

Right of Way Permit Inspection Instructions

Work in the city's right of way cannot begin until the city has issued a permit. It is the responsibility of the permittee to contact the city when necessary for notification to begin work and for necessary inspections.

Permittee is responsible for familiarizing themselves with the permit requirements (on the back of the permit application), OSHA requirements, Gopher State One Call requirements and Minnesota rules.

Checklist:

- Obtain approved permit from the city; forward copies to on-site personnel. A copy of the approved permit and plan must be available at the work site.
- Contact the city's permit technician, at least 48 hours before starting work, at the number below or at 952.924.2656.
- Provide work zone traffic control, warning devices and barricades that conform to the Minnesota Temporary Traffic Control Zone Layouts Field Manual, January 2018, and in accordance with the traffic control plan/plate identified on the permit application.
- During construction, keep street surface and roadside areas clean and neat.
- Install erosion control measures as necessary to prevent depositing dirt or other materials into storm sewer or ponds.
- Obtain inspections for other permits, as needed.
- Before beginning to backfill excavation, contact the engineering technician for an inspection.
- Backfill excavation with uniform 6" thick lifts and compaction using mechanical vibratory equipment.
- Perform pavement repair and restoration as directed by the engineering technician.
- Restore all boulevard openings with turf within one week of completion of work, unless otherwise approved by the city.
- Warranty all restored areas for 24 months.

Contact

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Engineering Technician
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