHER CONTRACTUAL SERVICES	100,000.00
	HOUSING REHAB BALANCE SHEET	Loans Receivable - Current	250,000.00
			<u>350,000.00</u>
WESTWOOD PROFESSIONAL SEVICES INC	General Fund BS	CO ESCROW	1,440.00
			<u>1,440.00</u>
WHIPPER SNAPPER LAWN SERVICE	Natural Resources G&A	OTHER CONTRACTUAL SERVICES	359.78
			<u>359.78</u>

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
WHITESEL ANNIE	Neighborhood G&A	OTHER CONTRACTUAL SERVICES	212.55
			212.55
WILSONS NURSERY INC	Park Improve Tree Replace G&A	LANDSCAPING MATERIALS	118,240.00
			118,240.00
WITCPALEK STEVEN	Water G&A		17.70
			17.70
WITMER PUBLIC SAFETY GROUP INC	Fire Department G&A	UNIFORMS	137.59
			137.59
WM CORPORATE SERVICES INC	Sewer G&A	OTHER CONTRACTUAL SERVICES	1,104.16
			1,104.16
WM MUELLER & SONS INC	Public Works G&A	OTHER IMPROVEMENT SUPPLIES	1,601.57
			1,601.57
WORLDVIEW PRODUCTIONS	PERFORMING ARTS	OTHER CONTRACTUAL SERVICES	875.00
			875.00
WSB ASSOC INC	Sidewalks & Trails G&A	GENERAL PROFESSIONAL SERVICES	236.07
	Street Capital G&A	GENERAL PROFESSIONAL SERVICES	1,055.67
	Pavement Management G&A	GENERAL PROFESSIONAL SERVICES	6,471.69
	Water G&A	GENERAL PROFESSIONAL SERVICES	5,507.85
	Sewer Capital G&A	GENERAL PROFESSIONAL SERVICES	603.24
	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	1,206.48
			15,081.00
XCEL ENERGY	Facilities Maintenance G&A	ELECTRIC SERVICE	3,297.87
	Public Works G&A	ELECTRIC SERVICE	40,035.23
	Water G&A	ELECTRIC SERVICE	41,321.98
	Water Reilly G&A	ELECTRIC SERVICE	1,159.82
	Sewer G&A	ELECTRIC SERVICE	4,487.91
	Storm Water Utility G&A	ELECTRIC SERVICE	3,535.64
	Park Maintenance G&A	ELECTRIC SERVICE	7,755.57
	BRICK HOUSE (1324)	ELECTRIC SERVICE	33.01
	WW RENTAL HOUSE (1322)	ELECTRIC SERVICE	70.84
	REC CENTER BUILDING	ELECTRIC SERVICE	18,287.91
			119,985.78

<u>Vendor</u>	<u>BU Description</u>	<u>Object</u>	<u>Amount</u>
YOUNG ENV. CONSULTING GROUP, LLC.	Storm Water Utility G&A	GENERAL PROFESSIONAL SERVICES	3,364.73
			<u>3,364.73</u>
Z SYSTEMS INC	Cable TV G&A	OTHER	19,905.33
			<u>19,905.33</u>
ZACKS INC	Public Works G&A	SMALL TOOLS	1,016.37
			<u>1,016.37</u>
ZEROREZ INC	Facilities Maintenance G&A	OTHER CONTRACTUAL SERVICES	1,199.25
			<u>1,199.25</u>
ZIEBART OF MINNESOTA INC	Vehicle Maintenance G&A	EQUIPMENT MTCE SERVICE	319.90
			<u>319.90</u>
ZILLMER TREE MANAGEMENT LLC	Park Improve Tree Replace G&A	OTHER CONTRACTUAL SERVICES	6,750.00
			<u>6,750.00</u>
		Report Totals	<u><u>5,366,086.40</u></u>

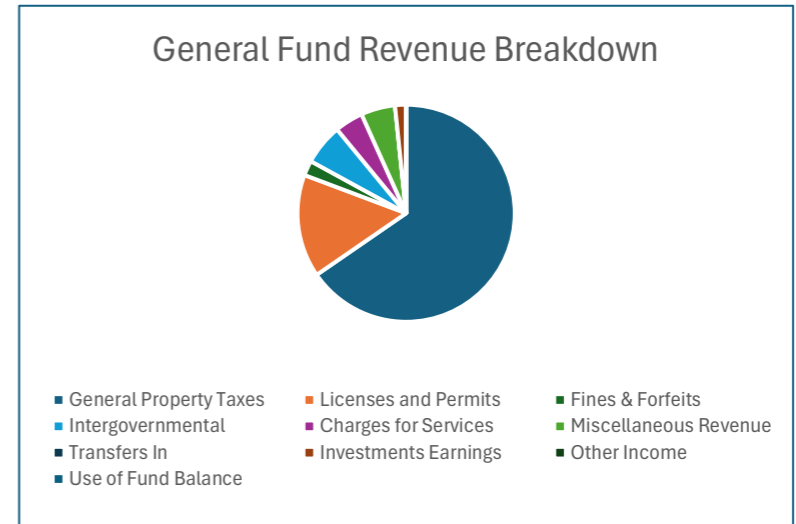
City of St. Louis Park

For the Period of 1/1/24 - 6/30/24

Summary of Budgeted Revenues Comparison to Actual

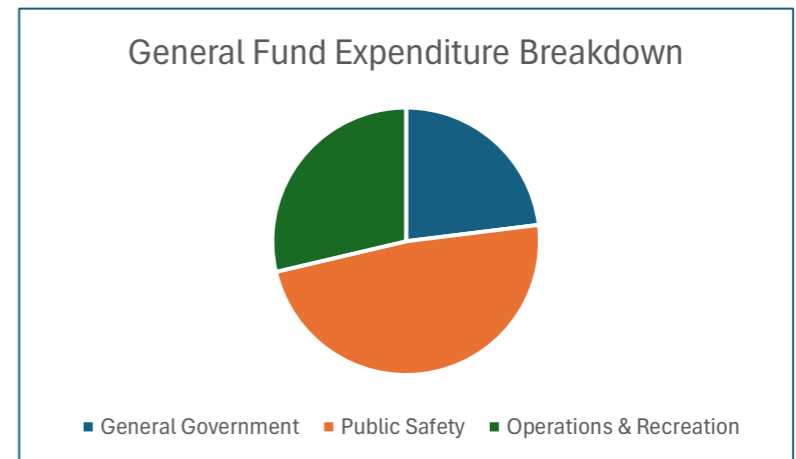
	2024 Approved Budget	2024 Actual through June 30th	% Actual to Date to Budget
General Fund Revenues			
General Property Taxes	34,147,654	11,576,243	34%
Licenses and Permits	4,796,322	2,713,642	57%
Fines & Forfeits	190,000	395,581	208%
Intergovernmental	2,443,282	1,075,897	44%
Charges for Services	2,602,153	748,731	29%
Miscellaneous Revenue	2,114,980	900,151	43%
Transfers In	5,720,439	-	0%
Investments Earnings	470,000	291,021	62%
Other Income	467,950	-	0%
Use of Fund Balance	-	-	100%
Total General Fund Revenues	52,952,780	17,701,267	33%

city received additional property taxes in July (total \$17.5M by July 31st)



General Fund Expenditures				
General Government	1	14,505,291	5,575,339	38%
Public Safety	2	23,236,356	11,684,232	50%
Operations & Recreation	3	15,211,133	6,938,998	46%
Total General Fund Expenditures		52,952,780	24,198,570	46%

- 1 Admin, REI, Finance/ Assessing, HR, Comm Dev, Facilities, Sustainability, IT, Communications
- 2 Police, Fire, Building & Energy
- 3 Engineering, Public Works, Parks & Recreation

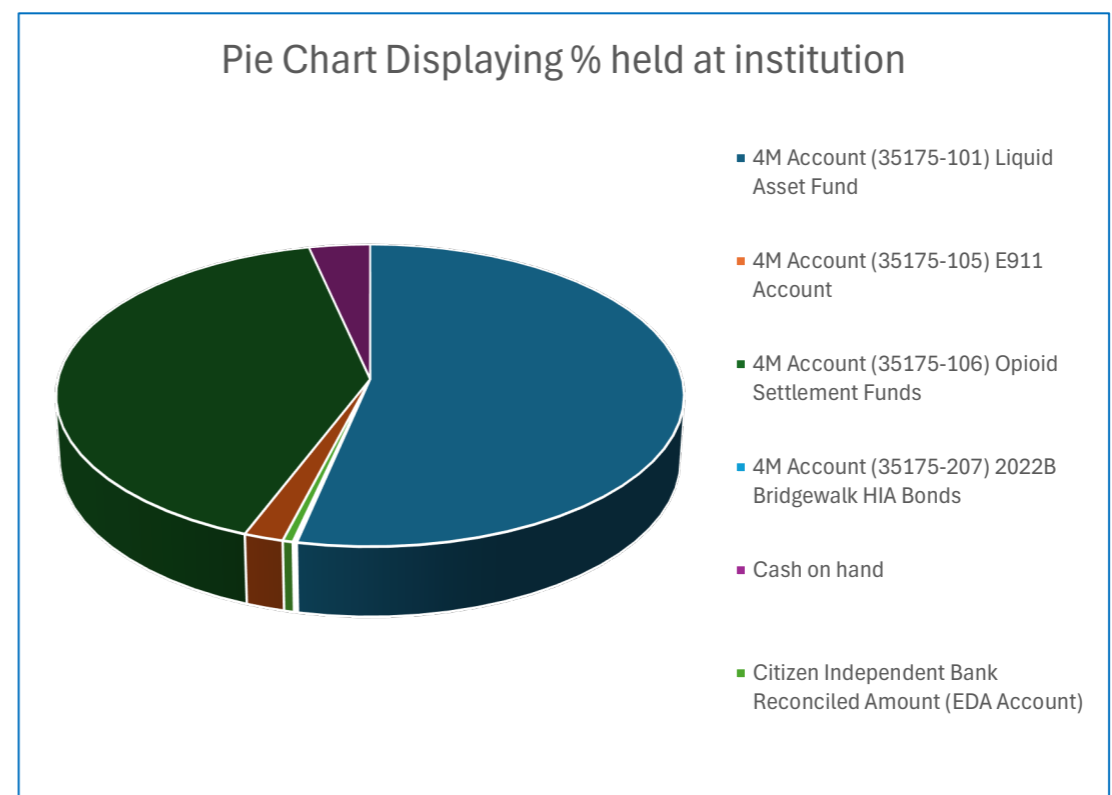
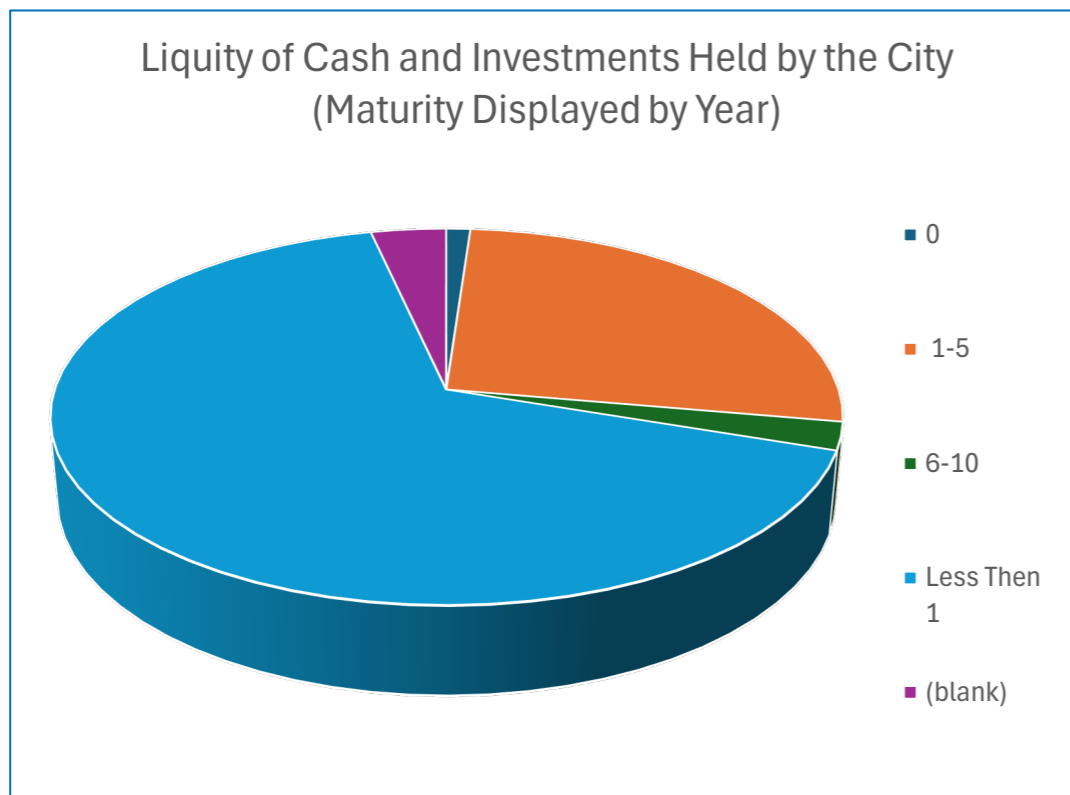


Summary of Cash & Investments

City Accounts	Reconciling Items	Deposit In Transit	Statement Amount	Outstanding Checks	Total
Citizen Independent Bank (Vendor Account)	(411,288)	843,408	739,156	(2,840,886)	(1,669,611)
Citizen Independent Bank (EDA Account)	(11,691)	-	453,683	(9,488)	432,503
Citizen Independent Bank (Payroll Account)	-	-	-	(1,942)	(1,942)
PMA 4M (Investment Account)	-	-	51,738,273	-	51,738,273
UBS (Investment Account)	-	-	36,655,379	-	36,655,379
Cash on Hand	-	-	-	-	4,723
Totaled Cash & Investments	(422,979)	843,408	89,586,491	(2,852,316)	87,159,326

Accrued Interest 221,222

Total with Accrued Interest 87,380,548



Executive summary

Title: First reading of ordinance relating to 2025 fees

Recommended action: Motion to approve first reading of ordinance adopting fees for 2025 and set second reading for August 19, 2024. This item received the required public hearing with due notice on July 15, 2024 and the council did not take a vote at that time.

Policy consideration: Is the council supportive of the proposed fees?

Summary: Each year our fees are reviewed by departments as part of the budget process. Fees are reviewed based on comparison to other cities in the metro area, changes in regulations, and to make sure our business costs are covered for corresponding services. When possible, staff tries to stay in line with inflation which for 2024 is currently around 3.4%. Most of our fee increases are at or below inflation. The council is asked to approve Appendix A items because those are within our city code. Other city fees are set administratively.

The second reading and adoption of this ordinance is scheduled for Aug. 19, 2024. If approved, the fee changes will be effective Jan. 1, 2025.

Financial or budget considerations: The proposed fee changes have been incorporated into the preliminary 2025 budget.

Strategic priority consideration: Not applicable.

Supporting documents: Proposed ordinance with fees

Prepared by: Amelia Cruver, finance director

Reviewed by: Cheyenne Brodeen, administrative services director

Approved by: Cindy Walsh, deputy city manager

Discussion

Background: City code Sec. 1-19 references how fees are set. Fees included in the attached ordinance are listed as Appendix A of the city code. Other fees are set administratively and reviewed annually by city departments. Department directors have authority to set fees for programs and services. Each department director has reviewed fees listed in Appendix A of the city code. Recommendations are included in the attached ordinance.

On July 8, 2024, the council received a report and presentation on the proposed fee increases, particularly the more meaningful adjustments to license fees in 2025 to cover the full cost of providing the service.

Present considerations: The administrative services, information resources, community development, engineering, fire, building and energy, public works, parks and recreation, and police departments have each reviewed and analyzed the proposed fee adjustments, additions, and/or removals that are the shown in Appendix A (attached). The 2025 proposed fee adjustments reflect administrative costs of providing services and remain comparable with neighboring cities.

Next steps: The second reading and adoption of this ordinance is scheduled for Aug. 19, 2024. If approved, the fee changes will be effective Jan. 1, 2025.

Ordinance No. ____ - 24

Ordinance adopting fees for calendar year 2025

The City of St. Louis Park does ordain:

Section 1. Fees called for within individual provisions of the city code are hereby set by this ordinance for calendar year 2025.

Section 2. The attached Fee Schedule shall be included as Appendix A of the City Code and shall replace those fees adopted Dec. 4, 2023, by Ordinance No. 2674-23 for the calendar year 2024 which is hereby rescinded.

See attached PDF for Appendix A of the fee schedule

Section 3. This ordinance shall take effect Jan. 1, 2025.

Public Hearing	July 15, 2024
First Reading	August 5, 2024
Second Reading	August 19, 2024
Date of Publication	August 29, 2024
Date Ordinance takes effect	January 1, 2025

Reviewed for administration:

Adopted by the city council August 19, 2024:

By: _____
Kim Keller, city manager

By: _____
Nadia Mohamed, mayor

Attest:

Approved as to form and execution:

