

Office of the City Clerk 5005 Minnetonka Blvd St. Louis Park, MN 55416 (952) 928-2840

APPLICATION/INVESTIGATION FORM FOR RAFFLE PERMIT

Dear Raffle Permit Applicant,

Thank you for complying with state and local regulations by applying for a permit to conduct your raffle. If the amount of your prizes exceeds \$1500, you must apply to and be approved by both the MN Gambling Control Board and the City of St. Louis Park before selling raffle tickets. If you have not yet contacted the Gambling Control Board, please do so by calling (651) 639-4000 or check out their website at www.gcb.state.mn.us.

Enclosed you will find a St. Louis Park Application and Investigation form which must be completed and received before your application can be processed. The form also contains an information advisory and authorization which must be signed by both the CEO <u>and</u> Treasurer of your organization. You must also submit your state application form to us because it requires a city signature as well.

Upon receipt of your completed application materials, the Police Department will conduct an investigation. Dependent upon the outcome of that investigation, the City will select and act on one of the three options available:

- 1. Take no action By taking no action, the city automatically allows the Gambling Control Board to issue a permit after a 30-day waiting period
- 2. Waive the 30-day waiting period The city allows the Gambling Control Board to issue a permit before 30 days
- 3. Deny the application Council may deny the application by passing a resolution within 30 days of the receipt of the application.

In most cases, option 2 is chosen by the city. Following an acceptable Police investigation, a waiver of the 30-day waiting period will be completed by the City Clerk and forwarded to you. You must then submit that waiver along with your application to the State Gambling Control Board.

If you have questions about our ordinance, these forms or the City's process for consideration of your application, please feel free to contact me at 952-928-2840.

Sincerely,

Melissa Kennedy City Clerk

CITY OF ST. LOUIS PARK RAFFLE APPLICATION AND INVESTIGATION FORM

Organization Name					
Title	First Name	Full Middle Name	Last Name	DOB	Full Address
CEO		1 (W-222)			
Treasurer					
	*****	******	*****	*****	*****
ADV	VISORY AND A	AUTHORIZAT	ION FOR REI	LEASE OF	INFORMATION
information public or prequested in applicants department report may All information interested in application the name a consideration. You have the reported to charge, arree City of St. license/perm	regarding your ivate data under the application required by Ci in preparing an be given to the cition provided in address of on becomes public the city councilest, or conviction Louis Park undit is sought, according to the city counciles.	r criminal and/or r the Minnesota n is to provide ty Ordinance. investigative rep city council and that report beco approved, all info and is available the applicant an ic. e to supply the re il and may resul n will not bar ar less the conviction cording to Minne	r financial back Data Practices background fo Providing the port for the city is used when gromes part of the cormation provieto any interested the investigated the investigated applicant from it in the denial applicant from its directly esota Statute §3.	kground whe Act. The property the investing or do public recorded by the red individuative reported action. If you of your licenty of the control of the con	sing requested to provide the matter for which the policies applicant as part of the allicense/permit. A criminal a license/permit with the matter for which the policies application and may be a provided to reveal the paper of the provided to reveal the paper of the pape
used as grou	ands for the deni	ial of the license/	permit.		

provide the information I understan	requested info provided in m d that incorrec ed falsification	rmation. I auth y application an t or incomplete i	orize the City d to contact the information pro	of St. Loui e persons n ovided by m	e advisory and agree to so Park to investigate the amed on the application in the in my application may unds for the denial of the
Print Name	of CEO		Signature		Date
Print Name	of Treasurer		Signature		Date