Melissa Kennedy, city clerk

Soren M. Mattick, city attorney

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
ACCOUNTING			
Bassett Creek Watershed Management District (property pass-through charge)			
Residential monthly	\$0.82 per residential equivalent unit	Ordinance	Appendix A
Residential quarterly	\$2.46 per residential equivalent unit	Ordinance	Appendix A
Land uses other than residential	(Acreage * REF * 2.46 * 5) = quarterly rate	Ordinance	Appendix A
MN Dept of Health state testing fee			
Quarterly (Residential and multi-family)	\$2.43 per quarter		
Monthly (Commercial)	\$0.81 per month		
Returned Check Fee	\$31		
Sanitary Sewer Base Charge			
Quarterly Rate (Residential and multi-family)	24.19	Ordinance	Appendix A
Monthly Rate (Commercial)	8.07	Ordinance	Appendix A
Sewer and Service Charges			
Sanitary Sewer Usage Rate - per unit	4.72	Ordinance	Appendix A
Solid Waste Service - Collection Cost per Quarter			
30 gallon EOW service (Every Other Week)	\$71.85	Ordinance	Appendix A
30 gallon service	\$102.52	Ordinance	Appendix A
60 gallon service	\$145.95	Ordinance	Appendix A
90 gallon service	\$223.69	Ordinance	Appendix A
120 gallon service	\$355.36	Ordinance	Appendix A
150 gallon service	\$444.17	Ordinance	Appendix A
180 gallon service	\$533.00	Ordinance	Appendix A
270 gallon service	\$799.50	Ordinance	Appendix A
360 gallon service	\$1,066.05	Ordinance	Appendix A
Solid Waste Service (Residential)			
Additional 30 gallon cart	\$70.00	Ordinance	Appendix A
Additional 60 gallon cart	\$70.00	Ordinance	Appendix A
Additional 90 gallon cart	\$70.00	Ordinance	Appendix A
Cart Changes - over 1 per cart type per 12 month period	\$30.00	Ordinance	Appendix A
Solid Waste Service (Commercial) - Collection Cost			
30 gallon service			
Garbage (monthly)	\$26.76	Ordinance	Appendix A
Garbage (quarterly)	\$80.26	Ordinance	Appendix A
60 gallon service			
Garbage (monthly)	\$46.05	Ordinance	Appendix A
Garbage (quarterly)	\$138.14	Ordinance	Appendix A
Organics (monthly)	\$20.72	Ordinance	Appendix A
Organics (quarterly)	\$62.16	Ordinance	Appendix A
90 gallon service		Ordinance	Appendix A
Garbage (monthly)	\$69.08	Ordinance	Appendix A
Garbage (quarterly)	\$207.24	Ordinance	Appendix A
Recycling (monthly)	\$24.12	Ordinance	Appendix A
Recycling (quarterly)	\$72.36	Ordinance	Appendix A
120 gallon service			
Organics (monthly)	\$39.78	Ordinance	Appendix A
Organics (quarterly)	\$119.34	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
180 gallon service			
Garbage (monthly)	\$142.62	Ordinance	Appendix A
Garbage (quarterly)	\$427.84	Ordinance	Appendix A
Recycling (monthly)	\$43.21	Ordinance	Appendix A
Recycling (quarterly)	\$129.63	Ordinance	Appendix A
Organics (monthly)	\$59.68	Ordinance	Appendix A
Organics (quarterly)	\$179.02	Ordinance	Appendix A
270 gallon service			
Recycling (monthly)	\$59.68	Ordinance	Appendix A
Recycling (quarterly)	\$179.02	Ordinance	Appendix A
Storm Water Rate			
Single family quarterly	31.93	Ordinance	Appendix A
Basic system rate monthly	53.24	Ordinance	Appendix A
Basic system rate quarterly	159.66	Ordinance	Appendix A
Land uses other than residential	reage * REF * 30.56 * 5) = quarterly rate	Ordinance	Appendix A
Water Meter Charges			
Commercial Monthly Fee		Ordinance	Appendix A
5/8" meter	\$14.917	Ordinance	Appendix A
3/4"	\$14.917	Ordinance	Appendix A
1"	\$20.869	Ordinance	Appendix A
1.5"	\$26.820	Ordinance	Appendix A
2"	\$43.211	Ordinance	Appendix A
3"	\$163.935	Ordinance	Appendix A
4"	\$208.642	Ordinance	Appendix A
6"	\$312.953	Ordinance	Appendix A
Residential/Multi-family Quarterly Fee		Ordinance	Appendix A
5/8" meter	\$44.751	Ordinance	Appendix A
3/4"	\$44.751	Ordinance	Appendix A
1"	\$62.606	Ordinance	Appendix A
1.5"	\$80.460	Ordinance	Appendix A
2"	\$129.634	Ordinance	Appendix A
3"	\$491.804	Ordinance	Appendix A
4"	\$625.927	Ordinance	Appendix A
6"	\$938.858	Ordinance	Appendix A
2" compound	\$129.612	Ordinance	Appendix A
3" compound	\$491.815	Ordinance	Appendix A
Water Rates per unit (1 unit = 100 cu ft or 750 gallons)			
Residential			
Tier 1 0 - 13.333 units (0 - 10,000 gallons)	\$2.44	Ordinance	Appendix A
Tier 2 13.333 - 20 units (10,000 - 15,000 gallons)	\$2.95	Ordinance	Appendix A
Tier 3 > 20 units (>15,000 gallons)	\$3.54	Ordinance	Appendix A
Multi Family All units	\$2.95	Ordinance	Appendix A
Commercial			
Tier 1 0 - 100 units (0 - 75,000 galllons)	\$2.69	Ordinance	Appendix A
Tier 2 100 - 300 units (75,000 - 225,000 galllons)	\$2.96	Ordinance	Appendix A
Tier 3 > 300 units (>225,000 galllons)	\$3.28	Ordinance	Appendix A
Industrial			
Tier 1 0 - 1,000 units (0 - 750,000 galllons)	\$2.69	Ordinance	Appendix A
Tier 2 1,000 - 3,000 units (750,000 - 2,225,000 galllons)	\$2.96	Ordinance	Appendix A
Tier 3 > 3,000 units (>2,225,000 galllons)	\$3.28	Ordinance	Appendix A
Irrigation All units	\$4.83	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Water Shut Off/Turn On			
Normal business hours (7:00 a.m. - 2:30 p.m.)	\$62.70	Ordinance	Appendix A
After hours (After 3:00 p.m., Weekends)	\$188.10	Ordinance	Appendix A
Broken Water Meter Fee	\$100 per month		
Certification Admin Fees			
Accounts with minimum unpaid balance	\$15.00		
Accounts certified with Hennepin County	\$50.00		
Chapter 22, Section 21 - Extra Garbage Stickers	\$3/sticker	Ordinance	Appendix A
<u>ADMINISTRATIVE PENALTIES</u>		Ordinance	Appendix A
Chapter 4 – Animal Regulations	\$50	Ordinance	Appendix A
Chapter 6 – Buildings & Building Regulations	\$100	Ordinance	Appendix A
Chapter 6, Section 5 – Energy Benchmarking	\$100	Ordinance	Appendix A
Chapter 6, Article V – Property Maintenance Code	\$150	Ordinance	Appendix A
Chapter 6, Section X – Backflow Prevention	service fee added monthly to utility bill	Ordinance	Appendix A
Chapter 8 – Business and Business Licenses	\$150	Ordinance	Appendix A
Chapter 8, Subdivision IV – Grease Producer License	cleaning Fee added monthly to utility bill	Ordinance	Appendix A
Chapter 12 – Environment	\$100	Ordinance	Appendix A
Chapter 12, Section 2 – Environment & Public Health Regulations Adopted by Reference	\$100	Ordinance	Appendix A
Chapter 12, Section 157 – Illicit Discharge and Connection	\$100	Ordinance	Appendix A
Chapter 12, Section 159 – Wetland Protection	\$100	Ordinance	Appendix A
Chapter 12, Article VI. Zero Waste Packaging	\$100	Ordinance	Appendix A
Chapter 14 – Fire and Fire Prevention	\$100	Ordinance	Appendix A
Chapter 14, Section 75 – Open burning without permit	\$100	Ordinance	Appendix A
Chapter 20 – Parks and Recreation		Ordinance	Appendix A
Chapter 22 – Solid Waste Management - Residential	\$50	Ordinance	Appendix A
Chapter 22 - Solid Waste Management - Multifamily & Commercial	\$100	Ordinance	Appendix A
Chapter 22, Section 22-5b Hazardous and Infectious materials	\$200	Ordinance	Appendix A
Chapter 24 – Streets, Sidewalks & Public Places	\$50	Ordinance	Appendix A
Chapter 24, Section 24-43 – Household Trash & Recycling Containers blocking public way	\$50	Ordinance	Appendix A
Chapter 24, Section 47 – Visual obstructions at intersections	\$100	Ordinance	Appendix A
Chapter 24, Section 50 – Public Property: Defacing or injuring	\$150	Ordinance	Appendix A
Chapter 24, Section 51 – Sweeping/blowing leaves/grass clippings or pushing snow into/across any street or alley is prohibited	\$100	Ordinance	Appendix A
Chapter 24, Section 274 – Work done without a permit	\$130	Ordinance	Appendix A
Chapter 24, Section 24-342 - Snow, ice and rubbish a public nuisance on sidewalks; removal by owner.	\$25 first time. Fee shall double for each subsequent violation, with a maximum fee of \$200 for SFR and \$400 for all others. Does not reset annually. Does reset for new owners.	Ordinance	Appendix A
Chapter 26 – Subdivision		Ordinance	Appendix A
Violation of a condition associated with a Subdivision approval.	\$750	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Chapter 32 – Utilities	\$50	Ordinance	Appendix A
Violation of sprinkling ban	\$50 first time. Fee shall double for each subsequent violation, with a maximum fee of \$200 for SFR and \$400 for all others. Doesn't reset annually. Does reset for new owners.	Ordinance	Appendix A
Chapter 32, Section 37 Access to buildings.	\$100 per month.	Ordinance	Appendix A
Chapter 36 – Zoning			
Chapter 36, Section 37 – Conducting a Land Use not permitted in the zoning district	\$100	Ordinance	Appendix A
Violation of a condition associated with a Conditional Use Permit, Planned Unit Development, or Special Permit approval	\$750	Ordinance	Appendix A
Public tree removal per diameter inch	\$235	Ordinance	Appendix A
Repeat Violations within 24 Months	Previous fine doubled up to a maximum of \$2,000	Ordinance	Appendix A
Fines imposed are double the amount from the previous fine assessed, up to a maximum of \$2,000. The escalated fine amount is based on the number of identical violations within the previous 24 months from the date of the current violation. For example, if there were four occurrences of an identical violation within the previous 24 months of the current violation date that carried a \$50 fine, the fine for the fourth violation would be \$400. (First violation: \$50; second; \$100; third:\$200; fourth: \$400). Fines reset to the minimum amount if there are no identical violations within the previous 24 months of the current violation.			
*Fines in addition to abatement and licensing inspections			
Fines listed above may be in addition to fees associated with abatement and licensing inspections.			
<u>BUILDING AND ENERGY</u>		Ordinance	Appendix A
Building Demolition Deposit		Ordinance	Appendix A
1 & 2 Family Residential & Accessory Structures	\$2,500	Ordinance	Appendix A
All Other Buildings	\$5,000	Ordinance	Appendix A
Building Demolition Permit		Ordinance	Appendix A
1 & 2 Family Residential & Accessory Structures	\$205	Ordinance	Appendix A
All Other Buildings	\$350	Ordinance	Appendix A
Building Moving Permit	\$500	Ordinance	Appendix A
Business Licenses		Ordinance	Appendix A
Billboards	\$200 per billboard	Ordinance	Appendix A
Commercial Entertainment	\$325	Ordinance	Appendix A
Courtesy Bench	\$85 per bench	Ordinance	Appendix A
Designated Outdoor Dog Area	\$75	Ordinance	Appendix A
Dog Kennel	\$200	Ordinance	Appendix A
Environmental Emissions	\$375	Ordinance	Appendix A
Fats, Oils & Grease Producer License	\$400		
Fats, Oils & Grease Producer Provisional License	\$1,100		
Massage Therapy		Ordinance	Appendix A
Massage Therapy Establishment	\$450	Ordinance	Appendix A
Massage Therapy License	\$145	Ordinance	Appendix A
Therapists holding a Massage Therapy Establishment License	\$55	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Pawnbroker		Ordinance	Appendix A
License Fee	\$2,100	Ordinance	Appendix A
Per Transaction Fee	\$3	Ordinance	Appendix A
Investigation Fee	\$1,050	Ordinance	Appendix A
Penalty	\$50 per day	Ordinance	Appendix A
Sexually Oriented Business		Ordinance	Appendix A
Investigation Fee (High Impact)	\$525	Ordinance	Appendix A
High Impact	\$4,700	Ordinance	Appendix A
Limited Impact	\$135	Ordinance	Appendix A
THC edible license	\$0		
THC retest fee	\$0		
Tobacco Products & Related Device Sales	\$750	Ordinance	Appendix A
Vehicle Parking Facilities		Ordinance	Appendix A
Enclosed Parking	\$400	Ordinance	Appendix A
Parking Ramp	\$315	Ordinance	Appendix A
Tanning Bed Facility	\$325	Ordinance	Appendix A
Certificate of Occupancy		Ordinance	Appendix A
For each condominium unit completed after building occupancy	\$100	Ordinance	Appendix A
Change of Use (does not apply to 1 & 2 family dwellings)		Ordinance	Appendix A
Up to 5,000 sq ft	\$600	Ordinance	Appendix A
5,001 to 25,000 sq ft	\$950	Ordinance	Appendix A
25,001 to 75,000 sq ft	\$1,450	Ordinance	Appendix A
75,001 to 100,000 sq ft	\$1,900	Ordinance	Appendix A
100,000 to 200,000 sq ft	\$2,350	Ordinance	Appendix A
above 200,000 sq ft	\$2,950	Ordinance	Appendix A
Temporary Certificate of Occupancy - Single Family	\$250	Ordinance	Appendix A
Temporary Certificate of Occupancy - All other occupancies	\$475	Ordinance	Appendix A
Certificate of Property Maintenance			
Change in Ownership			
Condominium Unit	\$245	Ordinance	Appendix A
Duplex (2 Family dwellings)	\$450	Ordinance	Appendix A
Multi-Family (apartment) Buildings	\$400 per building + 30 per unit	Ordinance	Appendix A
Single Family Dwellings	\$350	Ordinance	Appendix A
All Other Buildings:		Ordinance	Appendix A
Up to 5,000 sq ft	\$575	Ordinance	Appendix A
5,001 – 25,000 sq ft	\$910	Ordinance	Appendix A
25,001 to 75,000 sq ft	\$1,375	Ordinance	Appendix A
75,001 to 100,000 sq ft	\$1,825	Ordinance	Appendix A
100,000 to 200,000 sq. ft	\$2,275	Ordinance	Appendix A
above 200,000 sq. ft	\$2,850	Ordinance	Appendix A
Temporary Certificate of Property Maintenance - SF Residential	\$150	Ordinance	Appendix A
Temporary Certificate of Property Maintenance - All others	\$340	Ordinance	Appendix A
Certificate of Property Maintenance Extension	\$100	Ordinance	Appendix A
Construction Permits (building, electrical, fire protection, mechanical, plumbing, pools, utilities)		Ordinance	Appendix A
Building and Fire Protection Permits Valuation		Ordinance	Appendix A
Up to \$500	Base Fee \$75 plus \$2 for each additional (or fraction thereof) \$100 over \$500.01	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
\$500.01 to \$2,000.00	Base Fee \$75 plus \$100 for each additional (or fraction thereof) \$100 over \$500.01	Ordinance	Appendix A
\$2,000.01 to \$25,000.00	\$105 base fee plus \$15 for each additional \$1,000 or fraction thereof above \$2,000	Ordinance	Appendix A
\$25,000.01 to \$50,000.00	\$450 base fee plus \$10 for each additional \$1,000 or fraction thereof above \$25,000	Ordinance	Appendix A
\$50,000.01 to \$100,000.00	\$700 base fee plus \$7 for each additional \$1,000 or fraction thereof above \$50,000	Ordinance	Appendix A
\$100,000.01 to \$500,000.00	\$1,050 base fee plus \$6.00 for each additional \$1,000 or fraction thereof above \$100,000	Ordinance	Appendix A
\$500,000.01 to \$1,000,000.00	\$3,450 base fee plus \$5.50 for each additional \$1,000 or fraction thereof above \$500,000	Ordinance	Appendix A
\$1,000,000.01 and up	\$6,200 base fee plus \$5.00 for each additional \$1,000 or fraction thereof above \$1,000,000	Ordinance	Appendix A
Single Family Building Permit Exceptions:		Ordinance	Appendix A
Reroofing – asphalt shingled, sloped roofs only		Ordinance	Appendix A
House or House and Garage	\$165	Ordinance	Appendix A
Garage Only	\$90	Ordinance	Appendix A
Residing		Ordinance	Appendix A
House or House and Garage	\$165	Ordinance	Appendix A
Garage Only	\$90	Ordinance	Appendix A
Solar		Ordinance	Appendix A
Building Mounted Photovoltaic Panels	\$200	Ordinance	Appendix A
Commercial Building Permit Exceptions:		Ordinance	Appendix A
Solar		Ordinance	Appendix A
Building Mounted Photovoltaic Panels	\$400	Ordinance	Appendix A
Electrical Permit		Ordinance	Appendix A
Installation, Replacement, Repair	\$80	Ordinance	Appendix A
Installation of traffic signals per location	\$165	Ordinance	Appendix A
Installation, Single Family Photovoltaic Panels	\$160	Ordinance	Appendix A
Single family, one appliance	\$80 + 1.75% of valuation	Ordinance	Appendix A
ISTS Permit		Ordinance	Appendix A
Sewage treatment system install or repair	\$135	Ordinance	Appendix A
Mechanical Permit		Ordinance	Appendix A
Installation, Replacement, Repair	\$80 + 1.75% of job valuation	Ordinance	Appendix A
Single Family Exceptions:		Ordinance	Appendix A
Replace furnance, boiler or furnance/AC	\$90	Ordinance	Appendix A
Install single fuel burning appliance with piping	\$90	Ordinance	Appendix A
Install, replace or repair single mechanical appliance	\$90	Ordinance	Appendix A
Plumbing Permit		Ordinance	Appendix A
Backflow Prevention Assembly Registration	\$40		
Monthly non-compliance registration service fee	\$100		
Installation, Replacement, Repair	\$80 + 1.75 of job valuation	Ordinance	Appendix A
Single Family Exceptions:		Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Repair/replace single plumbing fixture	\$80	Ordinance	Appendix A
Private Swimming Pool Permit	Building permit fees apply	Ordinance	Appendix A
Public Swimming Pool Permit	Building permit fees apply	Ordinance	Appendix A
Sewer and Water Permit (all underground private utilities)		Ordinance	Appendix A
Installation, Replacement, Repair	\$80 +1.75% of valuation	Ordinance	Appendix A
Single Family Exceptions:		Ordinance	Appendix A
Replace/repair sewer or water service	\$120	Ordinance	Appendix A
Water Access Charge - per SAC unit charged on new or enlarged water services.	\$800 per SAC unit Charged on new or enlarged water services.	Ordinance	Appendix A
SAC/WAC Assessment Fee	one-half of one percent (0.5%) of the petitioned amount, with a minimum fee of \$150 and a maximum fee of \$750		
Energy Improvement Assessment Fee	one-half of one percent (0.5%) of the petitioned amount, with a minimum fee of \$150 and a maximum fee of \$750		
Certificate of Competency		Ordinance	Appendix A
Mechanical /Gas Piping	\$35	Ordinance	Appendix A
Annual Renewal	\$20	Ordinance	Appendix A
Contractor Licenses		Ordinance	Appendix A
Mechanical	\$135	Ordinance	Appendix A
Solid Waste	\$250	Ordinance	Appendix A
Tree Maintenance	\$135	Ordinance	Appendix A
Dog Licenses		Ordinance	Appendix A
1 year	\$25	Ordinance	Appendix A
2 year	\$40	Ordinance	Appendix A
3 year	\$50	Ordinance	Appendix A
Potentially Dangerous Dog License – 1 year	\$100	Ordinance	Appendix A
Dangerous Dog License – 1 year	\$250	Ordinance	Appendix A
Interim License	\$15	Ordinance	Appendix A
Off-Leash Dog Area Permit (non-resident)	\$55	Ordinance	Appendix A
Penalty for no license	\$40	Ordinance	Appendix A
Inspections		Ordinance	Appendix A
After Hours Inspections	\$250 plus \$100 per hour after the first hour	Ordinance	Appendix A
Installation of permanent sign w/footing inspection	valuation using building permit fee table	Ordinance	Appendix A
Re-Inspection Fee (after correction notice issued has not been corrected within 2 subsequent inspections)	\$130	Ordinance	Appendix A
Insurance Requirements		Ordinance	Appendix A
Circus	\$1,000,000 General Liability	Ordinance	Appendix A
Commercial Entertainment	\$1,000,000 General Liability	Ordinance	Appendix A
Mechanical Contractors	\$1,000,000 General Liability	Ordinance	Appendix A
Solid Waste	\$1,000,000 General Liability	Ordinance	Appendix A
Tree Maintenance & Removal	\$1,000,000 General Liability	Ordinance	Appendix A
Vehicle Parking Facility	\$1,000,000 General Liability	Ordinance	Appendix A
License Fees - Other		Ordinance	Appendix A
Investigation Fee	\$330	Ordinance	Appendix A
Late Fee	25% of license fee (minimum \$50)	Ordinance	Appendix A
License Reinstatement Fee	\$260	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Transfer of License (new ownership)	\$90	Ordinance	Appendix A
Plan Review - 50% of amount due at time of application. Exception: Single Family Residential additions, accessory structures and remodels.		Ordinance	Appendix A
Building Permits	65% of Permit Fee	Ordinance	Appendix A
Repetitive Building	25% of Permit Fee for Duplicate Structure	Ordinance	Appendix A
Electrical Permits	35% of Permit Fee	Ordinance	Appendix A
Mechanical Permits	35% of Permit Fee	Ordinance	Appendix A
Plumbing Permits	35% of Permit Fee	Ordinance	Appendix A
Sewer & Water Permits	35% of Permit Fee	Ordinance	Appendix A
Single Family Interior Remodel Permits	35% of Permit Fee	Ordinance	Appendix A
Non-owner Occupied License (Rental)		Ordinance	Appendix A
Condominium/Townhouse/ Cooperative per unit	\$175	Ordinance	Appendix A
Duplex both sides non-owner occupied	\$305	Ordinance	Appendix A
Housing Authority owned single family dwelling units	\$15	Ordinance	Appendix A
Multiple Family		Ordinance	Appendix A
Per Building	\$400	Ordinance	Appendix A
Per Unit	\$30	Ordinance	Appendix A
Single Family Unit/Duplex one-side only	\$275	Ordinance	Appendix A
Temporary Noise Permit	\$95	Ordinance	Appendix A
Temporary Use Permits		Ordinance	Appendix A
Amusement Rides, Carnivals & Circuses	\$290	Ordinance	Appendix A
Commercial Film Production Application	\$135	Ordinance	Appendix A
Petting Zoos	\$75	Ordinance	Appendix A
Temporary Outdoor Retail Sales	\$135	Ordinance	Appendix A
Vehicle Decals		Ordinance	Appendix A
Solid Waste	\$35	Ordinance	Appendix A
Tree Maintenance & Removal	\$20	Ordinance	Appendix A
<u>CITY CLERK'S OFFICE</u>		Ordinance	Appendix A
Copies	No Charge 0-9 pages; 10 pages \$2.50; \$0.25/page thereafter up to 100 pages		
Domestic Partnership		Ordinance	Appendix A
Registration Application Fee	\$50	Ordinance	Appendix A
Amendment to Application Fee	\$25	Ordinance	Appendix A
Termination of Registration Fee	\$25	Ordinance	Appendix A
Liquor Licenses		Ordinance	Appendix A
Brewpub Off-sale Malt Liquor	\$200	Ordinance	Appendix A
Brewer's Off-sale Malt Liquor	\$200	Ordinance	Appendix A
Microdistillery Cocktail Room	\$600	Ordinance	Appendix A
Microdistillery Off-Sale	\$200	Ordinance	Appendix A
Brewer's On-sale Taproom	\$600	Ordinance	Appendix A
Club (per # members)		Ordinance	Appendix A
1 - 200	\$300	Ordinance	Appendix A
201 - 500	\$500	Ordinance	Appendix A
501 - 1000	\$650	Ordinance	Appendix A
1001 - 2000	\$800	Ordinance	Appendix A
2001 - 4000	\$1,000	Ordinance	Appendix A
4001 - 6000	\$2,000	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
6000+	\$3,000	Ordinance	Appendix A
Off-sale 3.2 Malt Liquor	\$200	Ordinance	Appendix A
Off-sale Intoxicating Liquor	\$380	Ordinance	Appendix A
Off-sale Intoxicating Liquor fee, per M.S. 340A.480-3(c)	\$280	Ordinance	Appendix A
On-sale 3.2 Malt Liquor	\$750	Ordinance	Appendix A
On-sale Culinary Class Limited	\$100	Ordinance	Appendix A
On-sale Intoxicating Liquor	\$8,750	Ordinance	Appendix A
On-sale Sunday Liquor	\$200	Ordinance	Appendix A
On-sale Wine	\$2,000	Ordinance	Appendix A
New License Background Investigation (non-refundable)	\$500 in-state applicant; actual costs for out-of-state applicant may be billed up to a maximum of \$10,000		
New Store Manager Background Investigation	\$500		
On-sale license renewal per 340A.412, Subd. 2	\$500		
Temporary On-sale License Fee	\$100/day		
Proclamations			
Framed Proclamation	\$15		
<u>Communications & Technology</u>			
Cable TV			
Duplicate DVD, 1 to 4 copies	\$20/each		
Duplicate DVD, 5+ copies	\$15/each		
Duplicate Video USB (16GB)	\$20/each		
GIS Services			
Custom Mapping Fee - per hour minimum	\$50		
Custom GIS Analysis Fee - per hour minimum	\$50		
Printing			
8.5 x 11 (per copy)	\$0.25 black and white/\$0.75 color		
17 x 22	\$5		
24 x 36	\$10		
36 x 36	\$15		
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>			
Comprehensive Plan Amendments	\$2,300	Ordinance	Appendix A
Conditional Use Permit	\$2,300	Ordinance	Appendix A
Administrative	\$500		
Major Amendment	\$2,300	Ordinance	Appendix A
Minor Amendment	\$1,200	Ordinance	Appendix A
Fill or excavation only	\$1,200		
Fence Permit		Ordinance	Appendix A
Installation	\$50	Ordinance	Appendix A
Grant Technical Assistance (DEED, Met Council, Hennepin County, etc.)	\$3,000 (\$2,000 non-refundable)	Ordinance	Appendix A
Numbering of Buildings (New Addresses)	\$50	Ordinance	Appendix A
Official Map Amendment	\$2,250	Ordinance	Appendix A
Parking Lot Permit		Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
	\$200		
Installation/Reconstruction		Ordinance	Appendix A
Driveway Permit	\$30	Ordinance	Appendix A
Planned Unit Development		Ordinance	Appendix A
Preliminary PUD	\$4,000	Ordinance	Appendix A
Final PUD	\$2,500	Ordinance	Appendix A
Prelim/Final PUD Combined	\$6,000	Ordinance	Appendix A
PUD - Administrative amendment	\$500		
PUD - Major Amendment	\$3,000	Ordinance	Appendix A
PUD - Minor Amendment	\$1,200	Ordinance	Appendix A
Recording Filing Fee		Ordinance	Appendix A
Single Family	\$75	Ordinance	Appendix A
Other Uses	\$150	Ordinance	Appendix A
Registration of Land Use			
	\$100	Ordinance	Appendix A
Sign Permit		Ordinance	Appendix A
Erection of Temporary Sign	\$40	Ordinance	Appendix A
Erection of Real Estate, Construction Sign 40+ ft	\$100	Ordinance	Appendix A
Installation of Permanent Sign without footings	\$110	Ordinance	Appendix A
Installation of Permanent Sign with footings	\$165	Ordinance	Appendix A
Super graphic (mural)	\$40	Ordinance	Appendix A
Special Permits		Ordinance	Appendix A
Administrative amendment	\$500		
Major Amendment	\$3,000	Ordinance	Appendix A
Minor Amendment	\$1,200	Ordinance	Appendix A
Street, Alley, Utility Vacations	\$1,000	Ordinance	Appendix A
Subdivision Dedication Fee		Ordinance	Appendix A
Park Dedication Fee (in lieu of land)		Ordinance	Appendix A
Commercial/Industrial Properties	5% of current market value of unimproved land as determined by City Assessor	Ordinance	Appendix A
Multi-family Dwelling Units (per dwelling unit)	\$1,500	Ordinance	Appendix A
Single-family Dwelling Units (per dwelling unit)	\$1,500	Ordinance	Appendix A
Trails (per dwelling unit)	\$225	Ordinance	Appendix A
Subdivisions/Replats		Ordinance	Appendix A
Preliminary Plat	\$2,000 plus 150 per lot	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Final Plat	\$750	Ordinance	Appendix A
Combined Process and Replats	\$2,500 plus \$150 per lot	Ordinance	Appendix A
Exempt & Administrative Subdivisions	\$500	Ordinance	Appendix A
Registered Land Survey	\$2,500 plus \$150 per parcel	Ordinance	Appendix A
Subdivision sidewalk cash-in-lieu fee (per square foot)	\$13 per square foot		
Tax Increment Financing Application Fee	\$5,000		
Temporary Use		Ordinance	Appendix A
Carnival & Festival over 14 days	\$2,300	Ordinance	Appendix A
Mobile Use Vehicle Zoning Permit (Food or Medical)	\$50	Ordinance	Appendix A
Time Extension	\$250	Ordinance	Appendix A
Traffic Management Plan		Ordinance	Appendix A
Administrative Fee (per square foot gross floor area excluding parking garages)	0.10	Ordinance	Appendix A
Tree Replacement		Ordinance	Appendix A
Cash in lieu of replacement trees (per inch at diameter standard height)	\$235	Ordinance	Appendix A
Variances		Ordinance	Appendix A
Commercial	\$1,000	Ordinance	Appendix A
Residential	\$1,000	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Zoning Appeal	\$325	Ordinance	Appendix A
Zoning Letter	\$100	Ordinance	Appendix A
Zoning Map Amendments (except PUDs)	\$2,250	Ordinance	Appendix A
Zoning Permit		Ordinance	Appendix A
Accessory Structures, 200 square feet or less	\$30	Ordinance	Appendix A
Zoning Text Amendments	\$3,200	Ordinance	Appendix A
ENGINEERING DEPARTMENT			
Permit Parking- High School & Medical need	No Charge	Ordinance	Appendix A
Mobility Sharing			
Device Impoundment			
Impoundment fee	\$60 per mobility sharing device		
Storage fee	\$20 per day if not retrieved on the same day of impoundment.		
License fee	\$100 per mobility sharing device		
Right-of-Way Permits		Ordinance	Appendix A
Base Fee	\$75.00	Ordinance	Appendix A
Installation/repair of Sidewalk, Curb Cut or Curb and Gutter Permit	\$135.00	Ordinance	Appendix A
Excavation		Ordinance	Appendix A
Hole in Boulevard (larger than 10" diameter)	\$75.00	Ordinance	Appendix A
Hole in Road (larger than 10" diameter)	\$135.00	Ordinance	Appendix A
Trenching in Boulevard	0-100 ft = \$200 Over 100 ft = \$200 + \$1 per ft over 100 ft	Ordinance	Appendix A
Trenching in Roadway	0-100 ft = \$400 Over 100 ft = \$400 + \$1 per ft over 100 ft	Ordinance	Appendix A
Delay penalty	3 times total permit fee	Ordinance	Appendix A
Trenchless installation			
Underground placement (boring) (0-100 ft)	\$1.50/ LF		
Underground placement (boring) (over 100 ft)	\$1.00/ LF		
Obstruction (road, lane, sidewalk, or bikeway closure)	\$100 per week	Ordinance	Appendix A
Small Cell Wireless Facility Permit		Ordinance	Appendix A
Permit fee	\$1,500 per antenna	Ordinance	Appendix A
Rent to occupy space on a city-owned wireless support structure	\$150 per year per antenna	Ordinance	Appendix A
Maintenance associated with space on a city-owned wireless support structure	\$25 per year per antenna	Ordinance	Appendix A
Electricity to operate small wireless facility, if not purchased directly from utility	(i) \$73 per radio node less than or equal to 100 max watts; (ii) \$182 per radio node over 100 max watts; actual costs of electricity, if the actual costs exceed the amount in item (i) or (ii).	Ordinance	Appendix A
Delay penalty	3 times total permit fee	Ordinance	Appendix A
Temporary No Parking signs (for right-of-way permit work)	Deposit of \$25/ sign (\$100 minimum per permit)	Ordinance	Appendix A
Temporary Private Use of Public Property	\$800	Ordinance	Appendix A
Dewatering Permit		Ordinance	Appendix A
Administrative Fee (all permits)	\$375.00	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Discharge to Sanitary Sewer	Charge based on duration/volume of discharge	Ordinance	Appendix A
Erosion Control Permit		Ordinance	Appendix A
Application and Review - single family	\$375.00	Ordinance	Appendix A
Application and Review - other applicants	\$800.00	Ordinance	Appendix A
Deposit - single family	\$1,500.00	Ordinance	Appendix A
Deposit - other applicants	\$3,000 per acre (min. \$1,500)	Ordinance	Appendix A
<u>FIRE DEPARTMENT</u>		Ordinance	Appendix A
Car Seat Inspections			
Resident	\$0		
Non-Resident	\$0		
Knox Box Key Vault Intallation Fee (one-time)	\$50		
Fire Alarms (False)	\$325 is the current standby rate for a staffed engine	Ordinance	Appendix A
1st offense w/in year	\$0	Ordinance	Appendix A
2nd offense w/in year	\$325	Ordinance	Appendix A
3rd offense w/in year	\$325	Ordinance	Appendix A
4th offense w/in year	\$325	Ordinance	Appendix A
5th offense w/in year	\$325	Ordinance	Appendix A
Each subsequent in same year	\$325	Ordinance	Appendix A
Fire Protection Permits (sprinkler systems, etc.)		Ordinance	Appendix A
Operational permits - including commercial kitchen hoods	\$75 per hour (minimum 1 hour)	Ordinance	Appendix A
Fireworks Display Permit	\$75 - display set up only	Ordinance	Appendix A
Fire works standby	See service fees-fully equipped/staffed vehicle		
Recreational Fire Lifetime Permit		Ordinance	Appendix A
Service Fees	Hourly rate with 2 hours minimum	Ordinance	Appendix A
Service Fee for fully-equipped and staffed vehicles		Ordinance	Appendix A
		Ordinance	Appendix A
Service Fee of a Chief Officer	Hourly rate with 2 hours minimum	Ordinance	Appendix A
Inspections After Hours	\$90 per hour (2 hour minimum)	Ordinance	Appendix A
Tents and Membrane Permit		Ordinance	Appendix A
Tents/Membrane Structures over 400 sq. ft.	\$100	Ordinance	Appendix A
Tent over 200 sq. ft.		Ordinance	Appendix A
Canopy over 400 sq. ft.		Ordinance	Appendix A
Fire Sprinkler System Assessment Application fee	one-half of one percent (0.5%) of the petitioned amount, with a minimum fee of \$150 and a maximum fee of \$751		
<u>PARKS AND RECREATION DEPARTMENT</u>			
<u>RECREATION</u>			
Amphitheater, Wolfe Park Rental (per hour, 2 hour minimum)			

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Resident	\$80/hour		
Non-Resident	\$90/hour		
Amphitheater & Park Building, Wolfe Park Rental (per hour, 2 hour minimum)			
Resident	\$110/hr		
Non-Resident	\$130/hr		
Court Rental (Tennis, Basketball, Sand Volleyball & Pickle Ball)			
Resident	\$30/hr		
Non-resident	\$35/hr		
Field Maintenance (OT rate)			
Resident	\$100/hr, two PSW workers		
Non-resident	\$120/hr, two PSW workers		
Field Rental (Baseball & Softball)			
Resident	\$90/hr		
Non-resident	\$100/hr		
Field Rental (Soccer)			
Resident	\$90/hr		
Non-resident	\$100/hr		
Mobile Stage Rental (per hour)			
Oak Hill Park Splash Pad Entrance Fee, 3201 Rhode Island Ave			
Resident	Free		
Non-Resident	\$1 per person		
Groups of 10-30 must pre-register	\$2 per person		
Park Building Rental (per hour, 2 hour minimum)			
Damage Deposit	\$100		
Birchwood			
Resident	\$70/hr		
Non-Resident	\$80/hr		
Browndale			
Resident	\$70/hr		
Non-Resident	\$80/hr		
Louisiana Oaks			
Resident	\$70/hr		
Non-Resident	\$80/hr		
Nelson Park			
Resident	\$70/hr		
Non-Resident	\$80/hr		
Oak Hill Park			
Resident	\$70/hr		
Non-Resident	\$80/hr		
Wolfe Park			
Resident	\$70/hr		
Non-Resident	\$80/hr		
Park Rental - Large Event			
Half Day fee	\$950		
Full Day fee	\$1,800		
Picnic Shelter Rental (per time block: 10 a.m. - 2 p.m. or 4 - 8 p.m.)			
Damage Deposit	\$100		
Additional Hours (before 11 a.m.)			
Resident	\$20/hr		
Non-resident	\$25/hr		

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Fern Hill Park			
Resident	\$90/time block		
Non-resident	\$110/time block		
Oak Hill Park			
Central (resident)	\$95/time block		
Central (non-resident)	\$115/time block		
Main (resident)	\$120/time block		
Main (non-resident)	\$150/time block		
Wolfe Park			
East (resident)	\$95/time block		
East (non-resident)	\$115/time block		
West (resident)	\$95/time block		
West (non-resident)	\$115/time block		
Rec Center			
Banquet Room Rental (per hour; 2 hour minimum)			
Damage Deposit	\$700		
Maintenance Fee	\$75/time		
Resident Sunday - Friday	\$75/hr		
Resident Saturday (8 a.m. to midnight)	\$750/Saturday		
Non-resident Sunday - Friday	\$85/hr		
Non-resident Saturday (8 a.m. to midnight)	\$850/Saturday		
Police Officer (after 9 p.m. events where alcohol is served)	\$310/event		
Gallery Room Rental (per hour; 2 hour minimum)			
Damage Deposit	\$100		
Maintenance Fee	\$30/time		
Residents & Non Profit Groups	\$55/hr		
Non-resident	\$65/hr		
Ice Rink Rental	\$240/hr plus tax		
Ice Skating Party (2 hr use of Gallery, 15 pp adm open skate)			
Resident	\$115		
Non-resident	\$140		
Ice Skating Party (2 hr use of Banquet Room, 15 pp adm open skate)			
Resident	\$130		
Non-resident	\$165		
Skate rental	\$3		
Skate sharpening	\$5		
Skating Admission - adult	\$5		
Skating Admission - youth & senior	\$4		
Ten Punch Pass - adult	\$40		
Ten Punch Pass - youth & senior	\$35		
Open Hockey Admission	\$5		
Open Hockey Ten Punch Pass	\$45		
Aquatic Park			
Daily Entrance Rates (resident):			
Under 1 year old	Free		
1 to 54 years old	\$10		
55+ years old	\$6		
Twilight (after 4:30 p.m.)	\$6		
Daily Entrance Rates (non-resident):			
Under 1 year old	Free		

2025 Proposed City of St. Louis Park - FEES		Action	Appendix A
SERVICE	2025 PROPOSED FEE		
1 to 54 years old	\$15		
55+ years old	\$9		
Twilight (after 4:30 p.m.)	\$9		
Season Pass (Resident* & purchased on or before May 31)			
Under 1 year old	Free		
1 to 54 years old	\$60		
Caretaker/Nanny	\$65		
55+ years old	\$50		
Twilight (after 4:30 p.m.)	\$45		
Season Pass (Resident* & purchased on or after June 1)			
Under 1 year old	Free		
1 to 54 years old	\$70		
Caretaker/Nanny	\$75		
55+ years old	\$60		
Twilight (after 4:30 p.m.)	\$55		
Season Pass (Non-Resident & purchased on or before first day of Aquatic Park)			
Under 1 year old	Free		
1 to 54 years old	\$70		
Caretaker/Nanny	\$75		
55+ years old	\$60		
Twilight (after 4:30 p.m.)	\$55		
Season Pass (Non-Resident & purchased after first day of Aquatic Park)			
Under 1 year old	Free		
1 to 54 years old	\$80		
Caretaker/Nanny	\$85		
55+ years old	\$70		
Twilight (after 4:30 p.m.)	\$65		
Gazebo Rental (<i>Daily admission/season pass required</i>)			
Resident	\$55 per use		
Non-resident	\$65 per use		
Private Aquatic Park Rental	\$500/hour		
Lap Lane Rental	\$75/hr		
August Season Pass	\$30		
Recreation Outdoor Center (ROC)			
Dry Floor Rental			
Damage Deposit	\$300		
Food and Beverage Fee	\$75		
Two Hour Maximum (resident) - space only Resident, space only	\$55/hr		
Two Hour Maximum (resident) - space plus additional services Resident, space plus services	\$100/hr		
Two Hour Maximum (resident) - space only Non-resident, space only	\$70/hr		
Two Hour Maximum (resident) - space plus additional services Non-resident, space plus services	\$115/hr		
Ice Rink Rental * (residents)	\$175/hr plus tax		
Ice Rink Rental * (non-residents)	\$180/hr plus tax		
Skate Rental	\$3		
Skate Sharpening	\$5		
Skating Admission - adult	\$5		

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Skating Admission - youth & senior	\$4		
Ten Punch Pass - adult	\$40		
Ten Punch Pass - youth & senior	\$35		
Open Hockey Admission	\$5		
Open Hockey Ten Punch Pass	\$45		
Turf Field Rental (full field - 200' x 85')			
Resident	\$60/hr		
Non-resident	\$75/hr		
Skate Park Rental (outdoor)	Free admission		
Resident (private rental)	\$200/hr		
Non-Resident (private rental)	\$400/hr		
Westwood Hills Nature Center (indoor)			
Conference Room			
Damage Deposit	\$100		
Resident per hour (2 hr min.)	\$55/hr		
Non-Resident per hour (2 hr min.)	\$65/hr		
Multi-Purpose Rooms (A, B or C)			
Damage Deposit	\$100		
Resident per hour (2 hr min.)	\$60/hr		
Non-Resident per hour (2 hr min.)	\$70/hr		
Entire Facility Rental			
Damage Deposit	\$800		
Resident (12 hour rental)	\$1,600		
Non-Resident (12 hour rental)	\$1,900		
Westwood Hills Nature Center (outdoor)			
Park Building (lower) Rental			
Damage Deposit	\$300		
Resident - per hour (2 hr min.)	\$75/hr		
Non-Resident - per hour (2 hr min.)	\$85/hr		
Picnic Shelter (upper) Rental			
Damage Deposit	\$100		
Resident - per hour (2 hr min.)	\$135/time block		
Non-Resident - per hour (2 hr min.)	\$165/time block		
Oak Patio Rental			
Resident per hour (2 hr min.)	\$37/hr		
Non-Resident per hour (2 hr min.)	\$47/hr		
Observation Deck Rental			
Damage Deposit	\$100		
Resident per hour (2 hr min.)	\$40/hr		
Non-Resident per hour (2 hr min.)	\$50/hr		
Winter Outdoor Hockey Rink Rental			
Resident (during warming house hours)	\$30/hr		
Non-Resident (during warming house hours)	\$40/hr		
Warming House Rental			
Resident (after hours)	\$50/hr		
Non-resident (after hours)	\$60/hr		
Non-resident & Resident (during hours)	\$20/hr		
Mobile Food Truck Vendor Permit	\$50/day per truck		
Professional Photo & Park Video Shoot (does not include facility rental)			
Resident Individual	\$25/hr		

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Non-resident Commercial	\$125/hr		
Special Equipment Rental (<i>delivery within City limits only</i>)			
Damage Deposit	Rent to Neighborhood Org. Only		
16 Folding Tables and 40 Chairs (resident)	\$110		
16 Folding Tables and 40 Chairs (St. Louis Park Organization)	-		
8 Folding Tables and 20 Chairs (resident)	-		
8 Folding Tables and 20 Chairs (St. Louis Park Organization)	-		
Natural Resources & Park Maintenance			
Community Garden Plot	\$45/yr		
Trees - nuisance abatement Fees			
Private	10% with maximum of \$500		
Weed Elimination			
Non-compliance of Weed Nuisance Notice	\$200		
Wood Chip Delivery (<i>within City limits only</i>)			
3 cubic yards	\$80		
<u>POLICE DEPARTMENT</u>			
Animals		Ordinance	Appendix A
Animal Impound		Ordinance	Appendix A
Initial impoundment	\$40	Ordinance	Appendix A
2nd offense w/in year	\$60	Ordinance	Appendix A
3rd offense w/in year	\$85	Ordinance	Appendix A
4th offense w/in year	\$110	Ordinance	Appendix A
Boarding Per Day	\$30	Ordinance	Appendix A
Dangerous Dog Annual Review Hearing	\$250	Ordinance	Appendix A
Potentially Dangerous Dog Annual Review Hearing	\$250	Ordinance	Appendix A
Copies & Reports			
Clearance Letters	\$5		
Accident Photo	\$10/disk		
Audio Recording	\$10		
Police Report Certification	\$1		
Body Camera Video Requests	\$30		
Defense Attorney Case Requests	\$20		
Case file request for matters transferred to outside agencies	\$50		
911 Audio Transcription	\$10		
Obtaining audio (if not part of case file) and transcribing	\$20		
Crime Free Multi-Housing Training	\$40/class		
Criminal Background Investigation		Ordinance	Appendix A
Volunteers & Employees	\$5	Ordinance	Appendix A
False Alarm (Police)	Residential/Commercial	Ordinance	Appendix A
1st offense w/in year	\$0/\$0	Ordinance	Appendix A
2nd offense w/in year	\$100/\$100	Ordinance	Appendix A
3rd offense w/in year	\$100/\$125	Ordinance	Appendix A
4th offense w/in year	\$100/\$150	Ordinance	Appendix A
5th offense w/in year	\$100/\$175	Ordinance	Appendix A
Each subsequent in same year	\$100/\$25 increase	Ordinance	Appendix A
Late Payment Fee	10%		
Fingerprinting			
St. Louis Park residents & business needs	\$25 per card		
Solicitor/Peddler Registration	\$150 Peddlers only	Ordinance	Appendix A
Vehicle Forfeiture		Ordinance	Appendix A
Administrative fee in certain cases	\$250	Ordinance	Appendix A

2025 Proposed City of St. Louis Park - FEES			
SERVICE	2025 PROPOSED FEE	Action	Appendix A
Public Works			
Block Party Application (MSC at 7305 Oxford St)	No Charge		
Cone Deposit	\$10/cone		
Event Recycling Bin Deposit	\$100/bin		
Bulk Water Filling Station (Pre-purchase at MSC)	\$7/1,000 gallons		
Fire Hydrant Use Permit (MSC - approval only by PW/Utilities)	\$200 connection fee per hydrant \$1,500 deposit, \$7/1,000 gallons		
Permit to Exceed Vehicle Weight Limitations (MSC)	\$50 each	Ordinance	Appendix A
Service Fees (Stop Box Repairs) - MSC Shop			
Public Service Worker			
Regular Business Hours	\$60		
After Hours	\$180		
Non-Accessible Meter Charge	\$100 per month		
Winter Parking Permit			
Caregiver parking	\$25	Ordinance	Appendix A
No off-street parking available	No Charge	Ordinance	Appendix A
Off-street parking available	\$125	Ordinance	Appendix A

Executive summary

Title: Resolution authorizing final payment for Rotary Northside Park Water Quality Improvement project (4022-4001) - Ward 4

Recommended action: Motion to adopt resolution accepting work and authorizing final payment in the amount of \$3,827.39 for the Rotary Northside Park Water Quality Improvement project – city contract no. 29-24.

Policy consideration: None.

Summary: On Feb. 5, 2024, the city council awarded a contract in the amount of \$373,155.00 to New Look Contracting, Inc. for Rotary Northside Park Water Quality Improvement project. The project included the installation of a manufactured stormwater treatment filtration device (MTD) to provide water quality improvements within the Twin Lakes watershed.

The final contract amount, \$382,739.29, is \$9,584.29 (2.5%) more than the contract awarded. The majority of the additional cost is due to a change order brought about as a result of an error in the final design. Since this was a design error, Stantec Consulting Service, Inc. reimbursed the city for the additional costs.

Final contract amount minus this change order, \$373,837.25, is \$682.25 (0.2%) more than the contract amount awarded. This is within the planned contingency and there are adequate funds to cover these costs. Details on the contract changes are included in the discussion section of this report.

Financial or budget considerations: The final cost of the work performed by the contractor under contract no. 29-24 has been calculated as follows:

Original contract (based on estimated quantities)		\$	373,155.00
Change order 1	+	\$	8,902.04
Quantity overruns	+	\$	682.25
Final contract cost		\$	382,739.29
Previous payments		-	\$ 378,911.90
Balance due		\$	3,827.39

This project is paid for by using escrow funds, in a total amount of \$490,000, which were provided by Lifetime Fitness and allocated to the Minnehaha Creek Watershed District (MCWD) and the city for a mitigation project for the redevelopment of the Lifetime Fitness facility in 2018. The cost for change order 1 was reimbursed to the city by Stantec.

Strategic priority consideration: St. Louis Park is committed to continue to lead in environmental stewardship.

Supporting documents: Discussion
Resolution

Prepared by: Erick Francis, water resources manager

Reviewed by: Debra Heiser, engineering director

Approved by: Kim Keller, city manager

Discussion

Background: On Feb. 5, 2024, the city council awarded a contract in the amount of \$373,155.00 to New Look Contracting, Inc. for Rotary Northside Park Water Quality Improvement project. The project included the installation of a manufactured stormwater treatment filtration device (MTD) to provide water quality improvements within the Twin Lakes watershed.

The final contract amount is \$382,739.29, which includes change order 1 for \$8,902.04. This was executed due to an error in the final design plans, which was discovered during construction. The final design did not take into consideration the intersecting gas line, which led to the need to realign the manhole structure and cut it to fit the new location.

Stantec Consulting Service, Inc. reimbursed the city for the costs of the change order.

Final contract amount minus change order 1, \$373,837.25, is \$682.25 (0.2%) more than the contract amount awarded.

This additional cost is due to an observed condition during construction, where the distance between the top of the new forcemain and park entrance aprons was minimal and there was a concern that there was not adequate protection for the pipe. Due to this, the new forcemain was encased in concrete underneath the aprons for added protection of the pipe.

Financial or budget considerations: The final cost of the work performed by the contractor under contract no. 29-24 has been calculated as follows:

Original contract (based on estimated quantities)		\$	373,155.00
Change order 1	+	\$	8,902.04
Quantity overruns	+	\$	682.25
Final contract cost		\$	382,739.29
Previous payments	-	\$	378,911.90
Balance due		\$	3,827.39

This project is paid for by using escrow funds, in a total amount of \$490,000, which were provided by Lifetime Fitness and allocated to the Minnehaha Creek Watershed District (MCWD) and the city for a mitigation project for the redevelopment of the Lifetime Fitness facility in 2018. The cost of the change order 1 was reimbursed by Stantec.

Resolution No. 24-_____

**Authorizing final payment and accepting work for the
Rotary Northside Park Water Quality Improvement project (4022-4001)**

**City Project No. 4022-4001
Contract No. 29-24**

Be it resolved by the city council of the City of St. Louis Park, Minnesota, as follows:

1. Pursuant to a written contract with the city dated February 5, 2024, New Look Contracting, Inc. has satisfactorily completed the Rotary Northside Park Water Quality Improvement project, as per Contract No. 29-24.
2. The engineering director has filed her recommendations for final acceptance of the work.
3. The work completed under this contract is accepted and approved. The final contract cost is \$382,739.29.
4. The city manager is directed to make final payment in the amount of \$3,827.39 on this contract, taking the contractor's receipt in full.

Reviewed for administration:

Adopted by the city council August 5, 2024:

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Melissa Kennedy, city clerk

Executive summary

Title: Resolution approving Infrastructure Investment Jobs Act discretionary match grant agreement with MnDOT

Recommended action: Adopt resolution approving Infrastructure Investment and Jobs Act (IIJA) discretionary match grant agreement with MnDOT for the development of the comprehensive safety action plan.

Policy consideration: None.

Summary: In August 2022, the city council supported the development of a comprehensive safety action plan for transportation. The cost to develop a plan was estimated to be \$200,000.

On Sept. 6, 2022, city council adopted a resolution supporting application for the Safe Streets and Roads for All (SS4A) discretionary program as an outside funding source to assist with the development of the comprehensive safety action plan. The city was awarded \$160,000 in federal funds for the development of the plan. The remaining \$40,000 was to be paid using the 2024 engineering operations budget.

In September 2023, staff applied for an IIJA discretionary match grant with MnDOT to cover the city's \$40,000 match. The application was approved. To receive the funds, MnDOT requires a grant agreement.

Financial or budget considerations: The cost to develop a comprehensive safety action plan is \$200,000. The city received a \$160,000 planning grant from the federal government as part of the Safe Streets and Roads for All (SS4A) discretionary program. The remaining \$40,000 will be paid for using a grant from MnDOT to cover the city's match.

Strategic priority consideration: St. Louis Park is committed to providing a variety of options for people to make their way around the city comfortably, safely and reliably.

Supporting documents: Resolution

Prepared by: Jack Sullivan, engineering project manager

Reviewed by: Debra Heiser, engineering director

Approved by: Kim Keller, city manager

Resolution No. 24 - __

**State Funded Program for IJIA Discretionary Grant Assistance
Terms and Conditions
SAP 163-589-001**

Whereas, the City of St. Louis Park has applied to the Commissioner of Transportation for a grant from the State Program for IJIA Assistance; and

Whereas, the Commissioner of Transportation has given notice that funding for this project is available; and

Whereas, the amount of the grant has been determined to be **\$40,000.00** by reason of the lowest responsible bid,

Now therefore be it resolved the City of St. Louis Park does hereby agree to the terms and conditions of the grant consistent with Minnesota Laws 2023, Chapter 68, Article 1, Section 2, Subdivision 5(a), and will pay any additional amount by which the cost exceeds the estimate, and will return any amount appropriated for the project but not required. The mayor, the city manager and the engineering director are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Reviewed for administration:

Adopted by the city council August 5, 2024:

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Melissa Kennedy, city clerk

Executive summary

Title: Resolution approving lawful gambling premises permit – Maple Grove Lions Club – Ward 4

Recommended action: Motion to adopt resolution approving a premises permit for the Maple Grove Lions Club to conduct lawful purpose gambling at TGI Friday's #2686 located at 5875 Wayzata Boulevard.

Policy consideration: Does the applicant meet the requirements for a premises permit to conduct lawful purpose gambling at TGI Friday's #2686 in St. Louis Park?

Summary: The Maple Grove Lions Club applied for a premises permit to conduct lawful purpose gambling at TGI Friday's #2686, 5875 Wayzata Boulevard. Gambling activities to be available include paper pull-tabs, bar bingo, tipboards, paddlewheel, bingo, electronic pull-tabs and electronic linked bingo. The Minnesota Gambling Control Board is the licensing authority; however, city approval is required for issuance of the permit.

John Zenanko is the gambling manager for the Maple Grove Lions Club and will oversee the operations at this location. Maple Grove Lions Club has charitable gambling at three other locations in Hennepin County.

The Maple Grove Lions Club's strong membership is actively seeking ways to engage the communities within their club's district (Hennepin County). The organization has a large membership and plans to work closely with the St. Louis Park Lions Club, who is currently seeking to grow its membership. With this fundraising opportunity in St. Louis Park, Maple Grove Lions Club plans to increase funds and visibility for the St. Louis Park Lions Club. Together, these two clubs support several district-wide initiatives in Hennepin County. Organizations licensed to conduct lawful gambling within the city are required to expend 90 percent of their lawful purpose expenditures on lawful purposes conducted or located within the trade area. State law requires the city's definition of the trade area to include each contiguous city. The city code defines the trade area as the cities of St. Louis Park, Minneapolis, Edina, Hopkins, Minnetonka, Plymouth and Golden Valley.

The police department has conducted a background investigation on the organization along with related personnel and found no concerns. If the city council approves, the application and resolution will be sent to the State Gambling Control Board for final approval.

Financial or budget considerations: Not applicable.

Strategic priority consideration: Not applicable.

Supporting documents: Resolution

Prepared by: Amanda Scott-Lerdal, deputy city clerk

Reviewed by: Melissa Kennedy, city clerk

Approved by: Kim Keller, city manager

Resolution No. 24-_____

**Approving issuance of a premises permit for lawful gambling
to be conducted by Maple Grove Lions Club at TGI Friday’s
#2686 5875 Wayzata Boulevard**

Whereas, Minnesota Statutes Chapter 349 and St. Louis Park ordinance code chapter 15 provide for lawful gambling licensing by the State Gambling Control Board; and

Whereas, a licensed organization may not conduct lawful gambling at any site unless it has first obtained from the State Gambling Control Board a premise permit for the site; and

Whereas, the Board may not issue a premises permit unless the organization submits a resolution from the city council approving the premises permit; therefore,

Now therefore be it resolved by the St. Louis Park City Council that the applicant listed above meets the criteria necessary to receive a premises permit, and the application is hereby approved.

Reviewed for administration:

Adopted by the city council August 5, 2024:

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Melissa Kennedy, city clerk

Executive Summary

Title: Approve replacement of two fire engines (Units No. 1308 and 1604)

Recommended action: Motion to approve replacement of Unit 1308-2013 General Safety fire engine and Unit 1604-2017 E-One fire engine.

Policy consideration: Does the city council approve replacing two existing fire engines?

Summary: Since COVID-19, delivery time for new fire apparatus once ordered ranges from 24-50 months depending on the vendor selected. St. Louis Park Fire Department has two existing fire engines due for replacement in 2027 in our capital improvement plan. In St. Louis Park, fire engines typically have a 10-year lifespan before replacement. The trucks due for replacement are a 2013 General Safety fire engine currently serving as our heavy rescue/fire engine and a 2017 E-One fire engine currently serving as our frontline engine at Fire Station 1. The city operates with a total of three fire engines: a “frontline” fire engine at each of two stations and a heavy rescue fire engine that is used on car accidents and technical rescue calls. It also serves as a backup primary response unit when a frontline engine is being serviced.

We sent a request for proposals to four fire apparatus vendors and received proposals from two of the four vendors. One was from MacQueen Equipment representing *Pierce Manufacturing* and one from Fire Safety USA representing *E-ONE*. The Fire Safety USA proposal was the lowest cost proposal and meets all of the specified requirements. In order to maximize the surplus value of the fire trucks we are replacing, we requested in our proposal the option to trade in these engines at the time of delivery of the new fire engines. We also requested that the winning vendor use Sourcewell Cooperative Purchasing Advantages for their pricing. Sourcewell is a Minnesota based cooperative purchasing program used by government entities across the nation leveraging national buying power via local Minnesota based dealers.

It is recommended that the city accept the proposal from Fire Safety USA for two new fire engines to be delivered in 2027 and the trade in of our two existing fire engines at the time of delivery of the new fire engines. The replacements will be the same brand and style of our two current frontline fire engines. Having similar designs at both stations ensures continuity of operations, familiarity with the equipment and minimal retraining. Council approval is required because the purchase is over the statutory limit of \$175,000.

Financial or budget considerations: The combined gross cost of replacing Units No. 1308 and 1604 is \$2,203,147. This cost minus the trade-in value at time of delivery of \$400,000 equals a net cost of \$1,803,147, payable upon delivery.

Strategic priority consideration: Not applicable.

Supporting documents: Fire Safety USA contract

Prepared by: Mike Scott, interim fire chief

Reviewed by: Amelia Cruver, finance director

Approved by: Cindy Walsh, deputy city manager



FIRE APPARATUS PURCHASE CONTRACT AGREEMENT

This Agreement ("Agreement") is made this _____th day of August, 2024, by and between Fire Safety USA, Inc., 3253 19th Street NW, Rochester, MN, 55901, (hereinafter "Company") and the City of St. Louis Park, MN (hereinafter "Buyer").

1.) Purchase: The Company agrees to sell, and the Buyer agrees to purchase, the fire apparatus and equipment described in the Company's Proposal and the Specifications attached hereto and hereby incorporated by reference (the "Apparatus"), all in accordance with the terms and conditions of this Agreement. Changes to the Specifications attached hereto will only be executed by the Company if documented by a Change Order signed by both parties. In the event of any conflict between the Company's Proposal and the Buyer's Specifications, the Company's proposal shall prevail.

The Buyer desires to purchase the Apparatus through the Sourcwell.

2.) Purchase Price:

Price of New E-One Rescue Engine, per proposal:	\$1,112,578.00
Price of New E-One Mid-Size Pumper, per proposal:	\$1,090,569.00
Trade in of 2017 Engine 1, Typhoon Pumper, release by 12.31.2026:	- \$250,000.00
Trade in of 2013 Engine 3, Freightliner Pumper, release by 12.31.2026:	- \$150,000.00
Total Purchase Price:	\$1,803,147.00

The Buyer agrees to pay a total purchase price of One Million Eight Hundred Three Thousand One Hundred Forty-Seven dollars.

Trades: The traded trucks must be in 'same or similar' condition as they are now, at the time traded in, and/or the Buyer shall bear the responsibility to have the traded truck[s] brought back to the same or similar condition in order to trade it in. The Company shall inspect the truck at the time of delivery to confirm that it is in the condition required by this paragraph. Notwithstanding any provision in this Agreement to the contrary, any truck accepted by the Company as a trade-in shall be taken "AS IS" and "WITH ALL FAULTS" and the Buyer shall have no liability or obligation in regard to such trucks after delivery to the Company. The traded truck[s] shall have the trade value specified in our proposal documents based on the release dates.

Unless otherwise specified, this Purchase Price is exclusive of all Federal, State or local taxes of any nature. Any such taxes are the sole responsibility of the Buyer unless specifically added to the Purchase Price, at which time they will be paid by the Company; provided, however, if the Buyer claims the Order is exempt from any tax, Buyer agrees to furnish the applicable exemption certificate to the Company and to hold the Company harmless from any damage which may result from the Company ultimately having any such tax assessed against it.



PAYMENTS

Buyer agrees that the terms of payment shall include 90% payment due after completion of the final inspection, and before the apparatus leave the E-One factory. The remaining 10% payment shall be cash upon delivery and acceptance of the new apparatus at the customer location.

CUSTOMER SHALL MAKE ALL PAYMENTS, INCLUDING DEPOSITS AND PARTIAL PAYMENTS, TO THE COMPANY ONLY. ALL CHECKS SHALL BE MADE PAYABLE TO FIRE SAFETY USA, INC. NO OTHER PAYEE SHALL BE NAMED.

3.) Pre-Build: If included in the specifications, a pre-build conference will be conducted to ascertain and confirm customer requirements with respect to the Apparatus ordered by Buyer.

4.) Delivery: Delivery dates and production timelines shall be continually communicated to the Buyer throughout the build process. Current estimated delivery timeline is December 2026.

It is agreed that such delivery is subject to delays caused by war, acts of god, hurricane, labor shortages or strikes, inability to obtain materials, and other causes reasonably beyond the control of the Company and that the Company will not be liable for, and this Agreement may not be terminated on account of, such delays. Buyer will be notified no less than fourteen (14) business days in advance of the delivery date.

5.) Final Inspection - Customer Factory Inspection: If requested at time of order, Buyer will have up to ten (10) business days from the notified completion date to conduct Buyer's final factory inspection.. Otherwise, delivery will be deemed to occur on the notified inspection date. In the event that Buyer fails to make inspection of the Apparatus on the notified completion date (or within the ten (10) business day period thereafter, if applicable), Company reserves the right to arrange for shipment of the Apparatus to the dealer by the drive-away service of Company's choice, and to charge the Customer the full invoice price for the Apparatus, which shall be paid for in the manner specified in paragraph 2.

6.) Buyer's Cancellation for Convenience. If Buyer tenders any cancellation hereunder, Buyer shall nevertheless accept delivery of all products which are completed at the time of cancellation. Those products which constitute work-in-process inventory at the time of cancellation shall be paid for by Buyer at a price equal to the completed percentage of the product multiplied by the price specified in Paragraph 2. Buyer also shall pay promptly to Company the costs of settling and paying claims arising out of the termination of work under Company's subcontracts or vendors, plus an additional 15% to defray Company's accounting, legal, and clerical costs arising out of the cancellation.

7.) Title: The Company and Buyer agree that the Manufacturer's Certificate of Origin shall remain with the Company until the Company has been paid in full. Provided that the Company has been paid in full, the Certificate of Origin shall remain with the Company until the Apparatus leaves Company premises in the physical custody of the Buyer. Certificate of Origin will be sent to customer within ten business days after pick up of vehicle. Upon pick up by Buyer, responsibility for title application, ownership and risk of loss shall pass from Company to Buyer.

8.) Warranty: The Company warrants each new Apparatus manufactured against defects in material and workmanship for a period of one year from the in-service date per the Warranty Registration Card. Warranties beyond one year may be applicable to certain components of the Apparatus as described in the Statements of Warranty previously provided



to the Buyer. This warranty is in favor of the original user/purchaser, in accordance with the Company's preprinted Statements of Warranty which are either attached to the Agreement or have otherwise been delivered to Buyer. Buyer hereby acknowledges receipt of the Company's preprinted Statements of Warranty.

With respect to any Apparatus not manufactured by the Company, such items shall not be warranted by the Company but shall be subject to the warranty provided by the manufacturer.

These warranties are in lieu of all other warranties, whether express or implied, and THE COMPANY EXPRESSLY DISCLAIMS ALL OTHER SUCH WARRANTIES, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

9.) Notices: The parties to this Agreement designate City of St. Louis Park, MN as representative of the Buyer and Fire Safety USA, Inc. as representative of the Company for purposes of all communications regarding this Agreement.

10.) Waiver of Jury Trial: The parties to this Agreement agree that any dispute arising hereunder, if brought before a court having proper jurisdiction, shall be adjudicated in a bench trial and the parties expressly waive any right to have such matter(s) tried before a jury.

11.) Entire Agreement: This Agreement, including its attachments and exhibits, constitutes the entire understanding between the parties relating to the subject matter contained herein and supersedes all prior discussions and Agreements. No agent or representative of the Company has authority to make any representations, statements, warranties or Agreements not herein expressed and all modifications or amendments of this Agreement, including its attachments and exhibits, must be in writing signed by an authorized representative of each of the parties hereto.

12.) Acceptance by Company: This Agreement shall not constitute a valid and binding obligation of the Company until accepted in writing by an officer of the Company at its offices in Rochester, Minnesota. When requested by the Company, the Buyer shall furnish a satisfactory written opinion of the Buyer's attorney that the Buyer has the power to make the Agreement, that the individual signing is authorized to sign on behalf of the Buyer, and that this Agreement is a valid, legal and enforceable obligation of the Buyer.

IN WITNESS WHEREOF, The Company and the Buyer have caused this Agreement to be executed by their duly authorized representatives as of the date set forth by each.

BUYER:

COMPANY:

CITY OF ST. LOUIS PARK, MINNESOTA

FIRE SAFETY USA, INC.

By: _____

By: _____

Ryan Clarey, Fire Safety USA, Inc.

Title: _____

Title: Dealer Principal

Date: _____

Date: _____

Executive summary

Title: First reading of ordinance amending Ch. 22 of the city code regarding bulk material containers

Recommended action: Motion to approve first reading of ordinance amending Ch.22 of the city code and set second reading for Aug. 19, 2024.

Policy consideration: Does the city council support allowing bulk material containers in the right of way under certain circumstances?

Summary: Ch. 22 of the city code regulates the use of bulk material containers in the city and does not allow these containers in the right of way under any conditions. After receiving feedback that this code does not meet community needs, staff has been working at the direction of the council to amend the city code to allow bulk material containers to be placed in the right of way under certain circumstances.

At the March 25 study session, staff presented an outline of the conditions for when an exemption to this section of the city code could be allowed. Council was supportive of the changes outlined and directed staff to amend the city code. The amendment presented in this report proposes changes that incorporate the requirements supported by council.

Staff recommends approving the attached ordinance to allow for exceptions to bulk material containers in the right of way. This ordinance will be incorporated into city code Ch. 22 Solid waste management.

Financial or budget considerations: The proposed changes to the city code would permit bulk material containers in the right of way. Requests that meet the conditions for exemption will be issued a right of way permit. A permit fee will be collected to ensure that city staff costs to monitor the program are covered.

Strategic priority consideration: Not applicable.

Supporting documents: Discussion
Draft ordinance

Prepared by: Phillip Elkin, engineering services manager

Reviewed by: Debra Heiser, engineering director

Approved by: Kim Keller, city manager

Discussion

Background: Since 2003, the city has not permitted the use of bulk material containers in the public right of way as part of its city code regarding solid waste. The code did not include exceptions or a variance process that would allow staff to waive the requirements in special circumstances.

This issue was first brought to council on [April 10, 2023](#) for consideration after receiving feedback that the current city code's rules on bulk material container did not meet community needs. Staff cited that since the code was adopted, there have been numerous instances in which parcels in the city do not have adequate space to place these containers on private land.

After the 2023 discussion and at the request of council, staff held meetings with representatives from engineering, fire, police, public works and building and energy to define the conditions under which bulk material containers would be allowed in the right of way.

Approval of an exemption to the city code would be determined at the staff level, upon finding that the following conditions are satisfied:

1. There is no practical and or reasonable location for the container to be placed on an individual's lot or driveway and
2. An exemption will not unreasonably subject the public to harm.

All exemption requests that meet the conditions will be issued a right of way permit.

Requirements of approval: If the request meets the conditions of the exemption, the applicant would be required to follow these requirements:

- Containers must be in front of the applicant's property.
- Containers may only be placed in a location that will cause the least disruption to pedestrian and vehicle travel.
- All containers must be marked with reflectors or cones to increase night visibility.
- Only hard-sided, structurally stable containers are allowed. Soft-sided or bag containers are not allowed to be stored in the right of way.
- A 2-week time limit will be placed on each permit.
- Each address may apply for a maximum of 2 exceptions within 12 months.
- Permits shall be restricted between November 1 and April 1 so that they are not obstacles for snowplow removal.
- Permits should be applied for by the container's owner, not the homeowner. That way, the city can notify businesses to remove delinquent containers.

Financial considerations: Requests that meet the conditions for exemption will be issued a right of way permit. A permit fee will be collected to ensure that city staff costs to monitor the program are covered.

Next steps: The second reading and adoption of this ordinance is scheduled for Aug. 19, 2024. If approved, the code amendment will be effective Sept. 13, 2024.

Ordinance No. ____ - 24

Amending St. Louis Park city Code Chapter 22 by adding Section 22.63, exemptions to bulk material containers

The City of St. Louis Park does ordain:

Section 1. St. Louis Park City Code Chapter 22, Article VI, Division 3 is amended by adding the following:

Sec. 22-63. Exemptions.

The city engineer or designee may grant an exemption to the container location requirements in section **22-62 b of this code** upon finding that the following conditions are satisfied: (1) there is no practical and or reasonable location for the container to be placed on an individual's lot or driveway and (2) an exemption will not unreasonably subject the public to harm.

In the event an exemption is granted, the work shall be administered and permitted as outlined in Chapter 24, Article VII, Division 2, Work in Public Right-of-way. **In addition to the requirements identified in Section 22-62 of this code**, any bulk material containers that are granted a location exemption under this section must also comply with the following regulations:

- (a) Containers permitted in city right-of-way may only be placed in a location that will ensure the least possible obstruction to pedestrian and vehicle traffic as well as provide for the safety of the general public.
- (b) Containers shall be clearly marked with reflective tape, markings and cones to increase visibility by vehicle and pedestrian traffic.
- (c) If placed on the street, the location shall conform with all applicable parking statutes, city codes and standards.
- (d) The container will be hard sided and structurally stable.
- (e) Containers may only be stored in the street right-of-way front of the applicant's property.
- (f) Exempt containers shall not be located on an individual lot or parcel for more than 2 consecutive weeks and not more than 2 times during any 12-month period.
- (g) Containers are not permitted on city streets from November 1 through April 1 with no exemptions.

Section 2. This ordinance shall take effect fifteen days after its publication.

First Reading	August 5, 2024
Second Reading	August 19, 2024
Date of Publication	August 29, 2024
Date Ordinance takes effect	September 13, 2024

Reviewed for administration:

Adopted by the city council August 19, 2024:

By: _____
Kim Keller, city manager

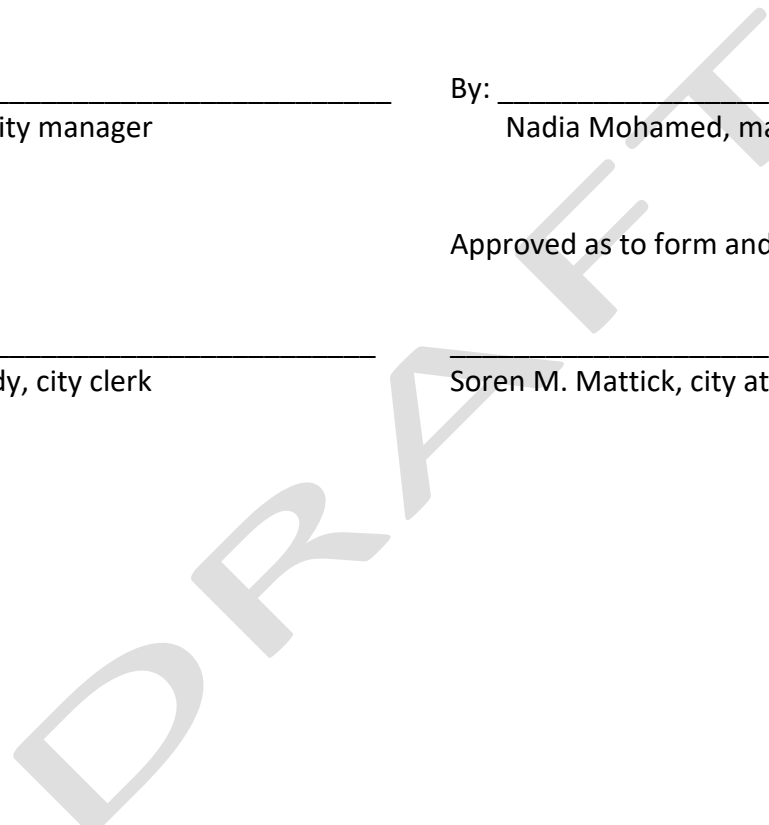
By: _____
Nadia Mohamed, mayor

Attest:

Approved as to form and execution:

Melissa Kennedy, city clerk

Soren M. Mattick, city attorney



Executive summary

Title: First reading of pre-eviction notice ordinance

Recommended action: Motion to approve first reading of ordinance amending city code section 8-335 requiring 30 days written pre-eviction notice and set second reading for August 19, 2024.

Policy consideration: Is the council supportive of requiring a 30-day pre-eviction notice period and requiring the use of a city provided notice form?

Summary: Since Feb. 1, 2021, property owners/managers in St. Louis Park are required to provide a seven-day notice to renters before filing an eviction action alleging a material breach of the lease for nonpayment of rent or other unpaid financial obligations.

In 2023, the Minnesota State Legislature enacted MN State Statute 504B.321 requiring a 14-day notice of eviction, effective Jan. 1, 2024. In response to this legislation, at the [Oct. 23, 2023](#) city council study session staff recommended the city's notice of eviction ordinance be amended to align with the state's new 14-day notice of eviction requirements. Staff also recommended the notice be called a "pre-eviction notice" and that property owners/managers be encouraged to use a city-prepared pre-eviction form in multiple languages. Several city council members expressed interest in a 30-day notice and requiring the use of a city-prepared pre-eviction form. The council directed staff to engage in further outreach to gather input on the potential impacts of both.

Staff collected comments provided through a survey, attorney recommendations and eviction data from the Hennepin County eviction dashboard, as well as the state's comprehensive process leading to a 14-day notice period. Staff also consulted with the city attorney on changes to the ordinance. Staff prepared study session reports [March 25, 2024](#), [April 24, 2024](#) and [July 15, 2024](#). At the July 15, 2024 study session the majority of the council supported a 30-day notice and requiring the use of a city provided notice form. Council directed staff to amend the city's ordinance to provide for a 30-day pre-eviction notice and require the use of a city-provided form of the notice. The city attorney has reviewed the amended ordinance and form of notice.

Financial or budget considerations: Staff time to implement and monitor the ordinance and educate rental property owners/managers and tenants.

Strategic priority consideration: St. Louis Park is committed to providing a broad range of housing and neighborhood oriented development.

Supporting documents: Draft ordinance

Prepared by: Marney Olson, housing supervisor

Reviewed by: Karen Barton, community development director

Approved by: Kim Keller, city manager

Ordinance No. _____-24

**Amending the St. Louis Park City Code Section 8-335 requiring
30 days written notice
to tenant prior to initiating eviction proceedings**

The City of St. Louis Park does ordain:

Section 1. The St. Louis Park City Code Chapter 8, Section 8-335 is amended as follows:

Sec. 8-335. Notice required prior to initiating eviction proceedings.

The City of St. Louis Park does ordain:

(a) ~~At least seven~~ 30 days before bringing an eviction action alleging nonpayment of rent or other unpaid financial obligations in violation of the lease, ~~an owner a landlord~~ must provide written pre-eviction notice to the residential tenant specifying the basis for future eviction action. The landlord is required to provide the residential tenant with a pre-eviction notice form prepared by the city. Any pre-eviction notice shall be titled "Pre-eviction notice" and shall:

~~(b) For an allegation of nonpayment of rent or other unpaid financial obligations in violation of the lease, the Owner must include the following in the written notice:-~~

~~(1) The total amount due.~~

~~(2) A specific accounting of the amount of the total due that is comprised of unpaid rents, late fees, or and other charges under the lease; and~~

~~(3) The name and address of the person authorized to receive rent and fees on behalf of the owner.~~

~~(c) A notice provided under this section must:~~

~~(1) Provide a description of how to access legal and financial assistance through information posted on the city's website.~~

~~(2) state that the owner may bring an eviction action following expiration of the seven-day notice period if the tenant fails to pay the total amount due or fails to vacate.~~

(1) State that the landlord may file an eviction case if the tenant fails to pay the total amount due or move out within 30 days from the date of the notice, and such date must be included in the notice.

- (2) Include the following statement: "If you need legal or financial help you may contact the resources listed in this pre-eviction notice."
- (3) Provide a description of how to access legal and financial assistance through information posted on the city's website.

~~(d) The owner or an agent of the owner must deliver the notice personally or by first class mail to the address of the leased premises. If the tenant has agreed in writing, notice may be delivered by email to the residential tenant at the residential tenant's email address on file with Owner.~~

~~(e)(b) If the tenant fails to correct the rent delinquency within seven 30 days of delivery or mailing the date of the notice, or fails to vacate, the Owner landlord may bring an eviction action under Minn. Stat. § 504B.321. subdivision 1 based on nonpayment of rent.~~

Section 2. This ordinance shall take effect November 1, 2024.

First Reading	August 5, 2024
Second Reading	August 19, 2024
Date of Publication	August 29, 2024
Date Ordinance takes effect	November 1, 2024

Reviewed for administration:

Adopted by city council August 19, 2024:

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Approved as to form and execution:

Melissa Kennedy, city clerk

Soren Mattick, city attorney

Executive summary

Title: Quarterly development update – 3rd quarter 2024

Recommended action: None. The attached report summarizes the status of major development projects occurring in St. Louis Park.

Policy consideration: Not applicable. Contact staff with any questions.

Summary: The attached report is meant to keep the EDA/city council informed on a quarterly basis as to the metrics and tentative schedule of major development projects to be constructed in the city. For clarity, “proposed developments” are those that are working through the planning entitlement process such as platting, PUDs, or variances and have not yet been approved. “Approved developments” are those whose planning applications have been approved by the city council and have not yet commenced construction (but whose financial assistance agreements may or may not yet have been approved). “Completed developments” are those that have received their final certificates of occupancy.

More detailed information can be found on the interactive [development dashboard](#) on the city’s website. The dashboard provides project metrics for all major developments or additions that have been approved, under construction, or completed within the city since 2010. The dashboard includes website links, market rate and affordable unit counts by bedroom size, parking information for overall stalls, bike facilities, electric vehicle charging stations and more.

Additionally, recent developments receiving financial assistance from the city are required to track Diversity, Equity and Inclusion (DEI) goals related to business enterprises and workforce hiring goals. The current goal status for each development is also included in the update.

Financial or budget considerations: Not applicable

Strategic priority consideration: St. Louis Park is committed to providing a broad range of housing and neighborhood oriented development.

Supporting documents: Major developments in St. Louis Park – 3rd Quarter 2024
Diversity, equity and inclusion hiring goals through July 1, 2024
Big-D DEI Plan

Prepared by: Jennifer Monson, redevelopment administrator

Reviewed by: Greg Hunt, economic development manager
Karen Barton, community development director, EDA executive director

Approved by: Kim Keller, city manager



Major Developments in St. Louis Park 3rd Quarter 2024



Multifamily housing development summary	Total	Market rate	Affordable
Proposed units	8	0	8
Approved units	607	525	82
Units under construction	60	0	60
Recently completed units (last two years)	1,585	1,113	472
All units	3,415	2,709	706
Total Development Costs (TDC)*	\$1.11 billion		

*TDC includes all developments in the above categories to the extent known


For additional information please see [Development Projects](#) on the city's web site.


Proposed developments		
<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p>Minnetonka Blvd redevelopment 5707 – 5639 Minnetonka Blvd.</p> <p>GMHC (Greater Metropolitan Housing Corporation) & Homes Within Reach Affordable Housing Land Trust</p>	<p>Proposed is the removal of four modest single-family houses and construction of four twin homes (eight-units), providing eight affordable home-ownership opportunities.</p> <p style="text-align: center;">Estimated total development cost \$3.7 million</p>	<p>Received pandemic relief grant funding from Hennepin County.</p> <p>Concept plans presented to council in June 2024.</p> <p>Construction commencement Q2, 2025 upon GMHC securing LIHTC financing.</p>


Approved developments		
<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p><u>Park Place East</u> 5775 Wayzata Blvd.</p> <p>GW Properties</p>	 <p>Two retail buildings have been approved in the southeast corner of the Park Place East office building parking lot. The buildings will contain four fast casual restaurants. Estimated total development cost: \$TBD</p>	<p>Planning entitlements approved Dec 2023 and June 2024.</p> <p>Construction commencement August 2024.</p>
<p><u>2625 Louisiana Avenue</u> 2625 Louisiana Ave.</p> <p>Web Development LLC</p>	 <p>Largely vacant parcel adjacent to North Cedar Lake Regional Trail to be redeveloped with a 57-unit, four-story, mixed-use market-rate building with approximately 4,000 square feet of ground floor commercial space along with underground and surface parking. Project includes a public path connecting Louisiana Avenue to the Regional Trail. Estimated total development cost: \$TBD</p>	<p>Planning entitlements approved 2022 and reapproved 2024.</p> <p>Construction commencement TBD.</p>

Approved developments		
<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p><u>Achromatic 6013</u></p> <p>6013 and 6019 Cedar Lake Rd.</p> <p>Joshua Aaron</p>	 <p>Proposed is the redevelopment of two single-family homes and the construction of a 36 unit, three-story building with one level of below grade parking.</p> <p style="text-align: center;">Estimated total construction costs: \$TBD</p>	<p>Planning entitlements approved March 2024.</p> <p>Construction commencement TBD.</p>
<p><u>Arlington Row East & West</u></p> <p>7705 Wayzata Blvd. & 7905 Wayzata Blvd.</p> <p>Melrose Company</p>	 <p>Two development sites:</p> <ul style="list-style-type: none"> • 7905 Wayzata includes two three-story apartment buildings with 34 units total and off-street parking covered by a solar power carport. • 7705 Wayzata includes a three-story apartment building with 27 units and surface parking. <p style="text-align: center;">Estimated construction cost: \$TBD</p>	<p>Planning applications approved.</p> <p>Tentative construction commencement TBD.</p>



Approved developments

<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p><u>Beltline Blvd. Station Site</u> SE quadrant of CSAH 25 & Beltline Blvd. Sherman Associates</p>	 <p>Major mixed-use, mixed income, transit-oriented, multi-phase development adjacent to SWLRT Beltline Blvd. Station.</p> <p>Building 1 includes:</p> <ul style="list-style-type: none"> • Seven-story mixed-use building with six levels of market rate housing (152 units) and 20,000 square feet of neighborhood commercial space • A 592-stall parking ramp, which would include 268 park & ride stalls, 326 residential stalls and approximately 1,850 square feet of commercial space. <p style="text-align: center;">Estimated development cost: \$55.8 million Estimated development cost of public ramp: \$11.9 million</p> <p>Building 2 includes:</p> <ul style="list-style-type: none"> • Four-story all affordable apartment building with 82 units, 77 units will be affordable to households at 60% AMI and five units will be affordable to households at 30% AMI. 22 units will have three bedrooms. <p style="text-align: center;">Estimated development cost: \$25.2 million</p> <p>Building 3 includes:</p> <ul style="list-style-type: none"> • Five-story market rate apartment building with 146 units. <p style="text-align: center;">Estimated development cost: \$49.2 million</p> <p>Altogether, the multi-phase redevelopment will have 380 apartment units of which 82 (21%) would be affordable.</p>	<p>Awarded \$13.7 million in LIHTC bonds January 2022 for affordable component.</p> <p>Planning applications approved April 18, 2022.</p> <p>Financial assistance agreements approved June 20, 2022 and July 24, 2023.</p> <p>Anticipated construction:</p> <ul style="list-style-type: none"> • Grading Q3, 2024 • Building 2 Q4, 2024/Q2 2025 • Building 3 Q2, 2025 • Building 1 Q2, 2025 • Ramp Q4, 2024 <p>Construction completion all phases Q2, 2026.</p>



Approved developments		
<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
	Estimated total development cost: \$142 million	
<p><u>Parkway Residences</u> W 31st St. between Inglewood Ave. & Glenhurst Ave.</p> <p>Sela Group & Affiliates</p>	<div style="text-align: center;">  </div> <p>Multi-phase redevelopment includes four, multi-family buildings with 211 units. The affordable housing includes 24 rehabilitated units at 50% AMI, and six new units at 60% AMI.</p> <p>Phase III: Eleven-story, 73-unit apartment building. Estimated development cost: \$36.2 million</p> <p>Estimated total development cost (all phases): \$91.4 million</p>	<p>EDA approved an extension to the development contract Feb 2024.</p> <p>Phase III commencement TBD.</p>

Under construction		
<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p><u>Union Park Flats</u> 3700 Alabama Ave. & 6027 37th St. W.</p> <p>PPL (Project for Pride in Living)</p>	 <p>Redevelopment of the north portion of the Union Congregational Church property with a three story, 60-unit affordable apartment building on the north half of the property. All unit rents would be affordable to households ranging from 30%-60% AMI. Union Congregational Church plans to remain on the south portion of the property.</p> <p>Estimated total development cost: \$28.6 million</p>	<p>Planning applications approved July 6, 2020.</p> <p>Received funding from MHFA in June 2022 and fall 2022.</p> <p>SLP AHTF approved May 2023.</p> <p>Construction commencement November 2023, to be completed by July 31, 2025.</p>

Recently completed developments



<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p><u>10 West End</u> (Phase IV of Central Park West) 1601 Utica Ave. S.</p> <p>Excelsior Group and Ryan Co.</p>	 <p>Award winning eleven story, 343,000 square foot Class A, LEED certified, office building with 3,500 square feet of ground floor commercial space, 5,000 square feet of shared outdoor amenity space and 1,214-stall parking structure.</p> <p>Estimated construction cost: \$55.8 million</p>	<p>Completed January 2021.</p>
<p><u>The Elmwood</u> 5605 W. 36th St.</p> <p>Main Street Companies</p>	 <p>Five story, 70-unit, mixed-use, mixed income, age-restricted development (53 market rate and 17 units affordable to households at 60% AMI), 4,400 square feet of ground floor office/commercial space.</p> <p>Estimated total development cost: \$24.6 million</p>	<p>Completed August 2021.</p>

Recently completed developments

<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p><u>Louisiana Crossing</u> 3745 Louisiana Ave.</p> <p>Loffler Companies</p>	 <p>Loffler Companies purchased and renovated the 132,485 square foot former Sam’s Club building. The Midwest’s largest office-technology and IT-services company consolidated its headquarters and warehouse operations at this new location resulting in over 500 jobs. Loffler leased out approximately 30,000 square feet of the building and may eventually sell the south end of the 13-acre property for multifamily housing.</p>	<p>Warehouse operations moved in Q4 2021.</p> <p>Office renovation completed in Q4 2022.</p>
<p><u>Parkway Residences</u> W 31st St. between Inglewood Ave. & Glenhurst Ave.</p> <p>Sela Group & Affiliates</p>	 <p>Multi-phase redevelopment includes four, multi-family buildings with 211 units. The affordable housing includes 24 rehabilitated units at 50% AMI, and six new units at 60% AMI.</p> <p>Phase I:</p> <ul style="list-style-type: none"> • Parkway Place: Four-story, 95-unit apartment building. • Parkway Flats: Six-unit apartment building. • Rehab of 24 NOAH apartment units. <p style="padding-left: 40px;">Estimated development cost: \$40.6 million</p>	<p>Parkway Place & rehab completed April 30, 2022.</p> <p>Parkway Flats completed October 2022.</p> <p>Parkway Commons completed March 2023.</p>

Recently completed developments		
<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
	<p>Phase II: Parkway Commons: Four-story, 37-unit apartment building. Estimated development cost: \$14.6 million</p>	
<p><u>The Quentin</u> 4900 Cedar Lake Rd. Crowe Companies LLC</p>	<div style="text-align: center;">  </div> <p>Project included the removal of three substandard buildings and construction of a five story, 79-unit sustainable apartment building that includes two levels of structured parking. The housing includes eight units affordable to households earning up to 50% AMI.</p> <p style="text-align: center;">Estimated total development cost: \$21.3 million.</p>	<p>Completed August 2021.</p>



Recently completed developments

<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p><u>Volo at Texa-Tonka</u> NE corner Texas Ave. & Minnetonka Blvd.</p> <p>Paster Development</p>	 <p>Mixed income redevelopment includes 101 apartment units in a three- to four-story building, and 11 walk-up style townhome units located in two two-story buildings on the northern end of the site. Twenty percent (23) of the units would be affordable to households earning up to 50% AMI.</p> <p>Estimated total development cost: \$26.6 million</p>	<p>Completed 11 townhome units Dec. 2022.</p> <p>Completed 101 multifamily units May 2023.</p>
<p><u>Caraway</u> (formerly Luxe Residential) 5235 Wayzata Blvd. (Phase VI of Central Park West)</p> <p>Greystar Real Estate Partners</p>	 <p>Redevelopment of former Olive Garden property in The West End area.</p> <p>Luxe Residential is a six-story, 207-unit, apartment building (including eight units affordable to households earning up to 60% AMI) along with two levels of underground parking. The development also includes a new pocket park along 16th Street and pedestrian improvements connecting the apartment building to the rest of The West End area.</p> <p>Estimated construction cost: \$51.8 million</p>	<p>Completed October 2023.</p>

Recently completed developments

<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p><u>Bremer Bank</u> 7924 Hwy. 7</p> <p>Frauenshuh</p>	 <p>The retail building containing Knollwood Liquor and Papa Murphy’s Pizza was removed and replaced with a two-story, 5,850 square foot office building and is occupied by Bremer Bank.</p>	<p>Completed October 2023.</p>
<p><u>Corsa</u> (formerly Beltline Residences) 3440 Beltline Blvd.</p> <p>Opus Group</p>	 <p>Five-story, 250-unit mixed-use, mixed income development with two retail spaces totaling 7,445 square feet and six live/work units. 10% of the units (25) will be affordable to households at 50% AMI.</p> <p>Estimated total development cost: \$78.1 million</p>	<p>Completed October 2023.</p>

Recently completed developments

<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p><u>Rise on 7</u> 8115 Hwy. 7</p> <p>CommonBond</p>	 <p>Redevelopment of former Prince of Peace church property across from Shops at Knollwood. Includes a four-story, 120-unit, all affordable apartment building with income restrictions ranging between 30%-60% AMI along with a 6,600 square foot “affordable” early childhood center.</p> <p>Estimated total development cost: \$40.7 million</p>	<p>Completed November 2023.</p>
<p><u>Risor</u> 3510 Beltline Blvd.</p> <p>Roers Company</p>	 <p>Six-story, 170-unit apartment building with 4,100 square feet of ground floor commercial space and 14 ground floor live-work units. The development is an age restricted (55+) community with 10% (18) of the units affordable to households earning up to 50% AMI.</p> <p>Estimated construction cost: \$56.5 million</p>	<p>Completed November 2023.</p>

Recently completed developments		
<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p style="color: #00728f; text-decoration: underline;">Arbor Court</p> <p>3801 Wooddale Ave. S.</p> <p>Real Estate Equities LLC</p>	 <p>Redevelopment of former Aldersgate Church property adjacent to Burlington Coat/Micro Center and Highway 100. All affordable housing development includes 114-units, with 205 parking stalls, of which 117 stalls would be underground.</p> <ul style="list-style-type: none"> • Five units affordable to households up to 30% AMI • Five units affordable to households up to 50% AMI • 104 units affordable to households up to 60% AMI <p style="text-align: center;">Estimated total development cost \$30.1 million</p>	<p>Completed March 2024.</p>

Recently completed developments		
<i>Project, location & developer</i>	<i>Project Description</i>	<i>Tentative Schedule</i>
<p style="text-align: center;"><u>Mera</u> (formerly 9920 Wayzata) 9808 & 9920 Wayzata Blvd.</p> <p>Bigos Management</p>	 <p style="text-align: center;">Redevelopment of former <i>Santorini's</i> restaurant property at northwest quadrant of I-394 & US 169.</p> <p style="text-align: center;">Six-story, 233-unit, mixed income apartment building with 20% (47) of the units affordable to households at 50% AMI.</p> <p style="text-align: center;">Estimated total development cost: \$68.6 million</p>	<p>Completed August 2024.</p>
<p style="text-align: center;"><u>Zelia on Seven</u> (formerly Via Sol) SE quadrant Hwy. 7 & Wooddale Ave. 5855 Hwy. 7</p> <p>Originally developed by PLACE now owned by Bigos Management</p>	 <p style="text-align: center;">Mixed-income, transit-oriented development including a five-story, 217-unit apartment bldg (130 market rate units, 22 units affordable to households at 50% AMI, and 65 units affordable to households at 60% AMI), and one-acre urban forest.</p> <p style="text-align: center;">Estimated total development cost: \$88.4 million</p>	<p>Commenced January 2020.</p> <p>Bigos Management received a PUD amendment March 25, 2024.</p> <p>Received final Certificate of Occupancy May 23, 2024.</p> <p>Building permits for amenity space and parking lot anticipated August 2024.</p>

Diversity, Equity and Inclusion Hiring Goals Through July 1, 2024

DEI goals for projects under construction

QUARTERLY COMPLINANCE SUMMARY	Union Park Flats		The Mera (9920 Wayzata) Bigos LLC	
	ACTUAL	GOALS	ACTUAL	GOALS
Total number of business enterprises contracted in development	47		50	
Percentage of women-owned business enterprises in development	21%	6%	10%	6%
Percentage of BIPOC/AAPI owned business enterprises in development	4%	13%	2%	13%
Percentage of total development dollars paid to women-owned business enterprises in development	21.08%	6%	7.13%	6%
Percentage of total development dollars paid to BIPOC/AAPI owned business enterprises in development	2.56%	13%	0.13%	13%
Total number of construction workers contracted in development	417		1567	
Percentage of women workforce in development	2%	20%	2%	6%
Percentage of BIPOC/AAPI workforce* in development	15%	32%	13%	32%
Percentage of total construction hours for women workforce in development	2.53%	20%	0.96%	6%
Percentage of total construction hours for BIPOC/AAPI workforce* in development	16.86%	32%	13.31%	32%

*The BIPOC/AAPI workforce demographic data is self-reported, and likely does not fully capture Hispanic/Latinx individuals.

**The women workforce goals are 20% for Union Park Flats, which was approved after the adoption of the DEI Policy, and 6% for The Mera, Rise on 7 and Arbor Court. 6% was negotiated under the contracts for private development related to each project prior to the city’s adoption of the DEI Policy.

Final DEI reporting goals for recently completed projects

QUARTERLY COMPLIANCE SUMMARY	Rise on 7** CommonBond		Arbor Court** Real Estate Equities	
	ACTUAL	GOALS	ACTUAL	GOALS
Total number of business enterprises contracted in development	56		59	
Percentage of women-owned business enterprises in development	4%	6%	5%	6%
Percentage of BIPOC/AAPI owned business enterprises in development	2%	13%	2%	13%
Percentage of total development dollars paid to women-owned business enterprises in development	4.97%	6%	0.51%	6%
Percentage of total development dollars paid to BIPOC/AAPI owned business enterprises in development	0.00%	13%	0.62%	13%
Total number of construction workers contracted in development	645		499	
Percentage of women workforce in development	3%	6%	2%	6%
Percentage of BIPOC/AAPI workforce* in development	40%	32%	23%	32%
Percentage of total construction hours for women workforce in development	2.54%	6%	2.66%	6%
Percentage of total construction hours for BIPOC/AAPI workforce* in development	34.25%	32%	30.65%	32%

*The BIPOC/AAPI workforce demographic data is self-reported, and likely does not fully capture Hispanic/Latinx individuals.

**These are the final DEI numbers for Rise on 7 and Arbor Court.

Under the EDA contracts for private development with Commonbond Communities’ (for its *Rise on 7* development), and Real Estate Equities (for its *Arbor Court* development) was a requirement that the developers were to submit quarterly updates on their Diversity Equity and Inclusion hiring and employment goals throughout construction. Both buildings are now complete and the final hiring for these projects is provided above.

Rise on 7 was constructed by Frana Companies, which used multiple sources when advertising for bids related to the project. Frana utilized their own FTP site that is 100% open to the general public, and they connected to extensive lists of WBE, MBE, SUBP, DBE that they solicited via Building Connected. They also advertised jobs at trade shows, union advertisements, AWC Network, Spokesmen Recorder, Asian Press, and Finance & Commerce.

As per June 5, 2024, Frana had 56 subcontractors on-site during the duration of this project. Two of the subcontractors were women owned businesses and one was a BIPOC/AAPI owned business. The goal for the women-owned businesses were 6%, but unfortunately Frana fell short of these goals by 2%. Per Frana, they always make a concentrated effort to hire both BIPOC and women owned businesses whenever possible and within scope of the project.

During this project there were a total of 645 construction workers on-site. Of these 645 workers, 19 were women (2.9457%) and 256 were BIPOC/AAPI (39.689%). Frana stated that they continually try to hire, promote and subcontract with other companies who try to hire local minorities and women employees. Frana stated that they will continue these practices and continue to improve on all aspects of their equal opportunity hiring practices.

Arbor Court was constructed by Big-D Construction. Big D Construction put together a DEI statement (attached) prior to soliciting bids that outlines the DEI policies followed on their projects. Ultimately, bids were solicited from 328 subcontractors, including 29 WBE and 16 BIPOC/AAPI business enterprises.

13 women-owned business enterprises submitted bids and three businesses were hired (23% of the bids received). The primary reason for disqualification was non-competitive pricing and/or lack of experience with the construction type.

Five BIPOC/AAPI business enterprises submitted bids and Big-D Construction contracted with one business. The primary reason for disqualification was non-competitive pricing and/or lack of experience with the construction type.

Big-D was fairly close to meeting workforce goals, though it mentioned it had less control over meeting those goals since it is unable to dictate the hiring practices of the approximately 60 different companies involved in the project.

DIVERSITY, EQUITY AND INCLUSION POLICY AT BIG-D CONSTRUCTION

INTRODUCTION

At Big-D Construction, we understand we have a significant role to improve representation at our company and the communities we work within.

The culture we build is a cornerstone for success of the organization and this extends into all our partnerships with subcontractors, vendors, and labor resources within the community. Our mission is to be the most sought-after construction company in the business; for the client, the subcontractors, vendors, labor resources and communities we work within.

This approach is rooted in the founders “Big Idea” focused on Respect, People, and Truth:

Respect: We are creating an environment that respects and acknowledges the unique backgrounds that people bring to our teams. At Big-D, our employees are valued for their abilities and achievements. Everyone’s role is important to Big-D’s success.

People: We are assembling the best people in the business to provide diverse solutions in employment and contracting of services within the community. Our projects, our company, and all trades that we hire share in the diversity goals extending equal opportunities to all qualified people and entities. We understand that all benefit from having a diverse workforce, leading to a better effort to collaborate and share strengths and bridge weaknesses we discover in the construction process.

Truth: We are committed to being equitable in our recruiting, hiring, training, promotions, benefits, compensation, etc. and providing an equal employment opportunity to all.



EQUAL EMPLOYMENT AND NONDISCRIMINATION

The continued success of our company is dependent upon employing the most qualified people and establishing a work environment that is free of discrimination. Big-D and its Companies prohibit unlawful discrimination based on race, color, religion, sex, sexual orientation, pregnancy, marital status, age, national origin, genetic information, disability, military status, veteran status, or any other category protected by federal, state, or local law.

This policy also prohibits discrimination based on a perception that anyone has a protected characteristic or is associated with a person who is or who is perceived as having any protected characteristic.

Our policy extends to all phases of employment, including hiring, placement, promotion, transfer, compensation, benefits, training, and use of facilities. The Company is committed to complying with all applicable laws related to equal employment opportunities and ensuring that there is no unlawful discrimination by any employee of the Company, including officers, directors, supervisors, and managers.

The Company is committed to a work environment in which everyone is treated with respect, trust, honesty, fairness, and dignity. We are committed to providing a work environment that is free from all forms of unlawful harassment and will not tolerate harassment based on race, color, religion, citizenship, age, national origin, disability, genetic information, sex, pregnancy, sexual orientation, gender identity, veteran or military status, or any other basis protected by federal, state, or local law.

DIVERSITY, EQUITY AND INCLUSION POLICY AT BIG-D CONSTRUCTION

AFFIRMATIVE ACTION PROGRAM

Big-D’s EEO officer is responsible for directing and implementing our Affirmative Action program and ensuring that it conforms to the principles of Equal Employment Opportunity. However, we expect all our employees to support this policy as well.

Big-D and its companies strives to hire, recruit, train, and promote employees in job classifications without regard to race, color, gender, sexual orientation, religion, national origin, disability, or veteran status. Personnel decisions relating to the following issues will be administered without discrimination: compensation, benefits, transfer, layoffs or return from layoff, training, company- sponsored education, tuition assistance, social and recreational programs.

For promotion opportunities, only valid job requirements will be imposed so that promotion decisions are made according to the principles of equal employment opportunity.

AFFIRMATIVE ACTION STATEMENT

It is the policy of Big-D and its companies to provide employment, training, compensation levels, transfer or promotion opportunities, and all other aspects of employment without regard to sex/gender, sexual orientation, marital status, race/color, religion/creed, national origin, age, disability, genetic information, current or future military status, or veteran status.

When hiring or promotion activity occurs, and in these job categories where we have identified underutilization, we will take affirmative action to seek out qualified applicants without regard to sex/gender, sexual orientation, race/color, religion/ creed, national origin, age, disability, genetic information, current or future military status, or veteran status.

Big-D’s EEO Officer is responsible for communicating and implementing the policy. All questions regarding Big-D’s Affirmative Action Plan or related programs should be directed to that individual.

COMMUNITY ENGAGEMENT

We believe in promoting values that enrich the lives of our customers, our consultants, our employees, and our community. We’re proud of the community we work and live in. We actively support the construction management and architecture programs at our local universities, and we regularly sponsor pro-bono projects by donating our management services and completing the jobs for cost and materials.



Annual Day of Service with Hearts & Hammers

CONTACT INFORMATION:

Big-D Constructions Equal Employment Opportunity Officer:
Shaun Orr
sorr@big-d.com
801-415-6023

PROJECT DIVERSITY

SAMPLE OF BIG-D RELATIONSHIPS WITH MBE/WBE CERTIFIED SUBS

- Jackson & Associates (SBE/WBE)
- Value Plus Flooring (WBE)
- Above The Rest (WBE)
- Waterproofing By Experts (WBE)
- The Caulkers (WBE)
- Lloyds Construction Services (WBE/SBE)
- Minneapolis Glass Company (WBE)
- SCO Roofing (WBE)
- Preferred Properties (WBE)
- Onsite Companies (WBE)
- Safety Signs (WBE/DBE)
- Pete's Sewer and Water (MBE)
- Spec 7 Group (WBE/DBE)
- Kustom Blinds and Draperies (WBE/DBE)

PROPOSED PROJECT TEAM

Precon Director: Tim Callahan
Project Executive: Cory Schubert
Director of Field Operations: Cass Licence

Subcontractor selection will not begin until the project design is further developed. Big-D prequalifies all subcontractors to ensure proper safety performance can be expected.

Our proposed list of subcontractors invited to qualify an dbid on the project are outlined on page 4.

PROPOSED PROJECT BID LIST

Trade	Contractor	Contact	Email	Phone	Certification
Carpentry	Benson-Claugherty	Bill Clougherty			MBE
Caulking	Diedzic Caulking	Chris Diedzic	diedziccaulking@msn.com	763-712-0333	WBE
Caulking	The Caulkers	Diane Linder	brynmw@thecaulkers.com	763-574-8030	WBE
Cleaning/Labor	Prime Construction	Verlene Dixon	mk@primeconstruction.com	952-236-7267	WBE
Concrete	C. Olson Concrete	Maribeth Olson	maribeth@olsonconcrete.com		WBE/DBE
Concrete and Masonry	Minnesota Concrete Specialties, Inc.	Sue Warner	swarner@minconcrete.com	612-221-3608	WBE
Concrete and Masonry	A to Z Masonry	Zhwan Robinson	zivan@atozconstructionmaonsny.com	952-484-9920	WBE
Concrete and Masonry	Native Concrete and Masonry, Inc.	Charles Monette	cmonette2004@msn.com	612-597-0421	MBE
Concrete Reinforcing	S & R Reinforcing, Inc.	Christine Strohmayer	estrohmayer@centurylink.net	651-468-1355	WBE
Concrete Reinforcing	Top Iron Reinforcing	Theresa Porter	topironreinforcing@gmail.com	651-762-5724	WBE/DBE
Concrete Reinforcing	Woody's Rebar	Heidi Gunderson	woodyrebar@hotmail.com	651-407-7212	WBE/DBE
Concrete Reinforcing/Steel Erection	Bald Eagle Erectors, Inc.	Leanne Stevens	mike.bice@baldagleerectors.com	763-245-3074	WBE
Concrete Reinforcing/Steel Erection	J&L Steel Erectors	Louanne Loewen	loanne@hsteel.us	612-360-1462	WBE/DBE
Concrete Reinforcing/Steel Erection	E & J Steel Erectors	Elizabeth Miskavage	info@erebar.com	763-755-6942	WBE
Demo/Roll offs	Lloyds Construction Services	Allie Lloyd	aalloyd@lloyds-construction.com	952-746-5832	WBE/SBE
Drywall	New Generation	Heather McCready	heather@newgenerationdrywall.com	651-430-0938	WBE
Drywall and Painting	Zintl, Inc.	Ann Zintl	www.zintlinc.com	651-439-7973	WBE
Electrical	Olympia Tech	Sevan Kosmidis	lessie@olympiotech.net	763-242-6745	WBE
Excavation/Erosion Control	Quad E Companies, Inc.	Liz Ennenga	info@quadecompanies.com	612-462-0629	WBE/DBE
Fencing	Premier Fence, Inc.	Diane Caruso	diane@premierfence.com; bert@premierfence.com	651-698-4007	WBE/MBE
Flooring	Absolute	Jennifer Peterson	jennifer@absolute.com	763-746-8900	WBE/MBE
Flooring	Lakeside Floor Coverings	Kela Isaacson	kela@lakesidefloorcovering.com	763-503-0100	WBE/MBE
Glass and Glazing	Empirehouse	Kristine Hutera	kristi@empirehouse.com	763-535-1150	WBE
Glass and Glazing	Artic Glass	Deanna Morris			WBE
Glass/Glazing	Minneapolis Glass Company	Jennifer Lang	jennifer@minneapolisglass.com; matt@minneapolisglass.com	763-577-9315	WBE
Green Roof	AD Greenroof LLC	Angie Durham	angie@adgreenroof.com	612-327-2953	WBE
Gyprocte and Flooring	ATR	Elissa Merritt	elissa@atrff.com	612-282-6135	WBE
HVAC	Go Fetsch Mechanical, LLC	Nikki Fetsch	nikki@gofetsch.com	763-432-2291	WBE/MBE/DBE
Insulation	Honico Insulation, Inc.	Donna Gulden	dugulden@honicoinsulation.com	612-865-9787	WBE
Insulation	Voeller? (Minority Owned Insulation and Drywall, Inc.)	Brent Meter	sdaniels@voellerinsulation.com	651-245-5300	MBE
Landscaping	Aloha Landscaping	Roger Grothe	rosegrothe@alohalandscaping.com	651-681-9357	MBE
Low Voltage/Fire Alarm	AFS Systems, Inc.	Kathryn Quigley	kathrynquigley@afssystemsinc.com	763-425-8396	WBE/DBE
Metal Fab	JML Fabrication	Margo Lackore	margo@jmlfabrication.com	612-444-3025	WBE/WBE
Misc Metals	Am-Tec Designs, Inc.	Connie Sutton	csutton@am-tec.net	651-433-2339	WBE/DBE
Misc Metals	Distinctive Iron	Cindy Hemmer	cindy@di-iron.com	763-441-8000	WBE/DBE
Misc Metals	Tek Steel	Edgar Ochoa	edgar@tekstl.net	763-784-2203	MBE
Painting	Allied Painting and Renovating	Ralph Ruiz	ru2813@msn.com	808-222-9170	MBE
Painting	Painting by Nakasone	John Nakasone	accounting@paintingbynakasone.com	651-646-6999	MBE
Roll Offs/Hauling	T. Scherber	Missy Scherber	missy@tscherber.com	952-300-5876	WBE/MBE
Roofing	Top-All Roofing	Tori Hagen	tori@topalroofing.com	651-291-7663	WBE/DBE
Roofing	SGO Roofing	Judith Olson	sgorofline@snoorofline.net	952-469-8560	WBE
Roofing/Siding	Camacho Contractors, Inc./Industrial Roofing and Sheet Metal	Arri Camacho	camacho@camachcontractors.com	612-331-7622	MBE
Siding	Innovative Building Concepts, LLC	Jerry Sweeney	jerriesweeney@ibcmn.com	952-885-0262	WBE
Siding	Preferred Properties	Judith Hurley	judy@ppconstruction.com	651-379-5265	WBE
Site Concrete retaining walls	Blackstone Contractors	Barbara Karvonen	jennifer@blackstonecontractorsllc.com	763-291-7728	WBE
Steel Erection	KMH Steel Erectors	Christine Neddermeyer	office@kmhsteel.com	763-479-2022	WBE
Temp Toilets	Onsite Companies	Molly Leonard	molly@onsiteco.com	651-429-3781	WBE
Traffic Control	Safety Signs	Sue Blanchard	sueblanchard@safetysigns-rm.com	952-469-6700	WBE/DBE
Trucking	MJ Trucking	Mary Malecha	mary@mltruckinco.com	952-595-6555	WBE
Utilities	Pete's Sewer and Water	Lee Meyer	lmever@petesw.com	763-515-7428	MBE
Waterproofing/Roofign	Spec 7 Group	Kathleen Wickstrom	kwickstrom@spec7group.com	612-366-4752	WBE/DBE
Window Treatments	Kustom Blinds and Draperis, Inc.	Karen Schneider	karen@kustomblinds.com	763-670-5325	WBE/DBE
Window/Door Supplier	Midwest Window Systems	David Miller	dmw@midwestwindow.com	612-749-3433	MBE
Wood Floors	Schaefer Hardwood Floors, Inc.	Amy Lee	shardwoodfloors@comcast.net	612-825-5250	WBE



BIG-D SCOPE BREAKDOWN STRATEGY

A challenge often exists when we attempt to utilize subcontractors and vendors that are considered M/WBE entities, the scope of work is often too large. To consider contractors within these defined categories we have learned that breaking our work scopes and utilizing sometimes 2-3 different entities to complete a large division of work is the best approach, some examples of how we accomplish this are as follows:

- Separating sidewalks and site concrete from larger/ complex building concrete packages.
- Trucking and hauling contracted separately from large onsite earthwork activities.
- Pass down WBE/MBE and workforce goals to our large subcontractors (over \$1MM subcontracts).
- Examples of potential partnering large subcontractors with smaller WBE/MBE sub-subcontractors could include:
 - Concrete subcontract contracting reinforcing steel work (numerous rebar/PT subcontractors are within the MBE/WBE database)
 - Electrical subcontractor contracting fire alarm or other portions of low voltage work to MBE/WBE subcontractor(s)
 - HVAC subcontractor may subcontract:
 - Insulation
 - Controls
 - Large subcontractors may also have options for WBE/MBE suppliers to furnish material on the project

OTHER DEI COMMITMENTS:

- Our preconstruction team offers bid assistance for WBE/MBE subcontractors. We will host a pre-bid open house at Big-D office and/or via web conference where we will provide project overview of scope, schedule and project expectations and make our Precon team members available to answer questions and guide the bidding community about this and other future opportunities for MBE/WBE subcontractors.
- While we sit with the owner representatives and the design professionals establishing the goals for the project and structuring the budget the entire team will focus on DEI opportunities that could benefit or be pursued on the project. Participating on this phase of a project is the most effective way for a General Contractor to assist in accomplishing goals as outlined in lieu of the traditional process of Design/Bid/Build.
- This process engaged with The Real Estate Equities Development Team and KAAS Wilson Architects can effectively accomplish significant goals for the community

WAGE THEFT PREVENTION STRATEGY

- As part of our individual project safety orientation we intend to add more detail around worker rights. We will specifically call out Dept. of Labor information available on the jobsite, inclusive of the phone number for the MN wage theft hotline at Dept of Labor and Industry.
- We provide DLI posters around the entire jobsite and the site offices.
- A continued awareness that starts during the qualification process with all subcontractors and vendors to learn their business and how their installations occur has been successful in avoiding subcontractors that do not legitimately follow the Department of Labor policies.
- As a large, multi-state firm that has grown for over Fifty-Five (55) years, we have a mature and robust process to ensure that we do not entertain contractors that do not qualify in every region we do business.

BIG-D THINK SAFETY PROGRAM

STATISTICS AND PROCEDURES

SAFETY

THE FOUNDATION WE BUILD ON



- T** Think Through the Hazard
- H** Hazard Recognition
- I** Identify the Risks
- N** Neutralize the Hazards
- K** Keep Safety First in All Tasks

THE CONSTRUCTION BUSINESS SHOULD NOT BE RISKY BUSINESS.

Big-D Construction takes the safety of our workers and our job sites seriously. Our company’s EMOD rate is 0.62—well below the national average of 1.0. Our incident rate is 0.58—also well below the construction industry rate of 5.0.

Why such good numbers? Each employee attends a mandatory Safety Orientation specific to your project prior to commencement of any work on the project. No ifs, ands, or buts. Moreover, all on-site employees attend a weekly site safety meeting.

Our subcontractors are trained on safe work methods and up-to-the-minute safety regulations for each project, too. The Big-D safety officer and on-site safety coordinator cover all bases when it comes to safety on the job site.

WE PREFER TO THINK FIRST.

We use our heads before we use our hands and machinery. With that mandate in mind, our job sites and corporate facilities feature signs that tout our TH!NK process:

- T-Think through the task**
- H-Hazard recognition**
- I-identify the risks**
- N-Neutralize the hazards**
- K-Keep safety first in all tasks**

TH!NK is more than a helpful motto and acronym. Our focus on safety includes:

- **SAFETY SHARES:** Before any project meeting begins, participants take turns communicating a safety concern that they have seen, heard about, or experienced.
- **SAFETY PLEDGE:** Each employee fills out a personal safety pledge confirming their commitment and outlining how they plan on safely performing their work.
- **STAND-DOWNS:** We halt without hesitation. All activity related to a task is stopped if recognized as being performed unsafely. This may be any activity performed by an individual, company, or project-wide.

- **ROOT CAUSE ANALYSIS:** Incident or near-miss reports are required so we can avoid future incidents. It’s called “learning from your mistakes.”
- **CORRECTIVE ACTION PLANS:** We will re-TH!NK the task and prepare a new plan of action.
- **SAFETY ALERT BULLETINS:** We publish what we have learned for the benefit of others.
- **YEARLY TRAINING REQUIREMENTS:** All management-level employees (field and office) are required to attend 30 hours of OSHA training.
- **DRUG TESTING:** Pre-employment drug testing is required with random testing conducted monthly, so that a minimum of 25% of the project workforce is tested annually.
- **PERSONAL PROTECTIVE EQUIPMENT:** Our required PPE includes a hard hat, safety glasses, steel-toed work boots, and high visibility vests. Additional PPE may be worn, as the task requires.
- **DISASTER PLAN:** A site-specific disaster plan or action is always created. Big-D maintains current emergency contact data for each employee and for our subcontractor’s employees.
- **PRE-PROJECT REVIEW:** Safety is step one. Our Field Safety Committee meets with each project team to review potential hazards and risks.
- **SUBCONTRACTOR SELECTION:** Only subcontractors who view safety as a core value are selected. Each must attend preconstruction meetings and site safety training. Trainings are provided in English and Spanish to support diversity on our jobsites.
- **WEEKLY SAFETY MEETINGS:** These meetings are held to discuss topics that pertain to the work currently being performed. Subcontractors are required to hold their own meetings and submit copies for verification of compliance.
- **HOUSEKEEPING:** All job sites are required to be kept clean and organized. It’s a matter of pride, as well as safety.
- **SITE INSPECTIONS:** These detailed inspections are conducted frequently by our Site Safety Representative or HSE Superintendent, the Superintendent, Foreman, and Project Managers. During site inspections, all visitors are expected to follow stringent safety guidelines.
- **INJURY PREVENTION PROGRAM:** We employ a written Injury and Illness Prevention Program and Hazardous Communication Program.
- **VIOLATIONS:** In the last 2 years, Big-D Midwest has received zero (0) Serious, Willful or Repeat OSHA violations. We have received one (1) minor OSHA violation for failure to have the proper quantity of fire extinguishers on a jobsite.



BIG-D GUIDE SUSTAINABILITY PROGRAM

GUIDE | LEARN, PRACTICE, & TEACH

SUSTAINABILITY

LEARN, PRACTICE & TEACH



- G Guide, Lead, & Educate
- I Understand the Impact
- D Improve the Environment
- D Divert Waste
- E Exercise Energy Conservation

MOTHER EARTH WOULD CALL US A VERY RESPONSIBLE TENANT.

Developed by the U.S. Green Building Council (USGBC) in 2000, the LEED (Leadership in Energy and Environmental Design) Green Building Rating System™ is a voluntary, consensus-based national standard for developing high-performance, sustainable buildings.

LEED is a self-assessing measurement tool, based on a point system, which focuses on a number of design and construction strategies aimed at reducing a building’s environmental footprint.

During construction, we manage and control costs so LEED points can be achieved in a cost-effective manner and yield an aesthetically pleasing, energy efficient project. Big-D’s approach to LEED produces environmentally friendly results for the site, community, and occupants.

PROJECTS UNDER CONSTRUCTION:

The Rowan Apartments Project in Eagan, MN - LEED Gold (goal)

- Tracking with a points surplus for a margin of error
- Client originally outlined the project as Silver
- Design and Construction Team leveraged the process to achieve Gold

BIG-D BUYS INTO IT 100%.

WE PRACTICE WHAT WE PREACH.

Big-D’s Mission Statement

To be the most sought after construction company in the business.

Big-D’s Green / Sustainability Statement

To learn, practice, and teach green / sustainable design and construction as a core responsibility.

Commitment

Big-D is committed to providing leadership and education for customers, employees, and vendors that will help them understand and implement green / sustainable building practices throughout the design, engineering, procurement, and construction.

Goal

Our goal is to incorporate best green / sustainable building practices and USGBC LEED® certification standards into 100% of our projects.

Result

Achieving this goal will add value to every project—positively impacting the environment, building operations, occupants, society, and future generations.

Guiding Principle

“We do not inherit the Earth from our ancestors, we borrow it from our children.”

- Native American Indian Proverb



SUSTAINABLE CONSTRUCTION MEMBERSHIPS, AFFILIATIONS AND AWARDS:

- Associated Builders and Contractors (ABC) Certified Green Contractor - One of first four National contractors to participate in and earn this exclusive designation 2009
- Salt Lake City Environmentally and Economically Sustainable (e2) Business Program Member
- Salt Lake City Clean Utah Program Member
- Utah's Green Business Awards Company Achievements, Builder - Utah Business Magazine 2010
- Top 10 Green Contractors - Mountain States Construction 2010
- Top 100 Green Contractors - ENR 2009 - 2018



**SUU CENTER FOR HEALTH & MOLECULAR SCIENCES
LEED GOLD**

LEED EXPERIENCE? BEEN THERE, DONE THAT.

By the way, Big-D Construction has completed several LEED certified buildings and is proud to have been a trail blazer on several LEED firsts:

- Swaner EcoCenter - 1st LEED Platinum for New Construction building in Utah
- Big-D Construction Corporate Office - 1st LEED Gold & 1st Historic Renovation to receive LEED certification in Utah
- University of Utah Health Sciences Education Building - 1st first LEED Certified project for the University of Utah, the Utah System of Higher Education and the DFCM of Utah (Division of Facilities Construction and Management)
- Westminster College Meldrum Science Center - 1st LEED Platinum Higher Education Campus Building in Utah
- Hill Air Force Base 3Bay Fire Station - 1st LEED Gold & 1st building to receive LEED certification at Hill Air Force Base
- Newpark Town Center - 1st LEED Silver & 1st building to receive LEED for Neighborhood Development certification in Utah
- Newpark Town Center Best Buy - 1st LEED Silver & only interior to receive LEED for Retail Commercial Interiors certification in Utah



**U OF U HEALTH SCIENCES EDUCATION BUILDING
LEED CERTIFIED**

SUSTAINABLE CONSTRUCTION PROJECTS

Prior to the implementation of LEED, Big-D completed the Ogden Nature Center and Utah Botanical Center. Although they're not LEED Certified, these projects were constructed within the guidelines of LEED. So, without trying to sound egotistical, we were ahead of our time. Additional sustainable projects include:

- F/A 22 Fueled Composite Aircraft Overhaul/Test Facility - constructed to LEED Silver certifiable criteria
- F-22 Heavy Maintenance Facility & Composite Backshop - constructed to LEED Silver certifiable criteria
- Unified State Laboratory - High Performance Green Building (State of Utah equivalent to LEED Silver)



**WESTMINSTER COLLEGE MELDRUM SCIENCE CENTER
LEED PLATINUM**

THE BIG-D WAY

GUIDE | LEARN, PRACTICE, & TEACH

Now, here's the proof. **77**. Big-D Construction has completed **54 LEED certified projects, another 23 that are LEED registered***. Big-D currently employs over **61 LEED Professionals** and continually promotes and encourages continued education in green building practices for all employees.

LEED PLATINUM - 6 CERTIFIED

- Anthony C. Beilenson Interagency Visitor Center at King Gillette Ranch
- Swaner EcoCenter
- Utah Sports Medicine & Orthopaedic Center
- Westminster College Meldrum Science Center
- Wetlands Discovery Point
- Univ. of Utah S.J. Quinney College of Law
- Utah State University Botanical Center Wetland Discovery Point

LEED GOLD - 27 24 CERTIFIED | 3 REGISTERED*

- AIA Utah Headquarters
- AGC Utah Headquarters
- Big-D Construction Corporate Office
- Center for Advanced Energy Studies
- Fort Carson Iron Horse Sports & Fitness Center
- Gallivan Center
- Grand Teton National Park Moose Maintenance Phase 1 & 2 Building Rehab
- Hill AFB 3-Bay Fire Station
- Lincoln Center
- Millcreek Community Senior, Library & Recreation Center
- Natural History Museum of Utah
- Ogden IRS Dossier Building
- ProLogis Park Crate & Barrel Dist. Center
- Rio Tinto Consolidated Warehouse
- Southern Utah University Center for Health & Molecular Sciences
- The Children's Center, Oquirrh School Renovation
- Tracy Aviary Phase 2B Entrance, Guest Services & Education Buildings
- Tracy Aviary Phase 2C Bird Holding Building
- Tracy Aviary Phase 2C Bird Program Building
- Utah Valley University New Academic Classroom Building
- Vernal Dinosaur National Monument Quarry Visitor Center Replacement & Exhibit Hall
- Xactware Corporate Office Building
- Cornerstone at Cottonwood Phase I
- Cornerstone at Cottonwood Phase II
- Intermountain Healthcare Park City Hospital Expansion*
- Salt Lake City International Airport Terminal Redevelopment*
- Salt Lake County Health Department*

LEED SILVER - 30 18 CERTIFIED | 12 REGISTERED*

- Cottonwood Newpark III Office Building
- Fort Bliss Fire & Military Police Station
- Fort Riley Training Support Center
- Hill AFB F/A 22 Fueled Composite Aircraft Overhaul/Test Facility
- Hill AFB F-22 Heavy Maintenance Facility & Composite Backshop
- Kennecott Mine Office Building
- Kirtland AFB Building 415 Addition
- Loevner House
- Newpark Town Center Development
- Palo Alto Art Center Renovation
- Sears Distribution Center
- Swire Coca-Cola Plant & Corporate Office Expansion
- Thanksgiving Park Phase 2
- Thanksgiving Park Phase 3
- Utah Valley University New Science Building
- Vernal City Municipal Center
- Weber State University Davis Campus Professional Classroom Building
- Utah Data Center
- Hill AFB F-22 Systems Support Facility
- Weber State University Lindquist Hall*
- Traverse Mountain II Office Building*
- Dugway Proving Ground Life Sciences Test Facility Addition*
- Holloman Air Force Base Unmanned Aerial System Field Training Unit Complex*
- Peterson AFB C-130 Squadron Ops Facility*
- Salt Lake Community College Center for New Media Annex Building*
- Salt Lake City International Airport Terminal Redevelopment*
- Vivint Phase II Office Building*
- Intermountain Healthcare Bountiful Clinic Expansion*
- Tinker Air Force Base TACAMO E6-B Hangar*
- Salt Lake City Child Care Center*
- TACAMO E6-B Hangar*

LEED CERTIFIED - 14 8 CERTIFIED | 6 REGISTERED*

- Yellowstone Club Golf Clubhouse
- BYU Office of Information Technology
- Cannon AFB C-130 Maintenance Hangar
- Ellsworth AFB Add/Alter Deployment Center
- Home Depot Rapid Deployment Center
- Kennecott Visitors Center
- Newpark Town Center - Best Buy
- University of Utah Health Sciences Education Building
- Lost Pines Art Center*
- Intermountain Healthcare Draper Clinic*
- Intermountain Healthcare Bountiful Clinic*
- Kennecott Utah Copper Molybdenum Autoclave Project (MAP) Services Complex Building*
- Scannell/KeHe at Himalaya Commerce Center *
- Hardware Village*

Executive Summary

Title: Results of the banking services RFP evaluation and recommendation

Recommended action: None at this time. On Aug. 19, 2024, the city council will be asked to approve US Bank as the official banking, purchasing card vendor and custodial services for the City of St. Louis Park as recommended by an external RFP process performed by Ehlers.

Policy consideration: Does the city council have additional questions around the request for proposal process?

Summary: The city has gone almost 20 years without a formalized RFP process of the city's banking, purchasing card and custodial services. The city contracted with Ehlers to conduct a third-party RFP process to determine which bank can provide the best services for the needs of St. Louis Park. Five entities met baseline criteria and submitted proposals, including Associated Bank, Bremer Bank, Huntington Bank, JP Morgan/Chase Bank and US Bank. The entities were scored on the following criteria:

1. strength and stability
2. relationship team
3. public sector experience
4. comprehensive services
5. service charges
6. purchasing card
7. enhancements

Based on the results of the scoring matrix, references, online banking demonstration and consultation with city staff, Ehlers ultimately recommended US Bank as the top choice for the city to consider as its new banking services provider. With the approval of city council naming US Bank as the city's depository, the city will realize significant financial operations improvements. Due to timing considerations, staff is asking council to consider this item on a date when finance staff are not available to address questions. If needed, staff can be present for a short study session item on Aug. 12, 2024. If approved, the city will begin transitioning to US Bank as recommended by Ehlers.

Financial or budget considerations: US Bank is recommended by the RFP process and this change will enhance the financial operations of the city.

Strategic priority consideration: Not applicable.

Supporting documents:

- Draft executive summary authorizing bank signatories
- Draft resolution for official depository and custodial services
- 2024 Banking and Custody Services RFP Evaluation and Recommendation Report

Prepared by: Joe Olson, deputy finance director

Reviewed by: Amelia Cruver, finance director

Approved by: Kim Keller, city manager

Executive summary

Title: Resolution authorizing bank signatories

Recommended action: Motion to adopt resolution authorizing bank signatories.

Policy consideration: Does the council wish to approve the bank signatories for each bank account?

Summary: The city went through an RFP process and US Bank has been selected as the city's new depository. The city will continue to utilize Citizens Independent Bank as the depository transitions throughout calendar year 2024. The below table states the check signers and those who have authority over the city's depository accounts.

Banking procedures require council approval by resolution when adding or removing signers from a bank account. The following signatories are recommended for each bank account:

Depository Accounts: US Bank & Citizens Independent Bank (does not include EDA accounts)	
Kimberly Keller, city manager	Check signer
Cheyenne Brodeen, administrative services director	Check signer
Amelia Cruver, finance director	Primary authority
Joe Olson, deputy finance director	Secondary authority
PMA 4M: Premier money market account	
Amelia Cruver, finance director	Primary authority
Joe Olson, deputy finance director	Secondary authority
Depository Accounts: US Bank & Citizens Independent Bank (EDA)	
Nadia Mohamed, mayor	Check signer
Karen Barton, community development director	Check signer
Amelia Cruver, finance director	Primary authority
Joe Olson, deputy finance director	Secondary authority

Financial or budget considerations: The actions recommended will ensure that the city is compliant with banking and audit requirements.

Strategic priority consideration: Not applicable.

Supporting documents: Resolution

Prepared by:

Reviewed by:

Approved by:

Resolution No. 24 - ____

Designating US Bank as an official depository and custodial for city funds in 2024

Whereas, US Bank has been selected as the city's official depository and the official custodial of the city's investments. PMA 4M will remain custodial of the city's investment account as US Bank provides custodial services to the 4M fund and continues as an official depository for the city. Citizens Independent Bank will remain an official depository to the city for calendar year 2024 as the city transitions to US Bank for depository services. UBS will remain as an official custodial of the city's investments for calendar 2024 as the city transitions to US Bank for custodial services; and

Whereas, State of Minnesota Statutes 118A sets forth the requirements for the designation of depositories, make investments of funds under sections 118A.01 to 118A.06 or other applicable law, and both designate depositories and make investments as provided in this subdivision; and

Now therefore be it resolved by the city council of the City of St. Louis Park, Minnesota, that US Bank be named as an official depository of the city, with sufficient collateral pledged equal to 110% of the uninsured amount on deposit; US Bank be named as an official custodial of the city's investment accounts.

Be it further resolved that the finance director or the finance director's designee of the City of St. Louis Park is hereby designated as the approval authority for the acceptance and release of all collateral to be held in conjunction with city funds on deposit.

Reviewed for administration:

Adopted by the city council August 19, 2024:

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Melissa Kennedy, city clerk

July 17, 2024

Staff Summary

BANKING SERVICES RFP EVALUATION & RECOMMENDATION FOR:

The City of St Louis Park, MN



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, Minnesota 55113

BUILDING COMMUNITIES. IT'S WHAT WE DO.

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EXECUTIVE SUMMARY

The City of St Louis Park engaged Ehlers to assist City finance and administrative staff with a banking and custody services Request for Proposal (RFP) process. Of particular interest in this exercise were product features and capabilities, technology and product enhancements, and fee/credit/interest earnings structures.

Ehlers drafted the RFP in close consultation with City staff and seven City-approved financial institutions were invited to participate, five of which submitted qualified responses. Respondents included Associated Bank, Bremer Bank, Huntington Bank, JP Morgan/Chase Bank, and US Bank.

Ehlers evaluated all proposals against seven agreed-upon scoring criteria categories. We then calculated monthly bottom-line benefit and stack-ranked each respondent, awarding the highest point values to those with the strongest proposals and the lowest to those we assessed as having the weakest. This approach resulted in further consideration afforded to US Bank and JP Morgan as finalists.

Ehlers proceeded with interviews of references to conduct further due diligence regarding the finalists' qualifications. The finalists were then invited to each provide a one-hour online presentation to City staff of their online banking portals, introduce their banking service support teams, and answer any questions related to their submissions.

Ultimately based on the scoring matrix, references, online banking demonstration, and in consultation with City staff, Ehlers recommends US Bank as the top choice for the City to consider as its new banking services provider.

INTRODUCTION

In March 2024, the City of St Louis Park engaged Ehlers, its long-standing Municipal Advisor, to assist finance and administrative staff with a Request for Proposal for the express purpose of evaluating its current banking systems and technologies to determine whether the City might benefit from:

- New or additional products or services that further enhance efficiencies
- New or additional technologies to bolster security measures
- More competitive fee structures or earnings opportunities than currently offered by its incumbent provider

As part of the engagement, the City asked Ehlers to:

- Draft the Request for Proposal (RFP), along with scoring criteria & weighted point values, in collaboration with City staff
- Develop a list of recommended respondents for City review & approval
- Coordinate distribution of the RFP to potential respondents & serve as the primary point of contact
- Receive & evaluate each proposal on the City's behalf
- Select finalists for further evaluation & undertake reference checks
- Present our analysis & final recommendation to City staff for consideration

In early April 2024, Ehlers completed both the draft RFP and list of recommended respondents and submitted to the City for review and comment. The City approved both documents and Ehlers subsequently distributed the RFP, referenced here as [Appendix A](#), via email to following banking entities:

Banking Organization	Response Status
Associated Bank	Submitted qualified response per RFP requirements
Bremer Bank	Submitted qualified response per RFP requirements
Huntington Bank	Submitted qualified response per RFP requirements
JP Morgan/Chase Bank	Submitted qualified response per RFP requirements
US Bank	Submitted qualified response per RFP requirements
Bank of America	Did not participate
Wells Fargo	Did not participate

Following distribution, Ehlers invited interested recipients to participate in a virtual Question and Answer session that we facilitated on behalf of City staff. A total of 33 representatives from all solicited banks attended this call. Ehlers staff believed all questions were sufficiently answered during the session, and therefore, did not issue an addendum to the original RFP.

RFP EVALUATION & FINALIST SELECTION METHODOLOGY

To ensure objective evaluation of respondent proposals, Ehlers applied a scoring matrix system using the following categories, criteria, and point values:

Category	Criteria (what we look for)	Maximum Point Value
Financial Strength & Stability	<ul style="list-style-type: none">Ratings by third parties, diversification	10
Relationship Team	<ul style="list-style-type: none">Stability, responsiveness, industry knowledge	10
Public Sector Experience	<ul style="list-style-type: none">Number of government clients, specialization of staff	15
Comprehensive Services	<ul style="list-style-type: none">Do they offer all services required	15
Service Charges	<ul style="list-style-type: none">Monthly cost of services & interest rate on balances	30
Purchasing Card Features	<ul style="list-style-type: none">Product features, handling of fraud and rebate %	10
Technology/Product Enhancements	<ul style="list-style-type: none">Budget for future products, consultative	10

Ehlers evaluated each of the seven qualified respondents' proposals against the above criteria and catalogued respective strengths and weaknesses. We also considered monthly bottom-line economic benefits (calculating the net benefit of fees vs. earnings credits, interest earnings, etc.) when scoring each response. From there, we stack-ranked each respondent, awarding the highest point values to the strongest proposals and the lowest to those we believed to be the weakest.

Once all proposals were scored, we eliminated the five lowest scoring responses and identified two finalists for further evaluation and reference checks. For references, we conducted telephone interviews seeking qualitative information about the following:

- Banking organization's strengths and areas for improvement
- Relationship team's experience, knowledge, stability, and responsiveness
- Reference's rating of the products and services currently used/provided

Using this data, along with quantitative results of the scoring matrix, Ehlers completed additional analysis to arrive at our recommendation for the City's banking services provider.

RFP RESPONSE EVALUATIONS: BREMER BANK

This privately owned bank is headquartered in St. Paul and the nearest branch is 2.7 miles away from City offices. It is considered a mid-sized bank as defined by total assets.

Category	Strengths	Weaknesses	Points Assigned	Notes
Financial Strength & Stability	<ul style="list-style-type: none"> Rated BBB+ by Kroll 	<ul style="list-style-type: none"> Private ownership – less visibility into finances 	8	
Relationship Team	<ul style="list-style-type: none"> All staff local RM: 30 years TM: 16 years 		10	Support staff lives in SLP.
Public Sector Experience	<ul style="list-style-type: none"> Gov't banking team 		15	\$1.8B in municipal deposits and 500 govt clients
Comprehensive Services	<ul style="list-style-type: none"> Offers all required products 	<ul style="list-style-type: none"> Most expensive custody 	12	Free scanner
Service Charges		<ul style="list-style-type: none"> 3rd highest fees 	26	Waive Fees for 2024
Purchasing Card Features	<ul style="list-style-type: none"> Internal support On-line user maint. 	<ul style="list-style-type: none"> New program to Bremer 	8	Rebate 1.00%
Technology/Product Enhancements	<ul style="list-style-type: none"> Improved card pdt API application 		9	
TOTAL POINTS AWARDED			88	

RFP RESPONSE EVALUATIONS: ASSOCIATED BANK

Associated Bank is headquartered in Green Bay, WI. The nearest branch is 2.1 miles from the City’s offices.

Category	Strengths	Weaknesses	Points Assigned	Notes
Financial Strength & Stability	<ul style="list-style-type: none"> Well capitalized 	<ul style="list-style-type: none"> Large WI presence 	9	
Relationship Team		<ul style="list-style-type: none"> RM in IL TM in IL 	6	
Public Sector Experience	<ul style="list-style-type: none"> Significant concentration of public sector clients 	<ul style="list-style-type: none"> Mostly in WI, IL 	14	
Comprehensive Services	<ul style="list-style-type: none"> Offers all services 		14	Conversion plan includes “Switch Kit”
Service Charges	<ul style="list-style-type: none"> ECR Fed funds less .50% 	<ul style="list-style-type: none"> Lockbox located in Chicago 	27	Free Scanner
Purchasing Card Features	<ul style="list-style-type: none"> Visa One Card through Elan 		8	Rebate 1.0%
Technology/Product Enhancements	<ul style="list-style-type: none"> Merchant Utility Bill Pay 		9	
TOTAL POINTS AWARDED			87	

RFP RESPONSE EVALUATIONS: HUNTINGTON BANK

Huntington Bank is headquartered in Columbus, OH. The nearest branch is 3.3 miles from the City's offices.

Category	Strengths	Weaknesses	Points Assigned	Notes
Financial Strength & Stability	<ul style="list-style-type: none"> Well capitalized 		9	
Relationship Team	<ul style="list-style-type: none"> RM: Local team 	<ul style="list-style-type: none"> Headquarters out-of-state 	9	
Public Sector Experience		<ul style="list-style-type: none"> No local references 	14	
Comprehensive Services	<ul style="list-style-type: none"> Offers all services Robust fraud tools 		14	Free scanner
Service Charges	<ul style="list-style-type: none"> Custody fee .75bps 	<ul style="list-style-type: none"> 1.75% ECR 	24	Waive 90 TM charges
Purchasing Card Features	<ul style="list-style-type: none"> Mastercard, user-friendly Excel reports 		8	
Technology/Product Enhancements	<ul style="list-style-type: none"> Bill Pay service Gift Card HSA 		9	
TOTAL POINTS AWARDED			87	

RFP RESPONSE EVALUATIONS: JP MORGAN/CHASE BANK

JP Morgan Chase Bank is a multinational bank headquartered in New York with the nearest branch 1.6 miles from the City’s offices.

Category	Strengths	Weaknesses	Points Assigned	Notes
Financial Strength & Stability	<ul style="list-style-type: none"> One of the strongest third-party credit ratings 		8	
Relationship Team	<ul style="list-style-type: none"> RM: Local TM: Local 		9	Very active local team
Public Sector Experience	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Only 1 reference is a MN public entity 	15	
Comprehensive Services	<ul style="list-style-type: none"> Offers all services TM cash portal 		14	
Service Charges	<ul style="list-style-type: none"> Waive fees for \$2m in balances 	<ul style="list-style-type: none"> Fees locked for 1-yr 	25	2 nd lowest net benefit No custody fees
Purchasing Card Features	<ul style="list-style-type: none"> 1.03% rebate Custom cards 		9	2 nd highest P card rebate
Technology/Product Enhancements	<ul style="list-style-type: none"> Business Online Bill Pay 		10	Best in class online banking portal
TOTAL POINTS AWARDED			91	

RFP RESPONSE EVALUATIONS: US BANK

US Bank is a large national bank, headquartered in Minneapolis, with a full-service branch located 1.7 miles from the City’s offices.

Category	Strengths	Weaknesses	Points Assigned	Notes
Financial Strength & Stability	<ul style="list-style-type: none"> Highest rating among respondents 		9	Diversified geographically and across business lines
Relationship Team	<ul style="list-style-type: none"> RM: MN Local TM: 7 years 	<ul style="list-style-type: none"> TM located in Wisconsin 	9	
Public Sector Experience	<ul style="list-style-type: none"> Gov’t banking division Lots of local references 		15	Many employees have worked in municipal offices Partners with 4M
Comprehensive Services	<ul style="list-style-type: none"> Offers all services 		14	Integration specialist for govt clients
Service Charges	<ul style="list-style-type: none"> 3rd lowest fees 2nd highest interest rate 	<ul style="list-style-type: none"> Implementation fees, plus scanner 	28	Highest monthly net benefit
Purchasing Card Features	<ul style="list-style-type: none"> Highest rebate – 2.0275% Detailed conversion plan 		10	State of MN NASPO Value Point Program
Technology/Product Enhancements	<ul style="list-style-type: none"> Large banks have large budgets for tech improvements 	<ul style="list-style-type: none"> Did not offer any enhancements 	9	
TOTAL POINTS AWARDED			94	

FINALIST SELECTION & EVALUATION

As mentioned in the RFP Evaluation Methodology section, we stack-ranked each respondent’s proposal and assigned point values as follows:

City of St Louis Park

Banking Services RFP 2024

RFP Score Assessment

Financial Institution	10 Points Strength & Stability	10 Points Relationship Team	15 Points Public Sector Experience	15 points Comprehensive Services	30 Points Service Charges	10 Points P-Card	10 Points Enhancements	100 points Total Points
Associated	9	6	14	14	27	8	9	87
Bremer Bank	8	10	15	12	26	8	9	88
Huntington	9	9	14	14	24	8	9	87
JP Morgan	8	9	15	15	25	9	10	91
US Bank	9	9	15	14	28	10	9	94

Ehlers conducted telephone interviews with the identified references for the finalist banks. Detailed matrices of the reference evaluations follow below:

FINALIST REFERENCE EVALUATIONS: US BANK

Reference(s):

City of Cottage Grove

Brenda Malinowski, Finance Director

Email: bmalinowski@cottagegrovemn.gov

City of Eden Prairie

Tammy Wilson, Finance Manager

Email: TWilson@edenprairie.org

Category	Strengths	Weaknesses	Notes
Organization's Strengths & Areas for Improvement	<ul style="list-style-type: none"> On-line portal intuitive 	<ul style="list-style-type: none"> Local branch personnel; deposit issues 	Third reference unavailable due to vacation
Relationship Team's Experience, Knowledge, Stability & Responsiveness	<ul style="list-style-type: none"> Current RM (1 year) very responsive when contacted Same RM you will have 	<ul style="list-style-type: none"> 3 RM's in past year TM in Wisconsin Not very proactive in recommending new services 	RM in Minneapolis
Rating of Bank's Products & Services	<ul style="list-style-type: none"> SinglePoint portal P-card website and reporting 		<ul style="list-style-type: none"> Excellent handling of P-card fraud occurrence Uses PMA/4M sweep

US Bank listed three Minnesota-based City references. Both references we were able to contact use all the services that the City of St Louis Park intends to use, including the PMA/4M sweep, Purchasing Card, ACH, Positive Pay and Remote Deposit. While the reference organizations have worked with the bank long-term, the people we spoke with have personal experience with the bank of three years and two years, respectively. Both cited the on-line site as being a strength and stated that if you want to transition to more electronic processes, US Bank has the solutions and products you need. Neither reference had anything negative to say about the products themselves, but wished the bankers were more proactive in recommending new services.

FINALIST REFERENCE EVALUATIONS: JP MORGAN CHASE BANK

Reference(s):

Anoka County
 Nicole Hegge, Sr Acct Manager
 Email:
nicole.hegge@anokacountymn.gov

City of Park Ridge, IL
 Chris Lipman, Finance Director
 Email: clipman@parkridge.us

Category	Strengths	Weaknesses	Notes
Organization's Strengths & Areas for Improvement	<ul style="list-style-type: none"> Customer service responsiveness Things run smoothly; reliable results 	<ul style="list-style-type: none"> Outstate references 	Know government and our needs
Relationship Team's Experience, Knowledge, Stability & Responsiveness	<ul style="list-style-type: none"> RM & TM available, consultative, pro-active with long tenure 		TM in MN
Rating of Bank's Products & Services	<ul style="list-style-type: none"> Fraud prevention tools On-line portal Electronic Receivables 		Won't leave bank due to superior technology platform

References viewed all products favorably, with technology and product sophistication cited as reasons they chose JP Morgan and have no plans to leave.

FINAL RECOMMENDATION

US Bank received the highest total score and offered the highest monthly bottom-line benefit. JP Morgan Chase received the second highest total score and offered to waive all banking fees for the first year of the engagement if the City maintains a \$2 million balance in checking. After reviewing references, both banks were also given the opportunity to present a demo of their online banking portals to City staff to evaluate the user experience and comprehensiveness of services. In terms of the quality of products and services available, we believe both banks can effectively meet the City's needs. However, based on the scoring matrix, references, online banking demonstration, and consultation with City staff, we ultimately recommend US Bank as the top choice for the City to consider as its new banking services provider.



APPENDIX A: BANKING & CUSTODY SERVICES RFP PROPOSAL



City of St Louis Park Request for Proposal

Banking, Purchasing Card, & Custodial Services

April 12, 2024

Contact Person:

Ryan Miles, Senior Investment Adviser
Ehlers Investments
investmentservices@ehlers-inc.com

Proposals due: May 10, 2024, at 5:00pm CDST

GENERAL INFORMATION

The City of St. Louis Park is reviewing banking services and seeks proposals from financial institutions who maintain an office within a reasonable distance from the City offices, located at 5005 Minnetonka Blvd, St. Louis Park, MN 55416. We encourage providers to submit the most comprehensive proposal possible offering the highest quality of service and support, coupled with the best pricing. The City of St. Louis Park is interested in taking advantage of technological advances to improve banking service, cash management, and customer service, while conserving employee resources devoted to banking and investment services.

Responders are encouraged to be innovative and educational in their proposals. While the submitted proposals must be consistent with the requirements of this RFP, please include any additional information and products that would be beneficial.

The City of St. Louis Park intends to establish an initial 3-year contract, with an option to renew for an additional 2 years. Service fees and interest rates may be renegotiated after the initial three-year contract. The City of St. Louis Park must maintain the right to terminate the contract for any reason with sixty (60) days written notice.

Ehlers Investment Partners will be assisting The City of St. Louis Park in evaluating the RFP responses. Requests for additional information and questions should be directed to investmentservices@ehlers-inc.com. RFP responses should be returned to:

Ehlers Investment Partners
Attn: Ryan Miles investmentservices@ehlers-inc.com

TIMELINE

Distribution of RFP - April 12th, 2024

Opportunity for Questions - April 17th 2pm CST via Teams video conference call May 10th, 5pm

Proposals due - Middle of May 2024

Interviews (at our option) - June 17th, 2024

Council Approval - June/July 2024

Begin Implementation Implementation Process - July 2024

We will make every effort to administer the proposal process in accordance with the terms and dates discussed in the RFP. However, we reserve the right to modify the proposal process and dates as appropriate for The City of St. Louis Park.

MINIMUM REQUIRED BANKING QUALIFICATIONS

To qualify as a provider and to maintain the depository agreement in good standing, the depository bank must:

1. Be a qualified public depository as prescribed by Minnesota State Statute 118A. Institutions must meet or exceed the requirements outlined therein.
2. Be a full-service financial institution capable of providing at a minimum the required banking and investment services identified in this Request for Proposal.
3. Be insured by the Federal Deposit Insurance Corporation (FDIC).
4. Agree to assign experienced and dedicated staff that is committed to and capable of serving the City's accounts.
5. Exceed all minimum regulatory capital requirement.
6. Fully collateralize all City deposits exceeding FDIC limits. Collateral should be in the form of a perfected security interest in pledged securities evidenced by completion of a Security Agreement and a tri-party agreement with a third-party custodian, meeting the City's investment policy requirements. The provider, through the third-party custodian, will be responsible for providing evidence of collateralization monthly and/or at the request of the Chief Financial Officer. A Letter of Credit is also an acceptable means of securing the deposits.

ACCOUNT DESCRIPTION

Please reference Attachment A for a summary of anticipated volume levels on the accounts. The City of St. Louis Park maintains one main operating checking account with a total average ledger balance of \$2,272,000, one EDA account, and one zero balance Payroll account. The City is interested in any account options such as earnings credit rate, interest bearing or sweep that you might recommend.

The City of St. Louis Park does not guarantee the activity levels as indicated in this proposal will continue at the same level during the contract period. Where activity levels are given, the banking institution, by its proposal, guarantees the unit price over the contract term.

REQUIRED SERVICES AND FORMAT OF PROPOSAL

Please submit an electronic copy of the proposal in PDF form for the City of St. Louis Park to adequately compare and evaluate proposals objectively, all proposals must be submitted in accordance with this format:

Section 1 – Financial Institution and Staff Profile:

- a) Experience: Describe your institution’s overall experience, as well as experience in providing services to the public sector. Provide three references most comparable to our size and financial needs that we may contact. With the references, please include a brief description of the services provided and contact information for each client described. If your financial institution is rated by Moody’s and Standard and Poor’s, or another third-party rating service, please provide the rating.
- b) Relationship Manager: Describe the relationship team that will be assigned to service our relationship. Describe individual roles, their responsibilities and briefly detail credentials and related banking experience.
- c) Compliance and Exceptions: Include a statement to confirm your institution’s compliance to our minimum qualifications. If you cannot meet a requirement, or recommend a different service than requested, please list any exceptions.

Section 2 – Deposit Processing:

List the nearest branch location to the City of St. Louis Park offices located at 5005 Minnetonka Blvd, St. Louis Park, MN. Include hours of operation and deposit cut-off times. Describe your recommended deposit method (merchant window, night drop, remote electronic deposit, drop box, armored car pick-up, virtual vault, etc.). Describe the institution’s requirements/procedures for deposit preparation and for requesting change/currency orders. Include information on the institution’s processing of returned/released items in this section. Attach a copy of the bank’s availability schedule.

Remote Deposit: The City does not currently utilize remote check deposit but is interested in adding this service. Please describe your service and be sure to include all charges including one-time set-up fees and software charges. Be sure to include any charge for the scanners. They may want up to 3 scanners: 1 high-speed and 2 low volume, single feed.

Lockboxes: The City utilizes 1 lockbox:

- Wholetail – used for utility bill collections

Section 3 – Controlled Disbursement/Account Reconciliation:

The City of St. Louis Park’s main operating account has Positive Pay. Describe the financial institution’s ability to provide Positive Pay, including the method and format of issue file input and report/file output. Do you offer Payee Validation? Describe the financial institution’s check truncation services, on-line image access capabilities and any estimated costs if used. Please include the length of time the images are available on-line.

Section 4 – Payment Manager:

The City does not currently utilize any type of payment manager. Describe your consolidated payables product. *Section 5 – ACH Services:*

The City of St. Louis Park uses a NAHCA formatted file to process Direct Deposit of Payroll. The City is interested in ACH debits for utility collections as well as ACH Fraud Filtering services. Please describe your ACH and ACH fraud service offerings.

Section 6 – Purchasing Card:

The City currently operates a purchasing card program with 70 cards and an annual spend of approximately \$1,000,000 but looking to increase and utilize with more frequency.

Program Design

- a. What card platform(s) does your program employ (e.g., American Express, MasterCard, Visa, or other)? If more than one is used, which would you recommend for our program?
- b. Does the program provide the option of customizing the card with the City’s logo? If so, is there a charge?

Controls

1. Describe the card controls and usage restrictions supported by your program.
2. What are the liabilities of the company and employees in the event of fraud, abuse or loss of a card? Do you provide fraud insurance? If so, what are the stipulations and fees associated with the insurance?
3. Describe your card management process including:
 - New card issuance
 - Cancellation of cards
 - Modification of card parameters (e.g., dollar limits, MCC restrictions, etc.)
 - Lost/stolen cards
 - Replacing cards (including “emergency” situations)
 - Modifying a cardholder’s profile

- Describe the types of reports available.
- Provide samples of the most commonly used reports.
- Is historical information available? If so, how far back is the information available?

Pricing

- a. Provide a price schedule for all fees for this service using AFP Service Codes. Include all one-time and ongoing fees, including minimums, related to the following:
- b. Describe incentives, rebates or discounts offered based on business volume, timeliness of payment or other metrics.

Section 7 – Information Reporting:

Describe the electronic communication system, including previous day balance and transaction information. The City of St. Louis Park intends to use the internet to interact with the bank wherever possible, including making transfers between accounts, sending wire transfers and accessing copies of deposited checks and cancelled checks. Please attach samples of your previous day balance and transaction report.

Section 8 – Collected Balances:

Describe your vehicle recommendation for paying for bank service charges and/or interest earning balances. At a minimum, include earnings credit rates, interest bearing checking, sweep, and money market/savings. Include the historical average monthly rates for the past 6 months for each of the options.

Section 9 – Pricing Matrix:

Provide the pricing for services proposed in Attachment A. This is an average monthly service level. Include the method by which fees are collected, and if you propose an earnings credit rate (ECR).

Section 10 – Investment Custody:

The City of St Louis Park is seeking to utilize a brokered custody account to handle approximately an average of \$86 million of investments as of December 31, 2023. The City internally manages the assets of these accounts. The accounts assets are invested primarily in certificates of deposit, U.S. government agency notes/bonds and municipal bonds. The City may occasionally need to establish other custody accounts similar to the accounts previously described.

A. Custody Services

1. Indicate the experience the bank has in providing services similar to those in the RFP.
2. Provide a representative client list of governmental and/or corporate customers for whom the bank currently or has provided services to those in the RFP.
3. Describe the system used to provide custody services along with backup and recovery capabilities.
4. Describe the bank's ability to provide automated custody services and to what extent, if any, of the services listed on the official proposal forms are automated.
5. Indicate what fees the bank would apply to the custody accounts as described in the RFP (i.e., transaction fee for purchase/sale of securities, minimum account fee, account maintenance fee, etc.)
6. Describe the options available (such as overnight sweep investments) available for cash balances in custody accounts?

B. Reporting

1. Describe the bank's ability to produce monthly custody reports as applicable to the RFP. A sample of such report(s) should be included for this purpose.
2. For what time intervals can the bank produce custody reports (monthly, quarterly, annually, other)?
3. Describe the bank's online client access system for custody customers and the capability of this online client access system.
4. What pricing source(s) does the bank utilize for securities as described in the RFP?

C. Trade Settlement

1. What methods of notification of trading activity does the bank have available to customers (voice, e-mail, online, etc)?
2. What are the cutoff times the bank has established for customers to notify the bank of daily trades?

EXHIBITS TO BE INCLUDED IN PROPOSAL

Exhibit A – Contract Samples: Include contracts or agreement samples for the banking and investment services that are specific to the services represented in the RFP.

Exhibit B – Account Analysis: Provide a sample of your account analysis statement.

Exhibit C – Conversion Plan: Describe the plan to coordinate and ensure a smooth transition from the current provider. The institution must also provide training to our personnel for the operation and use of the services and automated systems for all areas of service.

Exhibit D: Service Enhancements: Based upon information presented in our RFP and your bank's knowledge of the public sector, describe any enhancements that we should consider improving operational or cash management efficiencies. Describe any other information not previously mentioned that the bank believes should be given consideration.

EVALUATION OF PROPOSALS

The contract awarded will be based upon many factors including, but not limited to, service, cost, financial strength, technology, and innovation. No single factor will determine the final decision to award. Evaluation criteria will include the following:

- Strength and Stability of Bank: The bank's financial standing among its peers and the associated credit quality ratings.
- Comprehensiveness of Service Provided: Overall capabilities of the bank to meet the service levels described in this RFP.
- Assigned Relationship Manager/Team: The credentials and experience of the person(s) assigned to our relationship.
- Charges for Services: The amount of proposed charges and interest rates on balances, or the compensating balance required and the services it will cover.
- Service Enhancements: The bank's efforts to understand our banking needs and goals, and the creativity the bank shows in introducing new technologies and efficiencies to improve our current practices and procedures.
- Public Sector Experience and Resources: The bank's experience in providing service to the public sector, as well as dedicated resources and personnel.
- Other Factors/References: Any other factors (including references) that would be in our best interest to consider which were not specifically described above.

FINAL COMMENTS

The City of St. Louis Park reserves the right to reject any or all proposals, cancel all or part of this RFP, waive any minor irregularities, and request additional information from proposing financial institutions.

We may request interviews of our top-rated respondents. The intent for interviews is to clarify our understanding of the pricing schedule and confirm the perceived benefits of these proposals.

We sincerely appreciate the efforts all the financial institutions and their respective staffs have put forth in responding to the Banking Services Request for Proposal. Thank you for considering partnering with The City of St. Louis Park.